



Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

October 17, 2024

Held at

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI
Room 430

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Annotated Agenda



DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, October 17, 2024

6:00 p.m. Solar Panel Groundbreaking

6:15 p.m. Regular District Board Meeting

Southwest Tech

1800 Bronson Boulevard, Fennimore, WI 53809 ~ Conference Room 430

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: "The Southwest Wisconsin Technical College District Board's October 17, 2024, regular meeting is called to order. This meeting is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on campus, CESA 3, Fennimore's City Office, and on the College's website at www.swtc.edu/about/board/meetings in an attempt to make the general public aware of the time, place, and agenda."

- A. Roll Call**
- B. Reports/Forums/Public Input**
- C. Student Senate Update**

CONSENT AGENDA

A. Approval of Agenda

The October 17, 2024, regular board meeting agenda is included in the electronic Board material.

B. Minutes of the September 26, 2024, Regular Board Meeting

The September 26, 2024, Board meeting minutes are included with the electronic Board packet.

C. Financial Reports

- 1. Purchases Greater than \$2,500**
- 2. Treasurer's Cash Balance**
- 3. Budget Control**

Each report is available electronically within the Board material. Caleb White, Vice President for Administrative Services, will be available for questions.

D. Contract Revenue

Four contracts totaling \$4,475.70 in September 2024 are presented for Board approval. The Contract Revenue Report is included within the electronic Board packet of material.

E. Personnel Items

The Personnel Report includes a recommendation for three new hires and one promotion/transfer. The report is included in the electronic Board packet.

Recommendation: *Approve, as presented, the October 17, 2024, Consent Agenda.*

OTHER ITEMS REQUIRING BOARD ACTION

A. Approval of Fund & Account Transfer – 2024-25 Budget Modification for Dual Credit Student Success Initiative *(This item is on the agenda again this month because newspaper posting requirements were not met last month.)*

Information on the budget modification is available electronically with all other Board material. Caleb White will present a review of the general fund modification.

Recommendation: *Approve the 2024-25 Budget Modification as presented.*

B. Resolution for Providing Tax Levy for the Year 2024

Included with the electronic Board material is a resolution authorizing Southwest Wisconsin Technical College to levy taxes for 2024 in the amount of \$5,302,011 for operational expenses and \$6,700,000 for debt retirement for a total tax levy of \$12,002,011. This resolution will be presented for Board approval. Caleb White will present the tax levy at the Board meeting.

Recommendation: *Approve, as presented, the Resolution Providing for Tax Levy for the Year 2024.*

C. Resolution Authorizing the Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale

Up to \$436,000 for the public purpose of paying the cost of building remodeling and improvement projects; \$2,264,000 for the public purpose of paying the costs of the acquisition of movable equipment; and \$1,300,000 for the public purpose of paying the costs of the acquisition of approximately 85 acres of land and purchase of buildings at the Fennimore Campus are being requested. The resolution is included within the electronic Board packet of materials.

Recommendation: *Approve the Resolution Authorizing the Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale.*

D. Resolution Establishing Parameters for the Sale of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A

Robert W. Baird & Company has prepared a parameters resolution for the sale of not to exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A. The parameters resolution is included with the electronic Board material. Further information will be presented at the October 17, 2024, Board meeting.

Recommendation: Approve the Resolution Establishing Parameters for the Sale of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A.

E. Wisconsin Code of Ethics Resolution

A resolution indicating college employees to whom the Wisconsin Code of Ethics for Public Officials and Employees is included in this month's electronic Board packet. This is an annual resolution that comes before the Board for approval.

Recommendation – Approve the 2024 Code of Ethics Resolution as presented.

F. Approval of Board Monitoring Report: Student Access & Success

The October 2024 Board Monitoring Report: Student Access & Success is included in the electronic packet of materials. Holly Clendenen, Chief Student Services Officer, will present the report and answer the Board's questions.

Recommendation: Approve, as presented, the September 2024 Board Monitoring Report: Student Access & Success.

G. Approval of First Reading of Governance Policy 4.5: College Strategic Directions

The first reading of Governance Policy 4.5: College Strategic Direction (2024 -2027) and the supporting graphics material will be reviewed by the Board. The 2023-2026 strategic directions are being brought forward again for 2024-2027. Both documents are included within the electronic Board material.

Recommendation: Approve the first reading of Governance Policy 4.5: College Strategic Directions.

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Review of Purchasing Activity

Included in the electronic packet is a six-year Purchase Card Activity Summary report and a listing of the FY2024 >\$50,000 Vendors. Caleb White will be present at the Board meeting to answer any questions the Board may have.

B. Staffing Update

An update on College staffing will be provided by Krista Weber, Chief Student Services Officer. A summary is included in the electronic packet of materials.

INFORMATION AND CORRESPONDENCE

A. Application & Enrollment Reports and Student Success Scoreboard

1. Program Application Comparison: 2024-25 vs. 2025/26

2. 2024-25 Year-Over-Year FTE Comparison

Katie Glass, Chief Communications Officer, will be available to answer any questions on the reports. The report is included in the electronic Board packet.

