

**MINUTES OF PROFESSIONAL DEVELOPMENT, RETREAT, AND REGULAR MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
JANUARY 22, 2026**

The Southwest Wisconsin Technical College District Board convened for its January 22, 2026, professional development session, retreat, and regular meeting in Rooms 430 and 440 on the District Campus at 1800 Bronson Boulevard in Fennimore, Grant County, Wisconsin. The meeting commenced at 3:03 p.m.

The following members were present:

David Blume (arrived at 3:15), Chuck Bolstad, Theresa Braudt, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher (arrived at 3:20), Steve Williamson. Absent: Jane Wonderling

Others present for all, or a portion of the meeting, included:

Caleb White, Interim President and Vice President for Administrative Services, and College Staff: Heath Ahnen, Holly Clendenen, Dennis Cooley, Katie Glass, Dan Imhoff, Cynde Larsen, Lori Needham, Krista Weber, and Kris Wubben.

Chairperson Prange called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



DISTRICT BOARD PROFESSIONAL DEVELOPMENT, RETREAT & MEETING NOTICE/AGENDA

Thursday, January 22, 2026

1800 Bronson Boulevard, Fennimore, WI 53809 - Conference Room 430, 440

3:00 p.m. – Board Professional Development - Bias Training

3:30 p.m. – Mini-Retreat

6:00 p.m. – Regular District Board Meeting

AGENDA

OPEN MEETING – ROOM 440

The following statement will be read: “The Southwest Wisconsin Technical College District Board’s January 22, 2026, professional development, mini-retreat, and regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College’s website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda.”

A. Roll Call

BOARD PROFESSIONAL DEVELOPMENT (3:00 – 3:30 P.M.) – ROOM 440

A. Understanding Unconscious Bias

ADJOURN TO CLOSED SESSION RETREAT (3:30 – 5:30 P.M.) – ROOM 440

A. Consideration of adjourning to a closed session for the purpose of

1. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

RECONVENE TO OPEN SESSION (5:30 P.M.) – ROOM 440

- A. Action, if necessary, on Closed Session Item

RECESS FOR DINNER (5:30 – 6:00 P.M.) – ROOM 430

The Board will have dinner for social purposes. College business will not be discussed.

RECONVENE INTO CLOSED SESSION (6:00 P.M.) – ROOM 440

- A. Consideration to continue into the closed session for the purpose of
 1. Private Conference with Individual Receiving Preliminary Non-Renewal Notice per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 2. Final Notice of Non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of December 18, 2025, Special & Regular Meeting Closed Session Minutes

RECONVENE TO OPEN SESSION – ROOM 430 (FOR THE REMAINDER OF THE MEETING)

- A. Action, if necessary, on Closed Session Items
- B. Reports/Forum/Public Input

CONSENT AGENDA

- A. Approval of Agenda
- B. Approval of December 18, 2025, Regular Board Meeting Minutes
- C. Approval of December 18, 2025, Special Board Meeting Minutes
- D. Financial Reports
 1. Purchases Greater than \$2,500
 2. Treasurer’s Cash Balance
 3. Budget Control
- E. Contract Revenue
- F. Personnel Items
- G. United Migrant Opportunity Services (UMOS) Lease

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of Board Governance Policy 2.7: President Complaint Process for Cabinet Members
- B. Approval of Board Monitoring Report: Safety and Security

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment & Application Reports and Student Success Scoreboard
 1. FTE Comparison Report
 2. 2025-26 Program Application Comparison Report
 3. Student Success Scoreboard
- B. Chairperson’s Report
 1. Reminder DBA Zoom Conference – January 30, 2026
 2. Possible Board Spring Retreat – Timing and Topics
 3. Potential Board Assessment Process – Prior to the new President’s Start

- C. Interim College President's Report
 - 1. Review Board Governance Policy 1.1: Governance Commitment
 - 2. Review Board Governance Policy 1.2: Governing Philosophy
 - 3. Budget Update
 - 4. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 1. Budget Assumptions & Parameters
 - 2. SWTC Foundation and Real Estate Foundation FY26 2nd Quarter Reports
- B. Date, Time, and Place – Thursday, February 26, 2026; 6:00 p.m.; SWTC Room 430

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU}

A discussion and training session focused on enhancing the Board's understanding and awareness of unconscious bias was led by Cynde Larsen, Chief Academic Officer. This professional development mirrored the training provided to the Presidential Search Committee at the outset of its work and will support the full Board as it prepares for the final steps in hiring the next President of Southwest Tech.

