

**MINUTES OF REGULAR MEETING FOR THE  
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE  
MARCH 27, 2025**

The Board of Southwest Wisconsin Technical College met in an open session of a regular meeting commencing at 5:58 p.m. on March 27, 2025, in Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin.

The following members were present:

David Blume, Charles Bolstad, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher, Steve Williamson, and Jane Wonderling. Absent: Tracy Fillback

Others present for all or a portion of the meeting included:

Krista Weber, Chief Human Resources Officer and Acting President, and College Staff: Heath Ahnen, Holly Clendenen, Dennis Cooley, Brianna Fortney, Katie Glass, Dan Imhoff, Cynde Larsen, Kim Maier, Brooke Marcue, Lori Needham, Caleb White, Kris Wubben

Chairperson Bolstad called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



**District Board Meeting Notice/Agenda**

Thursday, March 27, 2025

6:00 p.m. – Regular Board Meeting

Southwest Tech ~ Room 430

1800 Bronson Boulevard, Fennimore, WI 53809

**Agenda**

**Open Meeting**

The following statement will be read: “The Southwest Wisconsin Technical College District Board’s March 27, 2025, regular meeting is called to order. This meeting is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on campus, CESA 3, Fennimore’s City Office, and on the College’s website at [www.swtc.edu/about/board/meetings](http://www.swtc.edu/about/board/meetings) in an attempt to make the general public aware of the time, place, and agenda.”

**OPEN MEETING**

- A. Roll Call
- B. Reports/Forums/Public Input
- C. Student Senate Update

**ADJOURN TO CLOSED SESSION**

- A. Consideration of adjourning to a closed session for the purpose of
  - 1. Discussing preliminary notices of non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

2. Discussing a contract provision in an administrative contract per Wis. Stats. 19.85(1)(c)  
{Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of Closed Session Minutes from February 27, 2025

**RECONVENE TO OPEN SESSION**

- A. Action, if necessary, on Closed Session Items

**CONSENT AGENDA**

- A. Approval of Agenda
- B. Minutes of the February 27, 2025, Regular Board Meeting
- C. Financial Reports
  1. Purchases Greater than \$2,500
  2. Treasurer's Cash Balance
  3. Budget Control
- D. Contract Revenue
- E. Personnel Items

**OTHER ITEMS REQUIRING BOARD ACTION**

- A. Approval of Board Monitoring Report – Quality Teaching & Learning
- B. Approval of 2<sup>nd</sup> Reading: Ad Hoc Committee – Executive Board Leadership

**BOARD MONITORING OF COLLEGE EFFECTIVENESS**

- A. Enrollment Student Success Plans and High School Funding Update
- B. Staffing Update
- C. 2025-26 Budget Update

**INFORMATION AND CORRESPONDENCE**

- A. Enrollment Reports and Student Success Scoreboard
  1. Program Application Comparison: 2024-25 vs. 2025-26
  2. Student Success Scoreboard
- B. Chairperson's Report
  1. District Boards Association Update
- C. Acting College President's Report
  1. Recent Climate Survey Findings and Next Steps
  2. 1<sup>st</sup> Review: 2025-26 Board Monitoring Calendar (Draft)
  3. College Happenings
- D. Other Information Items

**ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)**

- A. Agenda
- B. Date, Time, and Place
  - Thursday, April 24, 2025, Southwest Tech
  - 5:30 p.m. – Solar Panel Ribbon Cutting Ceremony
  - 6:00 p.m. – Working Dinner and Meeting in Room 430

**ADJOURNMENT**

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL [DISABILITYSERVICES@SWTC.EDU](mailto:DISABILITYSERVICES@SWTC.EDU).}

Mr. Blume moved, seconded by Mr. Prange, to adjourn to a closed session to discuss 1) preliminary notices of non-renewal and 2) a contract provision in an administrative contract per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all

present members voted affirmatively to move to closed session: Ms. Wonderling, Mr. Williamson, Mr. Tuescher, Mr. Prange, Ms. Jordie, Mr. Enright, Mr. Blume, and Mr. Bolstad. The motion carried, and the meeting went into closed session at 5:59 and reconvened to an open session at 7:27 p.m.

After a review of the Consent Agenda, including the March 27, 2025, agenda; February 27, 2025, Board meeting minutes; financial reports; seven contracts totaling \$11,823.38 in February 2025; the promotion/transfer of Sara Bahl to an Advisor and Karla Escobar to a Hybrid Advisor/Tutor; the retirement of Bart Wood, Electro-Mechanical Technology Instructor; the resignations of Silas Bernardoni, SMART Manufacturing Engineer & Trainer, Nick Raaum, Electromechanical Trainer/DOE Grant Lead, and Josh Krohn, Instructional Designer; Mr. Tuescher moved, seconded by Ms. Wonderling, to approve the Consent Agenda, as presented. Motion adopted.