3. Student Success Scoreboard

Holly Clendenen, Chief Student Services Officer, will be available to answer any questions on the report. The report is included in the electronic Board packet.

B. Chairperson's Report

1. District Boards Association (DBA) Update

2. ACCT Legislative Summit – February 9-12, 2025

C. College President's Report

1. Student Success Plans 1.0 – Financial Plans versus Budgets

2. Student Success Plans 2.0 – Work Based Learning Update

3. Student Success Plans 3.0 – UW-Platteville Collaborative Event

4. Aspen Site Visit Schedule – October 30-31, 2024

5. Project RISE Update

6. Board Member Interview Update

7. College Happenings

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

A. Agenda

1. Aspen Institute Professional Development

2. 2024-25 Budget Process

3. Fund and Account Transfers (2023-24 Budget Modifications)

4. SWTC Foundation & Real Estate Foundation Quarterly Reports

B. Time and Place

Professional Development with Aspen, 1:00 – 4:00 pm, followed by regular meeting. (*Exact times to be determined*), Southwest Tech Conference Room 430, 1800 Bronson Blvd, Fennimore, WI 53809

ADJOURNMENT

Open Meeting

The following statement will be read: “The October 17, 2024, Southwest Wisconsin Technical College Regular Board Meeting is called to order. This meeting is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on campus, CESA 3, Fennimore’s City Office, and on the College’s website at www.swtc.edu/about/board/meetings in an attempt to make the general public aware of the time, place, and agenda.”

A. Roll Call

B. Reports/Forums/Public Input

C. Student Senate Update

Consent Agenda

A. Approval of Agenda



Thursday, October 17, 2024

6:00 p.m. Solar Panel Groundbreaking

6:15 p.m. Regular District Board Meeting

Southwest Tech

1800 Bronson Boulevard, Fennimore, WI 53809 ~ Conference Room 430

AGENDA

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A. Roll Call

B. Reports/Forums/Public Input

C. Student Senate Update

CONSENT AGENDA

A. Approval of Agenda

B. Minutes of the September 26, 2024, Regular Board Meeting

- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer’s Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of Fund & Account Transfer – 2024-25 Budget Modification for Dual Credit Student Success Initiative (*This item is on the agenda again this month because newspaper posting requirements were not met last month.*)
- B. Resolution for Providing Tax Levy for the Year 2024
- C. Resolution Authorizing the Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale
- D. Resolution Establishing Parameters for the Sale of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A
- E. Wisconsin Code of Ethics Resolution
- F. Approval of Board Monitoring Report: Student Access & Success
- G. Approval of First Reading of Governance Policy 4.5: College Strategic Directions

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Review of Purchasing Activity
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Application & Enrollment Reports and Student Success Scoreboard
 - 1. Program Application Comparison: 2024-25 vs. 2025/26
 - 2. 2024-25 Year-Over-Year FTE Comparison
 - 3. Student Success Scoreboard
- B. Chairperson’s Report
 - 1. District Boards Association (DBA) Update
 - 2. ACCT Legislative Summit – February 9-12, 2025
- C. College President’s Report
 - 1. Student Success Plans 1.0 – Financial Plans versus Budgets
 - 2. Student Success Plans 2.0 – Work Based Learning Update
 - 3. Student Success Plans 3.0 – University of Wisconsin Platteville Collaborative Event
 - 4. Aspen Site Visit Schedule – October 30-31, 2024
 - 5. Project RISE Update
 - 6. Board Member Interview Update
 - 7. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

A. Agenda

1. Aspen Institute Professional Development
2. 2025-26 Budget Process
3. Fund and Account Transfers (2023-24 Budget Modifications)
4. SWTC Foundation & Real Estate Foundation Quarterly Reports

B. Time and Place

Professional Development with Aspen, 1:00 – 4:00 pm, followed by regular meeting.
(*Exact times to be determined,*) Southwest Tech Conference Room 430, 1800
Bronson Blvd, Fennimore, WI 53809

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

B. Approval of Minutes from the September 26, 2024, Regular Board Meeting



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE SEPTEMBER 26, 2024

The Board of Southwest Wisconsin Technical College met in an open session of a regular meeting commencing at 6:04 p.m. on September 26, 2024, in Conference Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin.

The following members were present:

David Blume, Charles Bolstad, Kent Enright, Don Tuescher, Steve Williamson, and Jane Wonderling. Absent: Tracy Fillback, Jeanne Jordie, Chris Prange.

Others present for all, or a portion of the meeting included:

Jason Wood, President, and college staff: Heath Ahnen, Christena Bowers, Karen Campbell, Holly Clendenen, Dennis Cooley, Katie Glass, Connie Haberkorn, Mandy Henkel, Cynde Larsen, Lori Needham, Angela Starkey, Krista Weber, and Caleb White.

