

**MINUTES OF A REGULAR MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
NOVEMBER 20, 2025**

The Board of Southwest Wisconsin Technical College met remotely over Zoom for a regular meeting commencing at 6:03 p.m. on November 20, 2025.

The following members were present:

David Blume, Charles Bolstad, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher, Steve Williamson, and Jane Wonderling. Absent: Theresa Braudt

Others present for all, or a portion of the meeting, included:

Caleb White, Interim President and Vice President for Administrative Services, and College Staff: Heath Ahnen, Christena Bowers, Stephanie Brown, Holly Clendenen, Dennis Cooley, Katie Glass, Dan Imhoff, Cynde Larsen, Kim Maier, Lori Needham, Krista Weber, Kris Wubben.

Jordan Masnica, Vice President of Public Finance of Robert W. Baird & Co.

Chairperson Prange called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, November 20, 2025

6:00 p.m. – Regular District Board Meeting

Remote via Zoom

Dial in: +13126266799,,97276985961# or +16468769923,,97276985961#
Meeting URL: <https://swtc.zoom.us/j/97276985961?pwd=LoKECzsf980a0iSgXCWu1KdGWePod.1>
Meeting ID: 972 7698 5961
Passcode: 118941

AGENDA

OPEN MEETING

The following statement will be read: “The Southwest Wisconsin Technical College District Board’s November 20, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College’s website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda.”

- A. Roll Call
- B. Reports/Forums/Public Input

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to a closed session for the purpose of
 - 1. Discussing a personnel issue per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 - 2. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of September 25, October 10, and October 23, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Approval of October 23, 2025, Regular Board Meeting Minutes
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. American Association of Community Colleges (AACC) Membership Renewal

OTHER ITEMS REQUIRING BOARD ACTION

- A. Resolution Awarding the Sale of \$4,500,000 General Obligation Promissory Notes, Series 2025A
- B. Approval of Bid: 2026 F-150 Police Responder
- C. Approval of Board Monitoring Report: Student Access and Success

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Review 2026-27 Budget Process
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment & Application Reports and Student Success Scoreboard
 - 1. FTE Comparison Report
 - 2. 2025-26 Program Application Comparison Report
 - 3. Student Success Scoreboard

- B. Chairperson's Report
 - 1. Presidential Search Update
 - 2. District Boards Association (DBA) Update
 - 3. December 12, 2025, Fall Graduation Reminder
 - 4. Debrief: November 3-4, 2025, Aspen Unlocking Opportunities Collaborative
- C. Interim College President's Report
 - 1. Debrief: November 4-5, 2025, WTCS Board Meeting at SWTC
 - 2. Debrief: November 12, 2025, Darlington High School CTE Partnership Visit
 - 3. Debrief: November 19, 2025, Joint Board Meeting
 - 4. ACCT National Legislative Summit – February 8-11, 2026
 - 5. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 1. Financial Audit
- B. Time and Place
 - 6:00 p.m., Thursday, December 18, 2025, Virtual

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

Mr. Blume moved, seconded by Mr. Enright, to adjourn to closed session to discuss a personnel issue per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} and potential presidential candidates and evaluative criteria per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, Ms. Wonderling, and Mr. Prange. The motion carried, and the meeting adjourned to a closed session at 6:04 p.m., without any action taken. The Board reconvened to open session at 6:38 p.m.

After a review of the Consent Agenda, including the November 20, 2025, agenda; the October 23, 2025, regular meeting minutes; the October 10, 2025, financial reports, no contracts for October 2025; employment recommendations of Kylie Poots, Medical Laboratory Technician Instructor, and Misty Thill, Associate Degree Nursing Instructor; the promotion/transfer of Natalie Leffler to Drivers Education Program Coordinator; the resignation of Laura Sturtz, Human Resources Generalist; and the 2026 membership renewal to the American Association of Community Colleges (AACC) for \$3760.00, Mr. Tuescher moved, seconded by Ms. Jordie, to approve the Consent Agenda, as presented. Motion adopted.

