



Southwest Wisconsin Technical College

District Board Meeting

Board Meeting

April 25, 2022

Southwest Tech Campus
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

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Annotated Agenda

BOARD MEETING NOTICE/AGENDA

Monday, April 25, 2022

5:00 – Board Meeting
Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: “The April 25, 2022, regular Board meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College’s website at www.swtc.edu/about/board/meetings, and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting.”

A. Roll Call

B. Reports/Forums/Public Input

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Board Members meet with Higher Learning Commission Review Team

The Board will meet with the Peer Review Team for the Higher Learning Commission Comprehensive Quality Review.

6:00 p.m. – Dinner

(The Board will meet for dinner for social purposes and no college business will be discussed.)

CONSENT AGENDA

A. Approval of Agenda

A copy of the agenda is included with the electronic Board material.

B. Minutes of the Regular Meeting of March 24, 2022

Minutes of the March 24, 2022, Board meeting are included with the electronic Board packet.

C. Financial Reports

- 1. Purchases Greater than \$2,500**
- 2. Treasurer's Cash Balance**
- 3. Budget Control**

Each report is available electronically with all other Board material. Caleb White, Vice President for Administrative Services, will be at the meeting and available for any questions.

D. Contract Revenue

There were 13 contracts totaling \$176,380.90 in March 2022 being presented for Board approval. The Contract Revenue Report is included with the electronic Board material.

E. Personnel Items

The Personnel Report includes two employment recommendations and one resignation. The report is included with the Board material.

Recommendation – *Approve the Consent Agenda as presented.*

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Strategic Directions: Priority Projects

Katie Glass, Executive Director of Marketing, will update the Board on the Strategic Directions document including the Priority Projects. The document will be available at the meeting.

B. 2022-23 Budget Update

Caleb White will present information on the 2022-23 budget status, which is available electronically with all other Board material.

C. Staffing Update

Krista Weber, Chief Human Resources Officer, will provide an update on College staffing. A summary is available electronically with all other Board material.

INFORMATION AND CORRESPONDENCE

A. Enrollment Report

- 1. 2021-22 FTE Comparison YOY Report**
- 2. 2022-23 FTE Comparison YOY Report**

Caleb White will be available for any questions on the reports. The two reports are included in the electronic Board packet.

B. Chairperson's Report

C. College President's Report

1. Review Governance Policies 2.1: President's Responsibilities and 2.2: Delegation to the President
2. 2022-23 Out-of-State Tuition Waivers
3. RFP: Renewable Energy
4. College Happenings

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

A. Agenda

1. RFP: Renewable Energy
2. Foundation Quarterly Report
3. SWTC Real Estate Foundation Quarterly Report
4. Proposed Budget
5. State of College Report
6. Financial Sustainability Monitoring Report
7. President's Evaluation & Contract

B. Time and Place

Thursday, May 19, 2022, at 7:00 p.m., Southwest Tech Campus, Conference Room 430

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to closed session for the purpose of

1. **Discussing personnel per Wis. Stats. 19.85(1)(c)** {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of Closed Session Minutes from February 22, 2022

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

ADJOURNMENT

Open Meeting

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A. Roll Call

B. Reports/Forums/Public Input

Board Monitoring of College Effectiveness

A. Board Members meet with Higher Learning Commission Review Team

The Board will meet with the Peer Review Team for the Higher Learning Commission Comprehensive Quality Review.

6:00 p.m. – Dinner

(The Board will meet for dinner for social purposes and no college business will be discussed.)

Consent Agenda

A. Approval of Agenda



BOARD MEETING NOTICE/AGENDA

Monday, April 25, 2022

5:00 – Board Meeting
Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

AGENDA

OPEN MEETING

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- A. Roll Call
- B. Reports/Forums/Public Input

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Board Members meet with Higher Learning Commission Review Team

6:00 p.m. – Dinner

(The Board will meet for dinner for social purposes and no college business will be discussed.)

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Regular Meeting of March 24, 2022
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Strategic Directions: Priority Projects
- B. 2022-23 Budget Update
- C. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
 - 1. 2021-22 FTE Comparison YOY Report
 - 2. 2022-23 FTE Comparison YOY Report
- B. Chairperson's Report
- C. College President's Report
 - 1. Review Governance Policies 2.1: President's Responsibilities and 2.2: Delegation to the President
 - 2. 2022-23 Out-of-State Tuition Waivers
 - 3. RFP for Renewable Energy
 - 4. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Discussing personnel per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from February 22, 2022

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail disabilityservices@swtc.edu.}

B. Minutes of the Regular Board Meeting of March 24, 2022



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
MARCH 24, 2022**

The Board of Southwest Wisconsin Technical College met in open session of the regular Board meeting commencing at 7:06 p.m. on March 24, 2022, in Conference Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

David Blume, Charles Bolstad, Kent Enright, Tracy Fillback (joined via videoconference), Jeanne Jordie, Donald Tuescher, Jane Wonderling

Absent: Chris Prange, Crystal Wallin

Others present for all or a portion of the meeting included Jason Wood and College Staff: Heath Ahnen, Katie Garrity, Katie Glass, Dan Imhoff, Cynde Larsen, Kim Maier, Lori Needham, Krista Weber, and Caleb White. Public included John Mehan from Robert W. Baird & Co.

Chairperson Tuescher called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

BOARD MEETING NOTICE/AGENDA

Thursday, March 24, 2022

- 6:00 p.m. – Student Presentations
- 6:30 p.m. – Dinner
- 7:00 p.m. – Regular Board Meeting

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

AGENDA

OPEN MEETING

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to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

- A. Roll Call
- B. Reports/Forums/Public Input

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Regular Board Meeting of February 24, 2022
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

- A. Resolution Awarding the Sale of \$4,000,000 General Obligation Promissory Notes
- B. Bid: Buildings 300-400 Conference Center and Dining Remodel
- C. Second Reading of Governance Policy 4.5: College Strategic Directions
- D. Retirement Incentive Proposal

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Board Monitoring Report: Quality Teaching & Learning
- B. Strategic Directions – Roadmap to the Future
- C. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
 - 1. FY 2022 Comparison FTE Report
 - 2. FY 2023 Application Report
- B. Chairperson's Report
 - 1. Executive Board Leadership Ad Hoc Committee Update
 - 2. ACCT National Awards
- C. College President's Report
 - 1. Review Governance Policy 1.13: Board Members' Code of Conduct and Governance Policy 1.14: College Budget Process
 - 2. Budget Update
 - 3. Presidents' Association Meeting Update
 - 4. Student Interactions
 - 5. April Board Retreat
 - 6. College Happenings

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURNMENT

{If you need an accommodation to attend, call 608-822-2632 (TDD: 608-822-2072) or email disabilityservices@swtc.edu.}

After a review of the Consent Agenda, including the March 24, 2022, agenda; February 24, 2022, board meeting minutes; financial reports; ten contracts totaling \$70,938.00 in February 2022; two retirements (Karen Dombeck – Culinary Management and Joan Young – Medical Lab Tech Program Director/Instructor); and one resignation (JoAnn Wiederholt - Medical Lab Tech Instructor 50%), Mr. Enright moved to approve the Consent Agenda, as presented, with Mr. Blume seconding the motion. The motion carried.