Chairperson Bolstad called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, September 26, 2024

6:00 p.m. – Regular District Board Meeting

Southwest Tech

1800 Bronson Boulevard, Fennimore, WI 53809 ~ Conference Room 430

AGENDA

OPEN MEETING

The following statement will be read: “The Southwest Wisconsin Technical College District Board’s September 26, 2024, regular meeting is called to order. This meeting is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on campus, CESA 3, Fennimore’s City Office, and on the College’s website at www.swtc.edu/about/board/meetings in an attempt to make the general public aware of the time, place, and agenda.”

- A. Roll Call
- B. Reports/Forums/Public Input
- C. Student Senate Update

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to a closed session for the purpose of
 - 1. Discussing the president’s employment per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 - 2. Discussing personnel issue per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from August 22, 2024

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the August 22, 2024, Regular Board Meeting
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer’s Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. Southwest WI Workforce Development Board Lease

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Student Success Plan SBAR (Situation/Background/Assessment/Recommendation) Report

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of Fund & Account Transfer – 2024-25 Budget Modification for Dual Credit Student Success Initiative
- B. Approval of Platteville Outreach Parking License Agreement
- C. Approval of Board Monitoring Report: Compliance

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Universal Design SBAR (Situation/Background/Assessment/Recommendation) Report
- B. Wisconsin Technical College Employee Benefits Consortium (WTCEBC) Update
- C. Academic Master Plan Update
- D. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report and Student Success Scoreboard
 - 1. 2024-25 Year-Over-Year FTE Comparison
 - 2. Student Success Scoreboard
- B. Chairperson's Report
 - 1. Wisconsin Technical College Employee Benefits Consortium (WTCEBC) Board Chair Recognition
 - 2. College of Excellence: Engagement/Thought Activity – Role Play a Board Retreat
 - 3. General Vision for Upcoming Board Member Interviews
- C. College President's Report
 - 1. Budget Update
 - 2. 2024-27 Strategic Directions
 - 3. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 1. Resolution for Adoption of 2024 Tax Levy
 - 2. Fund & Account Transfers (2023-24 Budget Modifications)
 - 3. Review of Purchasing Activity
 - 4. WI Code of Ethics Resolution
 - 5. Foundation and Real Estate Foundation Quarterly Reports
 - 6. Student Access Monitoring Report
- B. Time and Place
 - 6:00 p.m., Thursday, October 17, 2024, Southwest Tech Conference Room 430, 1800 Bronson Blvd, Fennimore, WI 53809

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

Mr. Tuescher moved, seconded by Mr. Blume, to adjourn to a closed session to discuss the president's employment and to discuss a personnel issue per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, the following members voted affirmatively: Ms. Wonderling, Mr. Williamson, Mr. Tuescher, Mr. Enright, Mr. Blume, and Mr. Bolstad. The motion carried, and the meeting adjourned to a closed session at 6:05 p.m.

No action was taken during the closed session. The Board reconvened to open session at 6:57 p.m.

After a review of the Consent Agenda, including the September 26, 2024, agenda; August 22, 2024, Board meeting minutes; financial reports; six contracts totaling \$21,940.50 in August 2024; new hire recommendations for Silas Bernardoni, SMART Manufacturing Engineer & Trainer, and Katie Grieve, Nursing Instructor; the promotions/transfers of Nicole Nelson to Bookstore Manager, and Adam Phillips to Foundation Development Officer; the resignations of Mackenzie Nichols, Budget & Finance Assistant, Demi Vetesnik, Assistant HR Manager, and Jill Henry, Nursing Assistant Instructor/Program Lead; the retirement of Connie Haberkorn, Director of Human Resources; and the Southwest WI Workforce Development Board Sub-lease at the Richland Center Outreach Center, Mr. Tuescher moved, seconded by Mr. Williamson, to approve the Consent Agenda, as presented. Motion adopted.

Holly Clendenen, Chief Student Services Officer, described a Student Success Plan initiative by referring to a situation, background, assessment, and recommendation (SBAR) report. Dual enrollment was the key focus of the report and discussion.

A 2024-25 Budget Modification was presented to the Board by President, Jason Wood, and Caleb White, Vice President for Administrative Services. The \$375,000 modification to the general fund will allow for the investment in student success for dual credit. Mr. Tuescher moved, seconded by Mr. Enright, to approve, as presented the Fund & Account Transfer – 2024/25 Budget Modification for Dual Credit Student Success Initiative. Upon roll call vote, the following members voted affirmatively: Ms. Wonderling, Mr. Williamson, Mr. Tuescher, Mr. Enright, Mr. Blume, and Mr. Bolstad. The motion was adopted.

A 36-month license agreement for ten parking spaces near the Platteville Outreach site was reviewed. Mr. Enright moved, seconded by Ms. Wonderling, to approve, as presented, the 36-month license agreement beginning on January 1, 2025, between PJR Properties, LLC, and Southwest Tech for \$450.00 per month for the use of ten parking spaces located at McGregor Plaza, 125 East Pine Street, Platteville, WI. Motion carried.