The March 2025 Board Monitoring Report – Quality Teaching and Learning was summarized by Cynde Larsen, Chief Academic Officer. Indicators of high-quality teaching and student learning include student demonstration of mastery of learning outcomes; student engagement in high-impact practices such as work-based learning; and program outcomes that measure retention, persistence, graduate rates, and post-graduate success. Mr. Tuescher moved, seconded by Mr. Enright, to approve the March 2025 Board Monitoring Report – Quality Teaching & Learning. The motion was adopted.

It was noted that the Board approved the 1<sup>st</sup> reading of the Ad Hoc Committee - Executive Board Leadership at the February 27, 2025, meeting. Mr. Prange moved, seconded by Ms. Jordie, to approve the 2<sup>nd</sup> reading of the Ad Hoc Committee – Executive Board Leadership charter. The motion carried.

Katie Glass, Chief Communications Officer; Brianna Fortney, Career Prep and Dual Enrollment Coordinator; and Brooke Marcue, Dual Enrollment Student Success Specialist; presented on dual enrollment success plans and high school funding. The individual and intentional steps taken for a transformational high school student experience were described. The Board recognized and shared appreciation for the volume of work being done for all the high school students being worked with, not just those who plan to attend Southwest Tech.

The monthly staff report was summarized by Krista Weber, Chief Human Resources Officer. Current postings include replacing a Health and Science Academic Success Coach-Tutor and a Student Success Specialist. The Radiography Instructor/Clinical Coordinator position is currently in the interviewing phase.

Caleb White, Vice President for Administrative Services, provided an update on the College's 2025-26 operational budget. As usual, current budget requests to optimize service to students and the district outpace current revenue estimates. The current gap is very similar to the past couple of years at the same point in the year. Prioritization work will continue with the plan to accomplish it without the need for any budget-based layoffs.

Ms. Glass provided a summary of the Program Application Comparison report. Fall applications have decreased by 100 compared to the same time last year. However, there are early signs showing progress due to the efforts to increase application numbers.

Holly Clendenen, Chief Student Services Officer, updated the Board on the advancements made in Student Success Plans. As of March 19, 2025, the following portions have been completed: 2,069 career assessments, 2,098 academic maps with supports and services, and 978 financial budgets. 934 students have a completed plan. The current average 2024-25 student financial gap is \$6,485.

Under the Chairperson's Report:

- The District Boards Association (DBA) election meeting is on April 11, 2025, in Wisconsin Dells. Jeanne Jordie serves as an official during this process.

Under the Acting College President's Report:

- Recent Climate Survey Findings and Next Steps – 95% of staff and faculty reported being satisfied or strongly satisfied with their employment. To better understand the experiences behind the data, an outside facilitator has been invited to lead a series of focus groups organized by years of service. These sessions are designed to dig deeper into the opportunities for growth that emerged in the survey and to ensure that every person has a chance to be heard. The Board will receive an update at a later meeting.
- A first review of the draft of the 2025-26 District Board Monitoring Calendar was reviewed by the Board. It will be brought back again next month for approval.
- College Happenings:
  - ✓ Governor Evers visited the Child Care Center earlier today, highlighting the importance of making childcare accessible and affordable.
  - ✓ The Spring Job Fair was held yesterday, featuring 71 employers and 5 partner agencies. Approximately 200 students attended.
  - ✓ The Wisconsin Leadership Development Institute (WLDI) recently held its spring session. Our own Gabby Snider organized the event. Stephanie Brown was a participant. Holly Clendenen presented.
  - ✓ Successful Medical Assistant accreditation visit last month – Kudos to Tonia Breuer, Kris Schoville, and Karen Farner.
  - ✓ Upcoming Events include the Board Appointment Hearing & Meeting (4/2); WTCS State Ambassador Banquet (4/10); In-Service and Aspen Award Watch Party (4/17); Solar Field Ribbon Cutting (4/24); Building Trades Carpentry and Duplex Open House (5/7); Graduation (5/17)

With no further business, Ms. Wonderling moved to adjourn the meeting, with Mr. Tuescher seconding the motion. The motion carried, and the meeting adjourned at 8:48 p.m.

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*Kent Enright, Secretary*