Mr. John Mehan, Managing Director of Robert W. Baird & Co., presented the final pricing summary for the sale of \$4,000,000 in General Obligation Promissory Notes. Nine bids were received ranging from 1.9694 – 2.3655%. Mr. Enright moved to approve the resolution as written/presented. Mr. Bolstad seconded the motion. A roll call vote was taken with all members voting in favor to approve the resolution awarding the sale of \$4,000,000 General Obligation Promissory Notes to Northland Securities, Inc. at 1.9694% for five years.

Dan Imhoff, Executive Director of Facilities, Safety & Security, reported that there were six bids received for the Building 300/400 Conference Center and Dining Remodel project. He indicated that the project was approved by the WTCS State Board on March 16, 2022, in the amount of \$1,500,000 which is inclusive of audio/visual allowance and engineering/architecture fees. After discussion, Ms. Jordie moved to approve the lowest bid for the Building 300/400 Conference Center and Dining Remodel Project, in the amount of \$1,154,900 (Base Bid of \$934,000; Alternative #1 Reconfigure 340 & 341 of \$163,000; Alternative #2 Folding Partition 115 of \$33,900; and Alternative #3 Large Group Room 126 of \$24,000) to Fowler & Hammer, Inc. of La Crosse, WI. Ms. Wonderling seconded the motion. A roll call vote was taken with all members voting in favor; none opposed.

The District Board approved the first reading of Governance Policy 4.5: College Strategic Directions at its February 24, 2022, Board meeting. The policy includes the Strategic Directions for 2022-2025. The Strategic Directions will read: 1. Engage students in High-Quality Experiential Learning; 2. Strengthen a Culture of Caring and Success; and 3. Enhance the College's Economic Impact. These Strategic Directions were presented as the second reading of Governance Policy 4.5: College Strategic

Directions. Mr. Enright moved to approve the second reading of Governance Policy 4.5: College Strategic Directions. Ms. Jordie seconded the motion; the motion unanimously carried.

Jason Wood summarized a retirement proposal that would increase the incentive payment to \$2,000 as a one-time option for notice of retirement effective prior to July 1, 2022 with a 90-day notice through a formal letter of retirement submitted to Human Resources on or before April 1, 2022. After discussion, Mr. Blume motioned to approve this one-time option for incentive payment as written. Mr. Enright followed by seconding the motion; the motion unanimously carried.

Katie Garrity, Chief Academic Officer, provided a presentation of the Board Monitoring Report: Quality Teaching & Learning. Areas to strategize include Retention, Completion and Persistence; the Charger 360 Program; Special Populations; Diversity; Equity and Inclusion; Dual Enrollment; and the Outreach Centers. Strengths include High Rates of Placement and Student Satisfaction greater than 90%; Faculty engagement as evidenced by rapid response and continued movement to optional platforms, such as HyFlex learning; and Technology Growth and Change. Focal areas of opportunities include: Outcome Based Funding indicators (ABE/GED transitions to College) are less than 40%; Active Recruitment and Enrollment growth; and Co-Curricular Assessment and Expansion. Universal designs, Experiential learning, New Program Development, Hybrid Positions and a K-12 Presence/Experience were also highlighted as points of future opportunities.

Katie Glass, Executive Director of Marketing, brought forward the Strategic Directions document titled Roadmap to the Future for Board review and questions. The goals and actions were further defined. The Board was very pleased with the document and had no further recommendations for edits.

Krista Weber, Chief Human Resources Officer, provided an update on College staffing noting the Data Analyst position has been offered and accepted; interviewing is currently underway for the Institutional Research position; the Driver's Ed Coordinator position has been offered; the Mental Health position interviews will begin next week; and both Medical Lab Tech instructor positions are posted.

The FTE and Application reports were overviewed by Caleb White, Vice President for Administrative Services. The numbers are very similar to last month and that the FTE count is trending slightly below our goal of 1250 FTE's. The application report for Fall, 2022 reflected a decrease of 68 applicants as compared to a year ago. He also added that the returning student registration for Summer and Fall, 2022-23 began this week.

The Chairperson's Report was led by Mr. Tuescher and included a brief summary of the Executive Board Leadership Ad Hoc Committee held on March 9, 2022. ACCT National Awards was also mentioned and Mr. Bolstad encouraged others to use award nominations as a way to recognize wonderful administration, faculty and staff. Any award given will also result in a positive reflection back to the College.

The College President's Report included:

- A Review Governance Policy 1.13: Board Members' Code of Conduct and Governance Policy 1.14: College Budget Process.
- An update of the budget indicating that there is approximately a \$3,000,000 deficit at this time. Personnel is the largest expenditure. Dr. Wood presented a few options to the Board and asked for feedback. The Board's response was to take care of our employees. They are interested in hearing faculty and staff opinions. Dr. Wood is committed to hearing what people say. More to come at April retreat.
- An update of the Presidents' Association Meeting included the focus of completing current projects and being intentional on pursuit of future projects. A key priority is to be supportive of each other as a whole.
- Dr. Wood has been meeting with students in the Midwifery program and there is consideration of diversity, equity and inclusion consultation.
- The planning of the April Board Retreat is under way. Items to discuss include the budget and future planning.
- The Bookstore plans to partner with eCampus as an online retailer for student textbooks. This College Happening is exciting as it will save the College money and will better serve our students.

Under Other Information Items, Ms. Jordie noted that the three incumbent Board members were unanimously re-elected to their positions.

With no further business to come before the Board, Mr. Enright moved to adjourn the meeting with Ms. Wonderling seconding the motion. The motion carried and the meeting adjourned at 8:23 p.m.