Mr. Jordan Masnica, Vice President of Public Finance at Robert W. Baird & Co., presented the final pricing summary for the sale of \$4,500,000 in General Obligation Promissory Notes, Series 2025A. Five competitive bids were received, ranging from 2.917% to 3.053% with the winning bid going to TD Financial Products LLC. Mr. Tuescher moved, seconded by Mr. Enright, to approve, as presented, the resolution awarding the sale of \$4,500,000 general obligation promissory notes, Series 2025A, to TD Financial Products LLC with the bid of 2.917%. Upon a roll call vote, all present members voted affirmatively: Mr. Blume, Mr. Bolstad, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, Ms. Wonderling, and Mr. Prange. The motion was unanimously adopted.

The College solicited bids for a 2026 Ford F-150 Police Responder for the Criminal Justice programs. The public bid opening was held virtually on October 30, 2025, with three vendors submitting proposals. Mr. Williamson motioned, seconded by Mr. Bolstad, to award, as presented, a contract for the 2026 Ford F-150 Police Responder in the bid amount of \$47,421.50 to Ewald Automotive Group, Hartford, WI. Motion carried.

Holly Clendenen, Chief Student Services Officer; Christena Bowers, Disabilities/Support Services Manager; and Stephanie Brown, Student Success & Resident Life Manager, summarized the November 2025 Board Monitoring Report: Student Access and Success. Prior and current goals were reviewed. Key strengths include the College's deeply committed faculty and staff, the expansion of student success and financial plans, and strong graduation and Pell graduation rate outcomes. Current improvement efforts are focused on enhancing technology to support student success plans, strengthening system integration, and increasing faculty engagement with student success plans. The embedded tutoring model was described with motivation to expand into more program areas. Student feedback on the student success plan process was also reviewed. Mr. Tuescher moved, seconded by Mr. Enright, to approve, as presented, the November 2025 Board Monitoring Report: Student Access and Success. Motion carried.

Mr. White outlined the 2026–27 budget process, which began on November 15, 2025, and will conclude with the final budget hearing in June 2026. The Board will review the Budget Assumptions and Parameters in February 2026, followed by presentations of the preliminary budgets in April and May.

A summary of open positions was provided under the College Staffing report. Currently, the College is still posting for a Software Development Instructor.

Ms. Glass presented the Enrollment/FTE Comparison and Applications Reports. FTE enrollments are up slightly compared to the same period last year, and the application report shows an increase of 50 applicants year over year.

The November 11, 2025, Student Success Scoreboard reports there are 1517 completed plans. Data also indicates 52% of 2025-26 students who reported an initial financial gap have seen a reduction in the gap. The average gap is \$7643.

Items reviewed under the Chairperson's Report:

- Presidential search update report submitted by Connie Haberkorn, Search Liaison, indicated that the search officially launched on October 28, 2025, and remains to follow the timeline.
- The District Boards Association newsletter was included in this month's electronic Board packet.
- Reminder that the fall graduation is on December 12, 2025. There will be two ceremonies.
- Ms. Clendenen briefed the Board about the recent Aspen: Unlocking Opportunities collaborative session in Washington, D.C., earlier this month. This was the final in-person convening of the sessions.

Items reviewed under the Interim College President's Report and College Happenings:

- Southwest Tech hosted the Wisconsin Technical College System Board on November 4-5, 2025. It was a wonderful opportunity to showcase our campus, our students, and the work we're doing together.
- Darlington Community Schools visited on November 12, 2025, to collaborate as they begin planning a major expansion of their Tech Ed and Agriculture programs. We look forward to continuing to support Darlington as they plan for the future.
- Members of the District Board, Southwest Tech Foundation Board, and Real Estate Foundation Board, along with college leadership and key staff, met yesterday, November 19, 2025, to debrief on shared goals for student success, campus development, and community partnerships.
- The Board discussed their attendance at the upcoming ACCT National Legislative Summit, February 8-11, 2026, in Washington, D.C.

With no further business to come before the Board, Ms. Wonderling moved to adjourn the meeting, with Mr. Enright seconding the motion. The motion carried, and the meeting adjourned at 8:08 p.m.

Kent Enright, Secretary