Mandy Henkel, Director of College Effectiveness/Accreditation, and Karen Campbell, Compliance Officer presented the September 2024 Board Monitoring Report- Compliance. Highlights include 1.) The College is in its eighth year of the ten-year accreditation cycle. The next comprehensive evaluation including a federal compliance review will be in the 2026-27 academic year. 2.) Creation of a new Power BI College Health Indicator dashboard that will provide data college-wide. 3.) Efforts in compliance training for staff and students to adhere to federal regulations and aid in risk mitigation. Mr. Williamson moved, seconded by Tuescher, to approve, as presented, the September 2024 Board Monitoring Report – Compliance. Motion adopted.

Chris Bowers, Disabilities/Support Services Manager, presented updates on College Universal Design (UD). A few project examples highlighted include 1) The Business Management program's capstone project video directions, 2) EMS cognitive load training, and 3.) Examples of space redesign.

A Wisconsin Technical College Employee Benefits Consortium (WTCEBC) update was presented by Connie Haberkorn, Director of Human Resources; Krista Weber, Chief Human Resources Officer; and Caleb White. Southwest Tech was a founding member of the consortium in 2015. In the 10 renewals, there has been an average increase of only 1.27% per year. The Board thanked Ms. Haberkorn for her service to the consortium. She finished her last term on its board in July of 2024 serving as the Chair (2 terms). She also served as the Vice Chair and secretary over the past 10 years.

The Academic Master Plan was overviewed by Cynde Larsen, Chief Academic Officer. Each program (current and those considered) is looked at with a focus on access, completion, and post-graduation success. Precision Agronomy (2025 start) and the exploration of Advanced Manufacturing, Software Development with Artificial Intelligence, and Respiratory Therapy were programs identified in the plan.

Ms. Weber provided a summary of college staffing including current postings and the stages of the interviewing and hiring process. Postings include Director of Human Resources, Human Resources Generalist, Budget and Finance Assistant, and Dual Enrollment Student Success Specialist.

Katie Glass, Chief Communications Officer, presented the 2024-25 FTE Year Over Year Comparison Report. The September 16, 2024, report shows a 1.3% decrease from last year, at this time.

Holly Clendenen presented an update on the advancement made on Student Success Plans. As of September 18, 2024, the following portions have been completed: 926 career assessments, 1,277 academic maps with supports and services, and 709 financial budgets. There are 663 students with a completed plan. It was noted that of the 709 completed financial budgets, there are 351 students with a financial gap. The average student financial gap is \$7,477.

Under the Chairperson's Report:

- The Role Play a Board Retreat item was tabled for a future meeting.
- The upcoming Board member interviews hope to cultivate a stronger board/president relationship and lead strategic planning efforts together.

Under the College President's Report:

- College finances are currently in the audit process and 2023/24 reports indicate a positive variance in the general, debt services, enterprise, and trust/agency. The audit process is going smoothly.
- The 2024-27 Strategic Directions are finalized and printed for in-service next week. They will be brought to the Board next week for approval.
- College Happenings discussed:
 - The ACCT National Legislative Conference is in February 2025. The College's presence is encouraged for advocacy.
 - There continue to be functionality issues with Project RISE.

No other information items were discussed.

With no further business, Ms. Wonderling moved to adjourn the meeting, with Mr. Enright seconding the motion. The motion carried, and the meeting adjourned at 9:15 p.m.

Kent Enright, Secretary

C. Financial Reports

1. Purchases Greater than \$2,500

**SOUTHWEST WISCONSIN TECHNICAL COLLEGE
PURCHASES GREATER THAN \$2,500
FOR THE PERIOD 9/01/2024 - 9/30/2024**

Vendor	Expenditure Invoice #	Description	Amount
Rixan	INV-1788	FLEXMATION II COMPACT	26,250.00
Vanguard	63778	TARGUS GROOVE BACKPACK	23,325.00
Braun	5741	PAINTING- WALL JOINT SEALANT	22,800.00
Marco	INV12965715	MITEL SOFTWARE	14,789.66
CLA	L241629250	AUDIT SERVICES	11,235.00
WI Tech Coll System	250015	2024-25 ANNUAL FQAS	10,027.61
Garland	CI-GDI0023200	SEALANT/ALUMINUM	7,311.82
Delta	837440	DENTAL CLAIMS	6,940.67
NJCAA	MEM-176	24-25 NJCAA MEMBERSHIP	5,000.00
Associated - PAYROLL	9.3.24 HRA PMT	HRA PAYMENT	4,744.08
Hinge Properties	OCT '24 RENT	RENT	3,715.27
UW Provision	2510120	MEAT	3,309.37
ACEN	242190	ACCRED FEE	3,100.00
Lakeshore Technical	L00015182	INSTITUTION /PAS	3,025.00
Performance Food Gro	793623	CAFE	2,706.35
Student Refund	ASS0002141	Fall Disbursement	7,835.67
Student Refund	ASS0002596	Fall Disbursement	7,406.92
Student Refund	ASS0001875	Fall Disbursement	7,369.08
Student Refund	ASS0002203	Fall Disbursement	7,354.32
Student Refund	ASS0002046	Fall Disbursement	7,287.42
Student Refund	ASS0002343	Fall Disbursement	7,068.40
Student Refund	ASS0002525	Fall Disbursement	6,994.04
Student Refund	ASS0002194	Fall Disbursement	6,891.80
Student Refund	ASS0001901	Fall Disbursement	6,861.73
Student Refund	ASS0002174	Fall Disbursement	6,856.65
Student Refund	ASS0002496	Fall Disbursement	6,771.71
Student Refund	ASS0002742	Fall Disbursement	6,692.30
Student Refund	ASS0002039	Fall Disbursement	6,663.75
Student Refund	ASS0002335	Fall Disbursement	6,653.69