Crystal Wallin, Secretary

C. Financial Reports

1. Purchases Greater than \$2,500

**SOUTHWEST WISCONSIN TECHNICAL COLLEGE
PURCHASES GREATER THAN \$2,500
FOR THE PERIOD 3/01/2022 - 3/31/2022**

Expenditure			
Vendor	Invoice #	Description	Amount
SWTC REF	SPR 2122	SPR 2122 HOUSING	171,975.63
PowerSchool	INV296633	SCHOOLGY 6/1/22-5/31/23	37,578.88
Ewald	'22 Ford Explorer	2022 Ford Explorer	34,176.00
Campus Works	9595	PROJECT MGMT SVCS	29,167.00
Fennimore Utilities	3/1/22 BILLING	3.1.22 BILLING	25,967.38
First Tech	83419382	TRAINER	15,810.00
Bell Lumber	INV-008284	POLES	13,912.00
TimeTrade	INV17286	APPT SCHEDULING	13,000.00
Constellation	3427232	MONTHLY BILL	12,805.28
Insight	1100922714	DEFENDER FOR ENDPOINT SVR	8,804.90
WE	4070713264	UTILITIES	8,504.99
SP Marketplace	7850	LICENSE RENEWAL	6,654.00
National PAS	1771	2022 NATIONAL CONF REG	6,555.00
K&L	3.22.22 INV	GRAPPLE/SNOWBLADE	6,209.24
Creative Solutions	C-014435	1940 6 PLEX	5,810.74
HSR	21051-5	300/400 CONF CENTER	5,725.99
PCARD - Nelson	2717667	Electronic Pipettor	5,678.93
SWTC REF	FALL 2122	FALL 2122 HOUSING	5,543.05
Symetra	SWTC-140000896	Staff Payroll Deductions	5,000.78
Otis	100400403267	7/1/21-6/30/22 CONTRACT PR# 1723	4,700.04
Elsevier	WEB00205878-2	BOOKSTORE	4,698.00
Pioneer Roofing	27846	300 BLDG ROOF DRAIN	4,121.00
3369597	2002436	Student Refund	4,111.91
WI Higher	FALL/SPRG 2122	FALL/SPRG 2122 RETURNS	3,910.00
3282577	2000356	Student Refund	3,750.00
J&T	2002	FILL GUTTERS	3,680.00
3283965	2001250	Student Refund	3,500.00
WTA Properties	APRIL '22 RENT	APRIL '22 RENT	3,400.00

IRS	SWTC-140000381	Staff PP 2022-05 03022022 7814: Jason S Wood	3,335.50
Madison Concourse	WLDI 2022	WLDI INTERIM SESSION	3,294.02
3307882	1998691	Student Refund	3,170.54
SWTC Foundation	SWTC-14000735	Staff Payroll Deductions	3,036.76
Supreme Graphics	140603	SWTC GUIDE & INSERT	2,980.00
E9011988	SWTC-00000656	Expense report number SWTC-001775 9011988	2,977.33
3282255	1998683	Student Refund	2,970.00
3289363	2002431	Student Refund	2,970.00
3369762	2002438	Student Refund	2,970.00
3289363	2002432	Student Refund	2,970.00
3276727	2002426	Student Refund	2,970.00
3368396	2002435	Student Refund	2,970.00
2682962	2001849	Student Refund	2,875.87
3260833	2001178	Student Refund	2,780.50
3265965	2002425	Student Refund	2,725.72
2535807	2001850	Student Refund	2,646.55
3290983	2001370	Student Refund	2,601.00
2601027	2001116	Student Refund	2,600.00
CEC	378293	ALARM UPGRADE	2,600.00
2747801	2001124	Student Refund	2,599.00
3288097	2001296	Student Refund	2,599.00
3280428	2001227	Student Refund	2,599.00
3287924	2001293	Student Refund	2,599.00
3289282	2001310	Student Refund	2,599.00
2705170	2001131	Student Refund	2,598.00
3286929	2001277	Student Refund	2,586.00
New Horizons	11060	FUEL/DIESEL	2,576.36
3285078	2001254	Student Refund	2,562.00
3288097	1998688	Student Refund	2,500.00
3284119	1998686	Student Refund	2,500.00

Total Invoices

\$538,511.89

Bank Withdrawals			
Vendor	Transaction Date	Audit Trail	Amount
ACH ITEMS WI TECHNICAL COL WTCEBC MONTHLY PULL	3/4/2022	GNJL002177	322,680.46
IRS 941	3/18/2022	SWTC-140000512	113,180.11
IRS 941	3/18/2022	SWTC-140000513	109,970.52
WI DEPT REVENUE TAXPAYMNT XXXXX6976	3/7/2022	GNJL001593	19,141.17
WI DEPT REVENUE TAXPAYMNT XXXXX4832	3/18/2022	GNJL001594	18,713.98
HEALTHEQUITY INC HealthEqui 8942105	3/4/2022	GNJL002176	17,153.14
H E A B 165 HEAB VOUCR 2090 303	3/21/2022	GNJL002496	15,000.00
GREAT-WEST TRUST PAYMENTS 210019978726	3/21/2022	GNJL001595	8,576.99
GREAT-WEST TRUST PAYMENTS 210019978726	3/7/2022	GNJL001594	8,734.98
Delta Dental WI ASO Pymt	3/2/2022	GNJL002165	5,892.95
Delta Dental WI ASO Pymt	3/16/2022	GNJL002245	5,774.21
Delta Dental WI ASO Pymt	3/9/2022	GNJL001598	5,663.02
HASLER ADVANCE ADVANCE XXXXXX7827	3/24/2022	GNJL002567	5,000.00
Delta Dental WI ASO Pymt	3/23/2022	GNJL002552	4,885.20
Delta Dental WI ASO Pym	3/30/2022	GNJL002745	4,851.56
NEWPORT TRUST CO PAYMENT 16102779	3/21/2022	GNJL001592	3,335.90
NEWPORT TRUST CO PAYMENT 16102779	3/7/2022	GNJL001591	3,086.82
1343 FOUN College Billing Payment	3/31/2022	GNJL002750	2,839.74
1343 College Billing Deposit	3/3/2022	GNJL002167	3,495.09

Total Bank Withdrawals **\$677,975.84**

Payroll		
03/042022 Payroll	03/042022	366,625.36
03/18/2022 Payroll	3/18/2022	362,759.12

Total Payroll **\$729,384.48**

Total Purchases >= \$2,500 **\$1,945,872.21**

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College			
Report of Treasurers Cash Balance 3/31/2022			
Receipts			
Fund			
1 General	218,128.00		
2 Special Revenue	-		
3 Capital Projects	128,622.00		
4 Debt Service	-		
5 Enterprise	69,343.00		
6 Internal Service	327,513.00		
7 Financial Aid/Activities	25,906.00		
Total Receipts		769,512.00	
Expenses			
Fund			
1 General	1,705,671.00		
2 Special Revenue			
3 Capital Projects	117,963.00		
4 Debt Service	-		
5 Enterprise	55,986.00		
6 Internal Service	359,422.00		
7 Financial Aid/Activities	548,503.00		
Total Expenses		2,787,545.00	
Net cash change - month			(2,018,033.00)
EOM Cash Balances			
-Midwest One Operating 0356	26,003.69		
-Midwest One Investment 1324	20,868,727.99		
-Cash on Hand	2,940.00		
-Local Government Investment Pool	1,233,347.14		
Ending Cash/Investment Balance		22,131,018.82	