Ms. Jordie moved, seconded by Ms. Braudt, to adjourn to a closed session to discuss potential presidential candidates and evaluative criteria under Wis. Stats. 19.85(1)(c); {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted in the affirmative to move into the closed session: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, and Mr. Prange. The motion carried, and the meeting adjourned to a closed session at 3:30 p.m. The Board reconvened to an open session at 5:30 p.m.

Action on Closed Session Item: Mr. Blume motioned, seconded by Mr. Enright, to affirm the presidential search committee's three presidential finalists: Dr. Jeremy Pickard, Ms. Holly Clendenen, and Dr. Matt Schmit. Motion carried.

The Board recessed for dinner for social purposes.

Ms. Jordie moved, seconded by Mr. Tuescher, to adjourn to a closed session for 1) Private Conference with Individual Receiving Preliminary Non-Renewal Notice per Wis. Stats. 19.85(1)(c) and 2) Final Notice of Non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted in the affirmative to move into the closed session: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson and Mr. Prange. The motion carried, and the meeting adjourned to a closed session at 6:03 p.m. The Board reconvened to open session at

6:35 p.m.

Items reviewed under the Consent Agenda, including the January 22, 2026, agenda; the December 18, 2026, regular and special meeting minutes; financial reports; six contracts totaling \$51,630.07 in December 2025; the retirement of Sue Friderick, Cook, and the 41-month United Migrant Opportunity Services (UMOS) lease commencing on January 1, 2026, ending May 31, 2029, for UMOs, Inc. to rent two offices (264 square feet of space) from the College at the Richland Center Outreach Site located at 373 West 6th Street, Richland Center, WI, for \$693.76 per month in 2026. Payments for the remainder of the term of the agreement include a 3% annual increase each January 1 of each year of the lease. Mr. Blume moved, seconded by Ms. Jordie, to approve the January 22, 2026, Consent Agenda, as presented. Motion adopted.

During the closed session held on December 18, 2025, the Board reviewed and discussed a proposed policy titled *Board Governance Policy 2.7: President Complaint Process for Cabinet Members*. Board members considered the draft, provided feedback, and suggested revisions. The revised policy was subsequently brought forward for review and approval. Mr. Enright moved, seconded by Ms. Jordie, to approve *Board Governance Policy 2.7: President Complaint Process for Cabinet Members*, as presented. Motion adopted.

Heath Ahnen, Executive Director of Information Technology Services, and Dan Imhoff, Executive Director of Facilities, Safety & Security, presented the January 2026 Board Monitoring Report - Safety and Security. Mr. Williamson moved, seconded by Mr. Bolstad, to approve the January 2026 Board Monitoring Report – Safety and Security, as presented. The motion carried.

Caleb White, Interim President and Vice President for Administration, presented the College Staffing Report.

Katie Glass, Chief Communications Officer, reviewed the Enrollment/FTE Comparison and Applications Reports. FTE enrollment shows a slight decline compared to this time last year, while application numbers remain steady year-over-year.

Holly Clendenen, Chief Student Services Officer, highlighted the Student Success Scoreboard report and reviewed the new application with the Board. Ms. Clendenen expressed appreciation to Dan Rogers, Programmer, for developing the application; Tyler Platz, Data Analyst, for creating the Power BI dashboard; and the team for continuing the conversion of prior student success plans into the new application.

Items reviewed under the Chairperson's Report:

- The District Boards Association (DBA) winter meeting will be held remotely on January 30, 2026. Board members are invited to participate together as a group from the campus.
- The Board decided to discuss a possible spring retreat and potential Board assessments at next month's meeting.

Items reviewed under the Interim College President's Report and College Happenings:

- Board members reviewed *Board Governance Policy 1.1: Governance Commitment and 1.2. Review Board Governance Policy 1.2: Governing Philosophy*. There were no suggestions for edits.
- The 2026-27 budget preparation is underway. Next month, the Board will review the assumptions and parameters with the plan to see more numbers at the March meeting.
- College Happenings:
 - CESA 3 held its annual Business & Education Summit at SWTC on January 9. Programming emphasized working together to drive economic growth.
 - The College hosted its first annual Dual Enrollment Parent Night on January 28. There were about 100 people in attendance, with 26 of the 30 high schools represented. CESA 3 had a table to discuss youth apprenticeship opportunities.

There was nothing reported under Other Information Items.

With no further business to come before the Board, Mr. Enright moved to adjourn the meeting, with Mr. Blume seconding the motion. The motion was adopted and adjourned at 7:27 p.m.

Kent Enright, Secretary