Vendor	Expenditure Invoice #	Description	Amount
Student Refund	ASS0002410	Fall Disbursement	6,642.18
Student Refund	ASS0001709	Fall Disbursement	6,587.53
Student Refund	ASS0002092	Fall Disbursement	6,567.29
Student Refund	ASS0002059	Fall Disbursement	6,501.81
Student Refund	ASS0002181	Fall Disbursement	6,488.67
Student Refund	ASS0001798	Fall Disbursement	6,472.35
Student Refund	ASS0001684	Fall Disbursement	6,470.26
Student Refund	ASS0001732	Fall Disbursement	6,420.44
Student Refund	ASS0002735	Fall Disbursement	6,346.07
Student Refund	ASS0002677	Fall Disbursement	6,288.93
Student Refund	ASS0002379	Fall Disbursement	6,274.90
Student Refund	ASS0002121	Fall Disbursement	6,271.18
Student Refund	ASS0002114	Fall Disbursement	6,238.11
Student Refund	ASS0002235	Fall Disbursement	6,231.67
Student Refund	ASS0002441	Fall Disbursement	6,220.51
Student Refund	ASS0001893	Fall Disbursement	6,179.43
Student Refund	ASS0001676	Fall Disbursement	6,162.19
Student Refund	ASS0002489	Fall Disbursement	6,161.25
Student Refund	ASS0001557	Fall Disbursement	6,018.02
Student Refund	ASS0001540	Fall Disbursement	5,981.38
Student Refund	ASS0002261	Fall Disbursement	5,954.41
Student Refund	ASS0002161	Fall Disbursement	5,826.10
Student Refund	ASS0001661	Fall Disbursement	5,717.99
Student Refund	ASS0001645	Fall Disbursement	5,704.98
Student Refund	ASS0001691	Fall Disbursement	5,646.72
Student Refund	ASS0002032	Fall Disbursement	5,622.19
Student Refund	ASS0002078	Fall Disbursement	5,603.91
Student Refund	ASS0002101	Fall Disbursement	5,598.93
Student Refund	ASS0001519	Fall Disbursement	5,554.64
Student Refund	ASS0001978	Fall Disbursement	5,524.00
Student Refund	ASS0002628	Fall Disbursement	5,485.79
Student Refund	ASS0002391	Fall Disbursement	5,449.36
Student Refund	ASS0001521	Fall Disbursement	5,382.49
Student Refund	ASS0001846	Fall Disbursement	5,351.37
Student Refund	ASS0002669	Fall Disbursement	5,339.30

Vendor	Expenditure Invoice #	Description	Amount
Student Refund	ASS0002351	Fall Disbursement	5,305.89
Student Refund	ASS0002025	Fall Disbursement	5,301.18
Student Refund	ASS0001567	Fall Disbursement	5,231.49
Student Refund	ASS0002154	Fall Disbursement	5,226.24
Student Refund	ASS0002503	Fall Disbursement	5,212.37
Student Refund	ASS0002127	Fall Disbursement	5,196.00
Student Refund	ASS0001588	Fall Disbursement	5,196.00
Student Refund	ASS0002451	Fall Disbursement	5,146.57
Student Refund	ASS0002645	Fall Disbursement	5,135.41
Student Refund	ASS0002085	Fall Disbursement	5,120.96
Student Refund	ASS0001991	Fall Disbursement	5,074.00
Student Refund	ASS0002518	Fall Disbursement	5,009.02
Student Refund	ASS0002254	Fall Disbursement	4,949.69
Student Refund	ASS0002459	Fall Disbursement	4,883.57
Student Refund	ASS0001926	Fall Disbursement	4,851.59
Student Refund	ASS0002547	Fall Disbursement	4,830.69
Student Refund	ASS0002604	Fall Disbursement	4,760.36
Student Refund	ASS0002800	Fall Disbursement	4,688.02
Student Refund	ASS0002228	Fall Disbursement	4,681.42
Student Refund	ASS0002065	Fall Disbursement	4,574.00
Student Refund	ASS0001919	Fall Disbursement	4,545.29
Student Refund	ASS0001574	Fall Disbursement	4,427.06
Student Refund	ASS0002806	Fall Disbursement	4,398.53
Student Refund	ASS0002782	Fall Disbursement	4,398.53
Student Refund	ASS0001886	Fall Disbursement	4,358.84
Student Refund	ASS0001912	Fall Disbursement	4,345.60
Student Refund	ASS0002700	Fall Disbursement	4,334.49
Student Refund	ASS0001790	Fall Disbursement	4,303.46
Student Refund	ASS0001741	Fall Disbursement	4,259.90
Student Refund	ASS0001838	Fall Disbursement	4,222.08
Student Refund	ASS0002018	Fall Disbursement	4,217.57
Student Refund	ASS0002532	Fall Disbursement	4,198.04
Student Refund	ASS0001668	Fall Disbursement	4,123.26
Student Refund	ASS0001722	Fall Disbursement	4,109.75
Student Refund	ASS0002788	Fall Disbursement	4,100.42
Student Refund	ASS0002147	Fall Disbursement	4,068.64