3. Budget Control

Southwest Wisconsin Technical College							
YTD Summary for Funds 1-7							
For 9 Months ended March 2022							
	2021-22	2021-22	2021-22	2020-21	2019-20	2018-19	2017-18
	<u>Budget</u>	<u>YTD Actual</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>
General Fund Revenue	25,822,200.00	20,250,260.54	78.42	87.89	84.61	83.07	86.13
General Fund Expenditures	26,558,800.00	16,846,012.85	63.43	70.14	66.56	67.75	66.99
Capital Projects Fund Revenue	4,335,000.00	257,725.42	5.95	100.48	100.19	99.52	104.25
Capital Projects Fund Expenditures	4,352,500.00	1,387,416.28	31.88	41.88	32.61	48.42	46.71
Debt Service Fund Revenue	6,090,500.00	4,433,492.30	72.79	66.85	63.38	64.37	66.56
Debt Service Fund Expenditures	7,080,000.00	1,157,475.00	16.35	18.29	8.03	11.14	12.27
Enterprise Fund Revenue	1,621,500.00	1,759,296.87	108.50	81.48	74.89	67.40	63.28
Enterprise Fund Expenditure	1,541,300.00	1,992,869.99	129.30	69.75	77.20	66.47	61.34
Internal Service Fund Revenue	4,425,000.00	2,974,151.29	67.21	66.44	62.83	65.79	69.85
Internal Service Fund Expenditures	4,435,000.00	3,112,087.77	70.17	70.70	66.73	68.78	71.30
Trust & Agency Fund Revenue	9,800,000.00	5,634,001.51	57.49	62.28	58.65	64.44	77.73
Trust & Agency Fund Expenditures	9,800,000.00	7,231,956.03	73.80	69.86	70.94	72.96	78.36
Grand Total Revenue	52,094,200.00	35,308,927.93	67.78	79.79	76.67	76.88	80.77
Grand Total Expenditures	53,767,600.00	31,727,817.92	59.01	59.91	57.31	60.57	61.40

D. Contract Revenue

There were 13 contracts totaling \$176,380.90 in March 2022 being presented for Board approval. The Contract Revenue Report is included below.

2021-2022 CONTRACTS
3/1/2022 to 3/31/2022

INDIRECT COST FACTOR

Contract Holder	Contract #	Service Provided	Contact	Number Served	Price	Exchange of Services (Instructional Fees Waived)	INDIRECT COST FACTOR		
							On-Campus	Off-Campus	Waiver
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Argyle	Kim Maier	7	\$ 2,992.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Belmont	Kim Maier	8	\$ 3,420.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Blackhawk	Kim Maier	10	\$ 4,275.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Boscobel	Kim Maier	13	\$ 5,557.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Calvary Baptist Christian School	Kim Maier	1	\$ 427.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Cassville	Kim Maier	1	\$ 427.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Cuba City	Kim Maier	9	\$ 3,847.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Darlington	Kim Maier	10	\$ 4,275.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Dodgeville	Kim Maier	1	\$ 427.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Pennimore	Kim Maier	1	\$ 427.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Highland	Kim Maier	6	\$ 2,565.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Lancaster	Kim Maier	1	\$ 427.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Mineral Point	Kim Maier	8	\$ 3,420.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - North Crawford	Kim Maier	3	\$ 1,282.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Platteville	Kim Maier	2	\$ 855.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Potosi	Kim Maier	6	\$ 2,565.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Riverdale	Kim Maier	8	\$ 3,420.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Southwestern	Kim Maier	1	\$ 427.50	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Wauzeka	Kim Maier	18	\$ 7,695.00	No			X
CESA 3	03-2022-0038-I-11	COLLEGE Up Gear Up - Weston	Kim Maier	1	\$ 427.50	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - Argyle	Kim Maier	1	\$ 592.00	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - Black Hawk	Kim Maier	5	\$ 2,631.00	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - Boscobel	Kim Maier	1	\$ 592.00	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - Cuba City	Kim Maier	1	\$ 592.00	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - Lancaster	Kim Maier	3	\$ 1,447.00	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - North Crawford	Kim Maier	1	\$ 592.00	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - Potosi	Kim Maier	1	\$ 592.00	No			X
CESA 3	03-2022-0040-I-11	COLLEGE Up Nursing - Richland Center	Kim Maier	2	\$ 1,019.50	No			X
CESA 3	03-2022-0041-I-11	COLLEGE Up Lab Science - Boscobel	Kim Maier	12	\$ 2,880.00	No			X
CESA 3	03-2022-0041-I-11	COLLEGE Up Lab Science - Platteville	Kim Maier	8	\$ 1,920.00	No			X
CESA 3	03-2022-0041-I-11	COLLEGE Up Lab Science - Richland Center	Kim Maier	19	\$ 4,654.50	No			X
CESA 3	03-2022-0043-I-11	COLLEGE Up CNC Machine Operator Programmer - Platteville	Kim Maier	67	\$ 11,929.50	No			X
WI State Telecommunication Assn	03-2022-0098-I-41	Leadership Academy	Dennis Cooley	18	\$ 14,850.00	No		X	
MN State Telecommunication Assn	03-2022-0098-I-41	Leadership Academy	Dennis Cooley	11	\$ 9,075.00	No		X	

