



## **BOARD MEETING NOTICE/AGENDA**

Thursday, February 22, 2024

6:00 p.m. – Regular District Board Meeting

Southwest Tech  
1800 Bronson Boulevard  
Fennimore, WI 53809  
Room 430

### **AGENDA**

#### **OPEN MEETING**

The following statement will be read: “The February 22, 2024, Southwest Wisconsin Technical College Board regular meeting is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College’s website at [www.swtc.edu/about/board/meetings](http://www.swtc.edu/about/board/meetings), posted on campus, CESA 3, and at the Fennimore City Office in an attempt to make the general public aware of the time, place and agenda of the meeting.”

- A. Roll Call
- B. Reports/Forums/Public Input
- C. Student Senate Update
- D. Richland County Administrator Update

#### **ADJOURN TO CLOSED SESSION**

- A. Consideration of adjourning to a closed session for the purpose of
  - 1. Discussing property acquisition per Wis. Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
  - 2. Discussing legal issues per Wis. Stats. 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
  - 3. Discussing staff performance evaluations per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Minutes from the January 25, 2024, Closed Session

#### **RECONVENE TO OPEN SESSION**

- A. Action, if necessary, on Closed Session Items

## **CONSENT AGENDA**

- A. Approval of Agenda
- B. Approval of Minutes from the January 25, 2024, Regular Board Meeting
- C. Financial Reports
  - 1. Purchases Greater than \$2,500
  - 2. Treasurer's Cash Balance
  - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

## **OTHER ITEMS REQUIRING BOARD ACTION**

- A. 2022-23 Financial Audit
- B. RFP – Board and Leadership Training
- C. RFP – Interactive Video Platform
- D. Bid– Telehandler/Forklift
- E. Richland Center Outreach Site Lease

## **BOARD MONITORING OF COLLEGE EFFECTIVENESS**

- A. 2024-25 Budget Assumptions & Parameters
- B. Staffing Update

## **INFORMATION AND CORRESPONDENCE**

- A. Enrollment Report
  - 1. FY 2024 Comparison FTE Report
  - 2. Program Application Comparison 2023/24 vs. 2024/25
- B. Chairperson's Report
  - 1. Board Member Reflection: What it means to be a SWTC Board Trustee
  - 2. District Boards Association (DBA) Officer Nomination
  - 3. WTCS Eagle Award Presentation and Student Ambassador Banquet – 4/18/24
- C. College President's Report
  - 1. Student Success Strategic Directions Progress Report
  - 2. College's Legal Counsel Process
  - 3. ACCT Legislative Summit Update
  - 4. Sabbatical Planning
  - 5. ERP Update
  - 6. ERP Heroes
  - 7. Crucial Conversations: High Stakes, Differing Opinions, Strong Emotions. Feedback and guidance on the quote, "When it comes to risky, controversial, and emotional conversations, skilled people find a way to get all relevant information (from themselves and others) out into the open."
  - 8. College Happenings
- D. Other Information Items

## **ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING**

- A. Agenda
  - 1. Board Monitoring Report – Quality Teaching & Learning
- B. Date, Time, and Place
  - Thursday, March 28, 2024, 7:00 p.m., Southwest Tech's Campus, Room 430

## **ADJOURNMENT**

{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail [disabilityservices@swtc.edu](mailto:disabilityservices@swtc.edu).}