Vendor	Expenditure Invoice #	Description	Amount
Student Refund	ASS0002107	Fall Disbursement	4,014.79
Student Refund	ASS0002417	Fall Disbursement	3,990.07
Student Refund	ASS0002372	Fall Disbursement	3,829.29
Student Refund	ASS0001634	Fall Disbursement	3,820.30
Student Refund	ASS0002560	Fall Disbursement	3,816.20
Student Refund	ASS0002005	Fall Disbursement	3,802.66
Student Refund	ASS0001855	Fall Disbursement	3,786.99
Student Refund	ASS0001997	Fall Disbursement	3,747.39
Student Refund	ASS0002611	Fall Disbursement	3,698.83
Student Refund	ASS0002306	Fall Disbursement	3,698.00
Student Refund	ASS0002423	Fall Disbursement	3,637.15
Student Refund	ASS0001971	Fall Disbursement	3,636.82
Student Refund	ASS0001775	Fall Disbursement	3,542.07
Student Refund	ASS0002684	Fall Disbursement	3,536.68
Student Refund	ASS0002247	Fall Disbursement	3,522.50
Student Refund	ASS0001623	Fall Disbursement	3,493.37
Student Refund	ASS0002221	Fall Disbursement	3,485.82
Student Refund	ASS0001831	Fall Disbursement	3,472.58
Student Refund	ASS0001984	Fall Disbursement	3,452.17
Student Refund	ASS0002133	Fall Disbursement	3,425.52
Student Refund	ASS0002167	Fall Disbursement	3,410.09
Student Refund	ASS0001532	Fall Disbursement	3,393.13
Student Refund	ASS0002215	Fall Disbursement	3,348.68
Student Refund	ASS0002358	Fall Disbursement	3,330.52
Student Refund	ASS0001616	Fall Disbursement	3,271.16
Student Refund	ASS0001946	Fall Disbursement	3,265.31
Student Refund	ASS0002661	Fall Disbursement	3,220.00
Student Refund	ASS0002187	Fall Disbursement	3,182.95
Student Refund	ASS0001755	Fall Disbursement	3,170.58
Student Refund	ASS0001703	Fall Disbursement	3,167.50
Student Refund	ASS0001581	Fall Disbursement	3,145.25
Student Refund	ASS0001932	Fall Disbursement	3,090.24
Student Refund	ASS0002475	Fall Disbursement	3,055.39
Student Refund	ASS0002636	Fall Disbursement	3,023.74
Student Refund	ASS0002794	Fall Disbursement	3,000.00
Student Refund	ASS0002473	Fall Disbursement	2,983.79

Vendor	Expenditure Invoice #	Description	Amount
Student Refund	ASS0001802	Fall Disbursement	2,975.42
Student Refund	ASS0002685	Fall Disbursement	2,969.00
Student Refund	ASS0001543	Fall Disbursement	2,969.00
Student Refund	ASS0001533	Fall Disbursement	2,969.00
Student Refund	ASS0001547	Fall Disbursement	2,942.98
Student Refund	ASS0002505	Fall Disbursement	2,910.04
Student Refund	ASS0001600	Fall Disbursement	2,902.02
Student Refund	ASS0002621	Fall Disbursement	2,899.65
Student Refund	ASS0002308	Fall Disbursement	2,893.26
Student Refund	ASS0001902	Fall Disbursement	2,854.23
Student Refund	ASS0002284	Fall Disbursement	2,836.54
Student Refund	ASS0002272	Fall Disbursement	2,829.72
Student Refund	ASS0002384	Fall Disbursement	2,825.62
Student Refund	ASS0002433	Fall Disbursement	2,810.28
Student Refund	ASS0002293	Fall Disbursement	2,803.42
Student Refund	ASS0002715	Fall Disbursement	2,744.42
Student Refund	ASS0002635	Fall Disbursement	2,743.21
Student Refund	ASS0002316	Fall Disbursement	2,738.74
Student Refund	ASS0001725	Fall Disbursement	2,722.87
Student Refund	ASS0001749	Fall Disbursement	2,708.73
Student Refund	ASS0001782	Fall Disbursement	2,702.90
Student Refund	ASS0002568	Fall Disbursement	2,696.04
Student Refund	ASS0001626	Fall Disbursement	2,669.35
Student Refund	ASS0002769	Fall Disbursement	2,622.61
Student Refund	ASS0002295	Fall Disbursement	2,622.46
Student Refund	ASS0002263	Fall Disbursement	2,550.98
Student Refund	ASS0001877	Fall Disbursement	2,539.69
Student Refund	ASS0001964	Fall Disbursement	2,537.69
Student Refund	ASS0002291	Fall Disbursement	2,531.25
Student Refund	ASS0001894	Fall Disbursement	2,526.95
Student Refund	ASS0001813	Fall Disbursement	2,518.80
Student Refund	ASS0002482	Fall Disbursement	2,508.85