<u>Contract Holder</u>	<u>Contract #</u>	<u>Service Provided</u>	<u>Contact</u>	<u>Number Served</u>	<u>Price</u>	<u>Exchange of Services (Instructional Fees Waived)</u>	<u>On-Campus</u>	<u>Off-Campus</u>	<u>Waiver</u>
Wisconsin Dept of Corrections	03-2022-0099-1-32	Equipment Safety	Dennis Cooley	8	\$ 7,714.29	No		X	
Wisconsin Dept of Corrections	03-2022-0099-1-32	Blueprint Reading (Welding)	Dennis Cooley	8	\$ 7,714.28	No		X	
Wisconsin Dept of Corrections	03-2022-0099-1-32	GMAW Equipment	Dennis Cooley	8	\$ 7,714.29	No		X	
Wisconsin Dept of Corrections	03-2022-0099-1-32	GMAW Carbon	Dennis Cooley	8	\$ 7,714.29	No		X	
Wisconsin Dept of Corrections	03-2022-0099-1-32	GMAW Carbon Spray	Dennis Cooley	8	\$ 7,714.28	No		X	
Wisconsin Dept of Corrections	03-2022-0099-1-32	FCAW Equipment	Dennis Cooley	8	\$ 7,714.29	No		X	
Wisconsin Dept of Corrections	03-2022-0099-1-32	FCAW Carbon	Dennis Cooley	8	\$ 7,714.28	No		X	
Sielaff Corporation	03-2022-0109-1-41	GMAW Stainless (6th of 6 installments)	Dennis Cooley	8	\$ 650.00	No		X	
Sielaff Corporation	03-2022-0109-1-41	GTAW Stainless (6th of 6 installments)	Dennis Cooley	8	\$ 650.00	No		X	
USA Clay Target League	03-2022-0113-T-42	League Director Duties February	Caleb White		\$ 500.00	No		X	
Crossing Rivers Health	03-2022-0120-1-41	Leadership Academy (First Half of billing)	Dennis Cooley	31	\$ 6,008.55	No		X	
Crossing Rivers Health	03-2022-0120-1-41	Leadership Academy (First Half of billing)	Dennis Cooley	6	\$ 6,091.45	No		X	
Nu-Pak	03-2022-0121-1-41	Leadership Academy-28 Hour	Dennis Cooley	25	\$ 5,312.50	No		X	
Blue River Fire Department	03-2022-0138-1-42	BIS Recertification	Ken Bartz	4	\$ 170.20	YES		X	
Lone Rock EMS	03-2022-0141-42	BIS for Healthcare Provider-CPR	Ken Bartz	7	\$ 420.00	No		X	
Blue River Fire Department	03-2022-0142-1-42	BIS for Healthcare Provider	Ken Bartz	2	\$ 49.20	YES		X	
TOTAL of all Contracts				412	\$ 176,380.90				
Exchange of Services				6	\$ 219.40				
For Pay Service				406	\$ 176,161.50				

E. Personnel Report

Two employment recommendations and one resignation are being presented for approval in the Personnel Report. The Personnel Report follows:

**PERSONNEL REPORT
April 25, 2022**

Employment: NEW HIRES

Name:	Logan Prochaska
Title:	Driver Education Coordinator
Number of Applicants & Interviewees:	7 applicants/3 interviews
Start Date:	6/6/2022
Salary/Wages:	\$61,800
Classification:	Full-Time
Education and/or Experience:	Master's in Education & Administration from Viterbo, Bachelor's in Math with 10 years of teaching experience and 1 year as Driver Education adjunct at Southwest Tech

Name:	Tyler Platz
Title:	Data Analyst
Number of Applicants & Interviewees:	8 applicants/2 interviews
Start Date:	4/11/2022
Salary/Wages:	\$85,000
Classification:	Full-Time
Education and/or Experience:	Master's in Economics, Bachelor's in Economics/Peace & Justice Studies with 5 years of data analytics & research experience

PROMOTIONS / TRANSFERS

None	
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RETIREMENTS / RESIGNATIONS

Stephen Goss (Resignation – 6/30/22)	Instrumental/Controls Technician Instructor
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Recommendation – Approve the Consent Agenda as presented.

Board Monitoring of College Effectiveness

A. Strategic Directions – Priority Projects

Katie Glass, Executive Director of Marketing, will update the Board on the Strategic Directions document including the Priority Projects. The document will be available at the meeting.

B. 2022-23 Budget Update

Caleb White will present information on the 2022-23 budget status, which is available electronically with all other Board material.

Southwest Wisconsin Technical College
General Fund 2022-2023 Budgetary Development Status

4.22.22

	2020-21	2021-22	2022-23	Change	
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>		
REVENUES					
Local Government	5,468,541	5,545,000	5,118,300	(426,700)	21%
State Aids	10,276,189	10,983,400	11,490,000	506,600	46%
Program Fees	4,485,321	4,628,000	4,678,100	50,100	19%
Material Fees	270,491	284,000	270,000	(14,000)	1%
Other Student Fees	623,036	398,000	511,000	113,000	2%
Institutional	1,901,562	1,506,500	1,979,000	472,500	8%
Federal	<u>1,213,041</u>	<u>2,477,300</u>	<u>771,000</u>	<u>(1,706,300)</u>	3%
Total Revenues	24,238,181	25,822,200	24,817,400	(1,004,800)	100%
EXPENDITURES					
Instruction	14,319,890	15,162,400	15,239,300	76,900	58%
Instructional Resources	145,856	297,500	285,000	(12,500)	1%
Student Services	2,061,086	2,628,900	2,724,700	95,800	10%
General Institutional	5,063,662	6,009,200	5,830,300	(178,900)	22%
Physical Plant	<u>1,922,059</u>	<u>2,460,800</u>	<u>2,234,000</u>	<u>(226,800)</u>	8%
Total Expenditures	23,512,553	26,558,800	26,313,300	(245,500)	100%
Net Revenue (Expenditures)	725,628	(736,600)	(1,495,900)		
Operating Transfer In (Out)	<u>13,910</u>	<u>121,000</u>	<u>100,000</u>		
Change in Fund balance	739,538	(615,600)	(1,595,900)		
Beginning Fund Balance	<u>10,037,450</u>	<u>10,528,450</u>	<u>9,912,850</u>		
Ending Fund Balance	<u>10,776,988</u>	<u>9,912,850</u>	<u>8,316,950</u>		

Budget Assumptions/Considerations

1,250 FTEs

Health/Dental changes @ 0%/0%

4.70% CPI raise

C. *Staffing Update*

Krista Weber, Chief Human Resources Officer, will provide an update on College staffing. A summary follows:

Staffing Update 2021-2022

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	New Position	Medical Lab Tech Instructor-50%	JoAnn Wiederholt	7/1/2021	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$58,000
2	New Position	Day Custodian LTE ending 12/31/2021	Alecia Hach	7/19/2021	A12 - Hourly Range: \$15.61 - \$18.73 Hired at \$15.80
3	Replacement	Evening Custodian	Chuck Merten	7/12/2021	A12 - Hourly Range: \$15.61 - \$18.73 Hired at \$16.00
4	Replacement	Academic Success Coach-Part-time LTE	Vickie Udelhoven	8/6/2021	B24 - Hourly Range: \$21.01 - \$27.31 Hired at \$25.00
5	Replacement	Student Services Administrative Assistant	Wanda Ware	9/1/2021	A13, Hourly Range \$16.98- \$20.37 Hired at \$18.00
6	New Position	Surgical Technology Instructor/Program Director	Rachel Huber	1/3/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$64,000

Staffing Update 2021-2022

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
7	Replacement	Director of Grants	Amy Seeboth-Wilson	11/8/2021	D62-Salary Band: \$64,304 - \$93,241 Hired at \$84,000
8	Replacement	Academic Success Coach- Full-Time LTE	Janine Schmitz	12/6/2021	B24 - Hourly Range: \$21.01 - \$27.31 Hired at \$25.00
9	Replacement	Electrical Power Distribution Lab Assistant	Todd Kasper	11/1/2021	B21 - Hourly Range: \$17.36 - \$22.57 Hired at \$20.50
10	Replacement	Grant Accountant	Crystal Brown	12/6/2021	C44-Salary Band: \$55,488 - \$77,683 Hired at \$57,000
11	Replacement	Agronomy Instructor	Andrew Dal Santo	1/3/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$62,000
12	New	Business Management Instructor/Experiential Learning Coordinator	Seth Henkel	2/7/2022	C44-Salary Band: \$55,488 - \$77,683 Hired at \$64,000

Staffing Update 2021-2022

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
13	Replacement	Data Analyst	Tyler Platz	4/11/2022	D63-Salary Band: \$66,953 - \$97,083 Hired at \$85,000
14	New	Institutional Research Analyst	Offer pendng	4/1/2022	D63-Salary Band: \$66,953 - \$97,083
15	Replacement	Driver Education Coordinator	Logan Prochaska	6/6/2022	C41-Salary Band: \$46,690 - \$65,366 Hired at \$61,800
16	Replacement	Mental Health Counselor	Offer pendng	5/16/2022	C44-Salary Band: \$55,488 - \$77,683
17	Replacement	Medical Lab Tech Program Director/Instructor	Interviews scheduled	7/1/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811
18	Replacement	Medical Lab Tech Instructor-50%	Interviews scheduled	7/1/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811

Staffing Update 2021-2022

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
18	New	Women's Golf Coach - Part-time	Posted	5/1/2022	Stipend -\$6,000

Information and Correspondence

A. Enrollment Report


The 2021-22 FTE Comparison Enrollment Report and 2022-23 FTE Comparison Enrollment Report are below.

1. 2021-22 FTE Comparison YOY Report
2. 2022-23 FTE Comparison YOY Report

Southwest Wisconsin TECHNICAL COLLEGE		School Years 2019-20, 2020-21, and 2021-22 FTE Comparison									
Program Code	Program Title	SY 19-20 04/13/20 Students	SY 20-21 04/12/21 Students	SY 21-22 04/11/22 Students	20 to '22 Student Change	21 to '22 Student Change	SY 19-20 04/13/20 FTE	SY 20-21 04/12/21 FTE	SY 21-22 04/11/22 FTE	20 to '22 FTE Change	21 to '22 FTE Change
10-101-1	Accounting	51	70	60	9	(10)	38.10	45.90	39.83	1.73	(6.07)
10-006-7	Agribusiness Science & Technology - AgBus Mgmt	14	9	14	-	5	14.20	4.57	13.93	(0.27)	9.37
10-006-5	Agribusiness Science & Technology - Agronomy	16	19	12	(4)	(7)	17.57	18.37	9.77	(7.80)	(8.60)
10-006-6	Agribusiness Science & Technology - Animal Science	29	20	29	-	9	29.87	16.57	23.57	(6.30)	7.00
10-102-3	Business Management	134	132	115	(19)	(17)	84.70	82.50	71.73	(12.97)	(10.77)
10-530-5	Cancer Information Management	95	111	86	(9)	(25)	50.97	56.07	52.33	1.37	(3.73)
10-504-X	Criminal Justice	46	49	45	(1)	(4)	37.07	33.37	31.97	(5.10)	(1.40)
10-316-1	Culinary Arts	6	6	5	(1)	(1)	2.77	5.10	5.60	2.83	0.50
10-317-1	Culinary Management	5	2		(5)	(2)	4.80	1.53		(4.80)	(1.53)
10-102-1	Data Analytics			5	5	5			2.27	2.27	2.27
10-510-6	Direct Entry Midwife	77	124	138	61	14	31.80	48.87	65.43	33.63	16.57
10-307-1	Early Childhood Education	46	63	50	4	(13)	32.53	43.43	32.03	(0.50)	(11.40)
10-620-1	Electro-Mechanical Technology	31	33	26	(5)	(7)	29.07	30.53	21.93	(7.13)	(8.60)
10-325-1	Golf Course Management	18	10	13	(5)	3	14.63	9.87	12.17	(2.47)	2.30
10-201-2	Graphic And Web Design	26	20	23	(3)	3	18.63	15.20	17.97	(0.67)	2.77
10-530-1	Health Information Technology	52	47	42	(10)	(5)	24.63	18.87	19.97	(4.67)	1.10
10-520-3	Human Services Associate	42	32	39	(3)	7	31.63	26.07	29.17	(2.47)	3.10
10-825-1	Individualized Technical Studies	2	3		(2)	(3)	1.00	1.40		(1.00)	(1.40)
10-620-3	Instrumentation and Controls Technology	10	4	1	(9)	(3)	7.57	0.90	1.20	(6.37)	0.30
10-150-2	IT-Network Specialist	23	27	23	-	(4)	13.27	14.53	12.07	(1.20)	(2.47)
10-196-1	Leadership Development	24	11	13	(11)	2	11.20	3.47	6.70	(4.50)	3.23
10-513-1	Medical Laboratory Technician	21	21	20	(1)	(1)	16.37	14.57	14.93	(1.43)	0.37

Program Code	Program Title	SY 19-20 04/13/20 Students	SY 20-21 04/12/21 Students	SY 21-22 04/11/22 Students	20 to '22 Student Change	21 to '22 Student Change	SY 19-20 04/13/20 FTE	SY 20-21 04/12/21 FTE	SY 21-22 04/11/22 FTE	20 to '22 FTE Change	21 to '22 FTE Change
10-196-6	Nonprofit Leadership		1	9	9	8		0.40	4.90	4.90	4.50
10-543-1	Nursing-Associate Degree	210	225	205	(5)	(20)	107.67	127.17	105.03	(2.63)	(22.13)
10-524-1	Physical Therapist Assistant	40	31	22	(18)	(9)	24.07	18.93	14.07	(10.00)	(4.87)
10-182-1	Supply Chain Management	44	25	33	(11)	8	25.50	10.97	15.20	(10.30)	4.23
10-499-5	Technical Studies-Journeyworker			1	1	1			0.30	0.30	0.30
	Total Associate Degree	1,062	1,095	1,029	(33)	(66)	669.60	649.13	624.07	(45.53)	(25.07)
31-101-1	Accounting Assistant	6	13	10	4	(3)	2.43	5.57	4.00	1.57	(1.57)
30-531-6	EMT-IV (Advanced EMT)	10		12	2	12	1.33		2.03	0.70	2.03
31-006-3	Agribusiness Science & Technology - Agronomy Tech		1	1	1	-		1.13	0.10	0.10	(1.03)
32-070-1	Agricultural Power & Equipment Technician	34	35	36	2	1	32.10	33.10	34.47	2.37	1.37
31-405-1	Auto Collision Repair & Refinish Technician	11	11	9	(2)	(2)	5.87	8.07	9.07	3.20	1.00
32-404-2	Automotive Technician	27	34	20	(7)	(14)	24.30	22.97	15.83	(8.47)	(7.13)
31-408-1	Bricklaying & Masonry	3		5	2	5	1.33		2.80	1.47	2.80
30-443-1	Building Maintenance & Construction	3	1	1	(2)	-	0.70	0.07	0.07	(0.63)	-
31-475-1	Building Trades-Carpentry	11	9	9	(2)	-	9.27	8.20	7.90	(1.37)	(0.30)
31-307-1	Child Care Services	8	5	4	(4)	(1)	3.83	3.40	2.10	(1.73)	(1.30)
30-420-2	CNC Machine Operator/Programmer	8	2	7	(1)	5	7.97	1.30	5.07	(2.90)	3.77
31-502-1	Cosmetology	29	19	26	(3)	7	19.83	13.60	19.23	(0.60)	5.63
30-504-2	Criminal Justice-Law Enforcement 720 Academy	17	14	7	(10)	(7)	12.23	9.33	5.13	(7.10)	(4.20)
31-317-1	Culinary Specialist	3			(3)	-	1.47			(1.47)	-
30-508-2	Dental Assistant	16	11	18	2	7	8.87	5.57	9.47	0.60	3.90
30-812-1	Driver and Safety Education Certification	26	27	13	(13)	(14)	5.80	5.50	2.10	(3.70)	(3.40)
31-413-2	Electrical Power Distribution	45	44	44	(1)	-	43.83	40.60	37.00	(6.83)	(3.60)
50-413-2	Electricity (Construction) Apprentice	19	20	23	4	3	2.47	3.03	3.07	0.60	0.03
30-531-3	Emergency Medical Technician	52	108	58	6	(50)	9.07	17.27	8.37	(0.70)	(8.90)
32-080-4	Farm Operations & Management - Ag Mechanics	2	9	11	9	2	1.67	7.60	10.10	8.43	2.50
31-080-6	Farm Operations & Management - Crop Operations	2	1		(2)	(1)	0.37	0.07		(0.37)	(0.07)
32-080-3	Farm Operations & Management - Dairy	16	8	8	(8)	-	14.87	5.97	6.97	(7.90)	1.00
31-080-3	Farm Operations & Management - Dairy Technician	4	3	2	(2)	(1)	1.80	0.67	1.50	(0.30)	0.83
31-080-2	Farm Operations & Management - Farm Ag Maintenance	13	5	2	(11)	(3)	5.67	3.20	0.20	(5.47)	(3.00)
32-080-6	Farm Operations & Management - Livestock	1	1	3	2	2	0.97	1.03	2.73	1.77	1.70
31-080-7	Farm Operations & Management - Livestock Tech	3		1	(2)	1	1.77		0.77	(1.00)	0.77
50-413-1	Industrial Electrician Apprentice	8	10	6	(2)	(4)	1.40	1.67	0.80	(0.60)	(0.87)
31-620-1	Industrial Mechanic	4	3	1	(3)	(2)	3.43	2.83	0.47	(2.97)	(2.37)

2022-23 FTE Comparison Report

		School Years 2020-21, 2021-22, and 2022-23 FTE Comparison									
Program Code	Program Title	SY 20-21 04/06/20 Students	SY 21-22 03/22/21 Students	SY 22-23 04/11/22 Students	21 to '23 Student Change	22 to '23 Student Change	SY 20-21 04/06/20 FTE	SY 21-22 03/22/21 FTE	SY 22-23 04/11/22 FTE	21 to '23 FTE Change	22 to '23 FTE Change
10-101-1	Accounting	26	14	20	(6)	6	11.67	6.83	8.07	(3.60)	1.23
10-006-7	Agribusiness Science & Technology - AgBus Mgmt	1	3	7	6	4	0.60	1.80	4.13	3.53	2.33
10-006-5	Agribusiness Science & Technology - Agronomy	4	4	3	(1)	(1)	2.10	2.23	1.70	(0.40)	(0.53)
10-006-6	Agribusiness Science & Technology - Animal Science	5	4	9	4	5	2.40	2.23	5.40	3.00	3.17
10-102-3	Business Management	43	17	33	(10)	16	18.27	7.10	14.00	(4.27)	6.90
10-530-5	Cancer Information Management	37	33	26	(11)	(7)	11.50	13.17	10.17	(1.33)	(3.00)
10-504-X	Criminal Justice	6	3	12	6	9	1.97	1.33	8.03	6.07	6.70
10-316-1	Culinary Arts		2		-	(2)		1.03		-	(1.03)
10-317-1	Culinary Management	1			(1)	-	0.20			(0.20)	-
10-102-1	Data Analytics			1	1	1			0.63	0.63	0.63
10-510-6	Direct Entry Midwife	17	48	52	35	4	4.70	20.00	20.50	15.80	0.50
10-307-1	Early Childhood Education	18	14	21	3	7	6.70	5.90	8.70	2.00	2.80
10-620-1	Electro-Mechanical Technology	6	9	10	4	1	1.87	4.10	5.10	3.23	1.00
10-325-1	Golf Course Management	2	4	4	2	-	1.00	2.20	1.77	0.77	(0.43)
10-201-2	Graphic And Web Design	4	7	10	6	3	1.40	3.70	4.47	3.07	0.77
10-530-1	Health Information Technology	12	15	17	5	2	3.50	4.80	5.20	1.70	0.40
10-520-3	Human Services Associate	4	11	16	12	5	2.03	6.40	9.00	6.97	2.60
10-825-1	Individualized Technical Studies	1			(1)	-	0.10			(0.10)	-
10-620-3	Instrumentation and Controls Technology	4	1	1	(3)	-	0.17	0.10	0.60	0.43	0.50
10-150-2	IT-Network Specialist	1	1	6	5	5	0.20	0.57	1.97	1.77	1.40
10-196-1	Leadership Development	3	1	5	2	4	0.63	0.33	2.07	1.43	1.73
10-513-1	Medical Laboratory Technician	12	9	7	(5)	(2)	4.97	3.00	2.37	(2.60)	(0.63)
10-196-6	Nonprofit Leadership			4	4	4			1.40	1.40	1.40
10-543-1	Nursing-Associate Degree	109	105	101	(8)	(4)	29.63	27.73	26.70	(2.93)	(1.03)
10-524-1	Physical Therapist Assistant	1	8	3	2	(5)	0.20	3.13	1.40	1.20	(1.73)
10-182-1	Supply Chain Management	11	6	12	1	6	3.50	2.40	4.77	1.27	2.37
10-512-1	Surgical Technology			1	1	1			0.23	0.23	0.23
	Total Associate Degree	328	319	381	53	62	109.30	120.10	148.37	39.07	28.27
31-101-1	Accounting Assistant	2		3	1	3	0.87		1.10	0.23	1.10
32-070-1	Agricultural Power & Equipment Technician	3	15	12	9	(3)	1.80	7.77	7.13	5.33	(0.63)
32-404-2	Automotive Technician	3	9	4	1	(5)	1.43	4.03	1.80	0.37	(2.23)
31-475-1	Building Trades-Carpentry	1			(1)	-	0.53			(0.53)	-
31-502-1	Cosmetology	4	4	10	6	6	1.87	1.87	4.67	2.80	2.80

Program Code	Program Title	SY 20-21 04/06/20 Students	SY 21-22 03/22/21 Students	SY 22-23 04/11/22 Students	21 to '23 Student Change	22 to '23 Student Change	SY 20-21 04/06/20 FTE	SY 21-22 03/22/21 FTE	SY 22-23 04/11/22 FTE	21 to '23 FTE Change	22 to '23 FTE Change
30-531-3	Emergency Medical Technician		1		-	(1)		0.43		-	(0.43)
32-080-4	Farm Operations & Management - Ag Mechanics		7	4	4	(3)		3.47	2.17	2.17	(1.30)
32-080-3	Farm Operations & Management - Dairy	5	2	5	-	3	1.90	0.93	2.53	0.63	1.60
32-080-6	Farm Operations & Management - Livestock	1		3	2	3	0.57		1.60	1.03	1.60
31-080-7	Farm Operations & Management - Livestock Tech			1	1	1			0.10	0.10	0.10
31-154-6	IT-Computer Support Technician	2	2	6	4	4	0.73	0.87	2.87	2.13	2.00
31-509-1	Medical Assistant	4	1	3	(1)	2	1.40	0.50	0.30	(1.10)	(0.20)
31-530-2	Medical Coding Specialist	12	18	29	17	11	3.20	5.03	7.57	4.37	2.53
30-543-1	Nursing Assistant	7		7	-	7	0.63		0.67	0.03	0.67
31-182-1	Supply Chain Assistant		2	2	2	-		0.73	0.40	0.40	(0.33)
31-442-1	Welding	3	1	7	4	6	1.07	0.13	3.23	2.17	3.10
	Total Technical Diploma	47	62	96	49	34	16.00	25.77	36.13	20.13	10.37
20-800-1	Liberal Arts - Associate of Arts	8	1	13	5	12	1.73	0.30	2.33	0.60	2.03
20-800-2	Liberal Arts - Associate of Science	4	-	3	(1)	3	0.83	-	0.77	(0.07)	0.77
	Undeclared Majors	18	6	36	18	30	2.87	0.73	4.03	1.17	3.30
	Total Liberal Arts & Undeclared Majors	30	7	52	22	45	5.43	1.03	7.13	1.70	6.10
	Total	405	388	529	124	141	130.73	146.90	191.63	60.90	44.73
	Percent of Change									46.58%	30.45%
	Vocational Adult (Aid Codes 42-47)	73	2	135	62	133	1.67	0.04	3.13	1.46	3.09
	Basic Skills (Aid Codes 77 & 78)	42	59	50	8	(9)	-	-	-	-	-
	Grand Total	520	449	714	194	265	132.40	146.94	194.76	62.36	47.83
	Total Percent of Change									47.10%	32.55%

B. Chairperson's Report

C. College President's Report

1. Review Governance Policy 2.1: President's Responsibility and Governance Policy 2.2: Delegation to the President – The Board Governance Policies are included below.

2.1 - PRESIDENT'S RESPONSIBILITIES

The President is the chief executive officer of the College. The President is the Board's single official link with the College as an organization. The President is accountable to the Board acting as a collective body. The Board will instruct the President through written policies delegating implementation to the President.

The President's responsibilities are:

1. Accomplishment of the Board's policies on Ends.
2. College operation within the boundaries established in Board policies on Executive Limitations.
3. Accomplishment of the responsibilities set forth in the President's position description.
4. Accomplishment of annual goals and objectives established by the Board in consultation with the President.

The President has five major functions:

1. Provide leadership and direction so that the organization has a continuous and effective effort to accomplish the Board policies on Ends.
2. Provide leadership and direction so that College operation is within the boundaries established in Board policies on Executive Limitations.
3. Accomplish the responsibilities set forth in the President's position description.
4. Accomplish annual goals and objectives established by the Board in consultation with the President.
5. Represent the College to the general public and all its diverse constituencies.

The Board as collective body will assess presidential performance in meeting the above responsibilities through a formal review each June. The President's performance will be considered synonymous with the organizational performance of the College as a whole.

Adopted: 1/24/02
Reviewed: 1/16/03, 10/25/07
Revised:

2.2 - DELEGATION TO THE PRESIDENT

The Board appoints the President as chief executive officer of the College and directs the President to achieve certain results through the establishment of Ends policies (including goals and objectives).

1. The Board will limit the latitude the President may exercise in practices, methods, conduct, and other "means" through establishment of Executive Limitations policies.
2. The president is authorized to establish and implement administrative policies and procedures.
3. The President may take actions based on any reasonable interpretation of the Board's Ends and Executive Limitations policies.
4. The Board may change its Ends and Executive Limitations policies. However, as long as a policy is in effect, the Board will respect and support the President's decisions.
5. The President is obligated to follow decisions made by the Board as a collective body.
6. Requests or instructions from individual Board members are not binding on the President except when the Board has specifically authorized such exercise of authority.
7. The President shall seek direction from the Board Chairperson on requests from individual Board members that in the President's judgment may require a material amount of staff time, funds, or that are potentially disruptive.
8. The President shall request a waiver of a Board policy if the President believes a waiver is in the best interest of the College.

Adopted: 1/24/02
Reviewed: 1/16/03, 10/25/07
Revised: 11/29/07

2. 2022-23 Out-of-State Tuition Waivers
3. RFP: Renewable Energy
4. College Happenings

D. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda

1. RFP: Renewable Energy
2. Foundation Quarterly Report
3. SWTC Real Estate Foundation Quarterly Report
4. Proposed Budget
5. State of College Report
6. Financial Sustainability Monitoring Report
7. President's Evaluation & Contract

B. Time and Place

Thursday, May 19, 2022, at 7:00 p.m., Southwest Tech Campus, Conference Room 430

Adjourn to Closed Session

A. Consideration of adjourning to closed session for the purpose of

1. **Discussing personnel per Wis. Stats. 19.85(1)(c)** {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of Closed Session Minutes from February 22, 2022

Reconvene to Open Session

A. Action, if necessary, on Closed Session Items

Adjournment