Total Invoices

\$838,602.84

Vendor	Bank Withdrawals Transaction Date	Audit Trail	Amount
WI DEPT REVENUE TAXPAYMNT August 2024	9/17/2024	GNJL011347	2,773.60
Total Bank Withdrawals			\$2,773.60

Payroll Period	Payroll Payroll Date	Amount
09/13/2024 Payroll	9/13/2024	378,534.40
9/27/2024 Payroll	9/27/2024	405,408.84
Total Payroll		\$783,943.24
Total Purchases >= \$2,500		\$1,625,319.68

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College			
Report of Treasurers Cash Balance 9/30/2024			
Receipts			
Fund			
1 General	598,370.00		
2 Special Revenue	-		
3 Capital Projects	12,746.00		
4 Debt Service	-		
5 Enterprise	177,871.00		
6 Internal Service	148,595.00		
7 Financial Aid/Activities	2,369,111.00		
Total Receipts		3,306,693.00	
Expenses			
Fund			
1 General	834,827.00		
2 Special Revenue	-		
3 Capital Projects	58,520.00		
4 Debt Service	-		
5 Enterprise	62,218.00		
6 Internal Service	16,499.00		
7 Financial Aid/Activities	2,678,507.00		
Total Expenses		3,650,571.00	
Net cash change - month			(343,878.00)
EOM Cash Balances			
-Midwest One Operating 0356	-		
-Midwest One Investment 7167	2,850,415.46		
-Cash on Hand	2,700.00		
-Local Government Investment Pool	10,367,272.42		
Ending Cash/Investment Balance		13,220,387.88	

3. Budget Control

Southwest Wisconsin Technical College
YTD Summary for Funds 1-7
For 3 Months ended September 2024

	2024-25 Budget	2024-25 YTD Actual	2024-25 Percent	2023-24 Percent	2022-23 Percent	2021-22 Percent	2020-21 Percent
General Fund Revenue	27,411,400.00	5,073,728.36	18.51	20.16	19.51	17.87	20.91
General Fund Expenditures	27,661,650.00	5,486,083.56	19.83	22.75	21.32	19.94	22.62
Capital Projects Fund Revenue	4,729,400.00	12,745.50	0.27	0.39	0.05	0.28	0.08
Capital Projects Fund Expenditures	3,810,365.00	90,735.75	2.38	2.16	10.79	33.12	6.70
Debt Service Fund Revenue	6,760,000.00	-	-	-	-	-	-
Debt Service Fund Expenditures	6,747,389.00	-	-	-	-	-	-
Enterprise Fund Revenue	2,300,000.00	796,478.25	34.63	35.08	22.76	36.00	44.92
Enterprise Fund Expenditure	2,400,000.00	394,860.62	16.45	17.75	17.64	53.87	52.16
Internal Service Fund Revenue	4,455,000.00	723,880.37	16.25	21.46	22.54	15.03	21.59
Internal Service Fund Expenditures	4,455,000.00	716,615.79	15.71	16.81	23.54	22.54	23.43
Trust & Agency Fund Revenue	9,100,000.00	2,789,441.07	30.65	33.82	12.16	34.62	14.25
Trust & Agency Fund Expenditures	9,125,000.00	3,103,833.30	34.01	33.88	27.70	30.20	22.83
Grand Total Revenue	54,755,800.00	9,396,273.55	17.16	18.19	14.43	17.79	16.17
Grand Total Expenditures	54,199,404.00	9,792,129.02	18.07	18.47	18.24	21.44	18.85

D. Contract Revenue

There were four contracts totaling \$4,475.70 in September 2024 being presented for Board approval:

2024-2025 CONTRACTS
9/1/2024 to 9/30/2024

<u>Contract Holder</u>	<u>Contract #</u>	<u>Service Provided</u>	<u>Contact</u>	<u>Number Served</u>	<u>Price</u>	<u>Exchange of Services</u> (Instructional Fees Waived)	<u>INDIRECT COST FACTOR</u>		
							<u>On-Campus</u>	<u>Off-Campus</u>	<u>Waiver</u>
Grede LLC	03-2025-0043-I-41	OSHA 10 General Industry (WIG)	Holly Straka	20	\$ 1,085.00	No		X	
Premier Cooperative-Lancaster	03-2025-0045-I-41	Heartsaver CPR/AED w/ First Aid	Gin Reynolds	11	\$ 1,760.00	No		X	
Cummins, Inc.	03-2025-0058-I-41	Project Management (WIG)	Holly Straka	10	\$ 655.70	No		X	
Montfort EMS	03-2025-0059-I-42	BLS for Healthcare Provider-CPR Recertification	Gin Reynolds	13	\$ 975.00	No		X	
TOTAL of all Contracts				54	\$ 4,475.70				
Exchange of Services				-	\$ -				
For Pay Service				54	\$ 4,475.70				

E. Personnel Items

The Personnel Report includes a recommendation for three new hires and one promotion/transfer.

**PERSONNEL REPORT
October 17, 2024**

EMPLOYMENT: NEW HIRE

Name:	Isabelle Manning
Title:	Human Resource Generalist
How many applicants & interviewed	4 applicants, 2 interviews
Start Date:	10/07/24
Salary/Wages:	\$26.50/hr
Classification:	Full-Time
Education and/or Experience:	Bachelor’s degree in business: Human Resources 1 year experience, 2 human resource internships

Name:	Brad Fox
Title:	Business Analyst
How many applicants & interviewed	12 applicants, 5 interviews
Start Date:	10/14/24
Salary/Wages:	\$34.75/hr
Classification:	Full-Time
Education and/or Experience:	Bachelor’s degree in business administration 18 years of experience as a Business/System Analyst

Name:	Ross Martin
Title:	Director of Human Resources
How many applicants & interviewed	4 applicants, 2 interviews
Start Date:	10/14/24
Salary/Wages:	\$96,000
Classification:	Full-Time
Education and/or Experience:	Business Administration with emphasis in HR Management 6 years of HR experience

PROMOTIONS/TRANSFER

NEW POSITION

Christy Chappell – Nursing Assistant Instructor (Part-Time)	Nursing Assistant Instructor (Full-Time)
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RETIREMENTS / RESIGNATIONS

None	
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Recommendation: Approve, as presented, the October 17, 2024, Consent Agenda.

Other Items Requiring Board Action

A. Approval of Fund & Account Transfer – 2024-25 Budget Modification for Dual Credit Student Success Initiative

(This item is on the agenda again this month because newspaper posting requirements were not met last month.) Information on a budget modification follows. Caleb White will present a review of the general fund modification.

Recommendation: Approve the 2024-25 Budget Modification as presented.

BUDGET MODIFICATION			
District: Southwest Wisconsin Technical College			
Fiscal Year: 2024-25			
General Fund - 100			
	Current Budget	Modified Budget	Amount
	Adopted	Adopted	of
	6/20/2024	9/26/2024	Change
<u>Resources</u>			
Local Government	5,267,000	5,267,000	-
State Aids	11,643,000	11,643,000	-
Program Fees	4,868,000	4,868,000	-
Material Fees	280,000	280,000	-
Other Student Fees	722,000	722,000	-
Insitutional	2,917,700	2,917,700	-
Federal	1,713,700	1,713,700	-
Transfers from Reserves and Designated Fund Balances	228,764	228,764	-
Total Resources	27,640,164	27,640,164	-
<u>Uses</u>			
Instructional	15,824,800	15,824,800	-
Instructional Resources	295,100	295,100	-
Student Services	3,115,500	3,490,500	375,000
General Institutional	6,009,100	6,009,100	-
Physical Plant	2,417,150	2,417,150	-
Total Uses	27,661,650	28,036,650	375,000
Caleb J. White			
Vice President for Administrative Services			
Dual Enrollment Student Success Specialist (\$100k x 9 months)			75,000
K12 to college student investment			300,000
			<u>375,000</u>

B. Resolution for Providing Tax Levy for the Year 2024

Supporting material along with a resolution authorizing Southwest Wisconsin Technical College to levy taxes for 2024 in the amount of \$5,302,011 for operational expenses and \$6,700,000 for debt retirement for a total tax levy of \$12,002,011 follows. This resolution will be presented for Board approval. Caleb White will present the tax levy at the Board meeting.

Recommendation: Approve, as presented, the Resolution Providing for Tax Levy for the Year 2024.

Southwest Wisconsin Technical College
 Notice of Public Hearing
 July 1, 2024 - June 30, 2025

A public hearing on the proposed 2023-2024 budget for Southwest Wisconsin Technical College will be held on June 20, 2024 at 6:00 p.m. in Room 430 on the Fennimore Campus. The detailed budget is available for public inspection at the District Business Office.

EXPENDITURE HISTORY

<u>Fiscal Year</u>	<u>Equalized Valuation</u>	<u>Mill Rates Operational (2)</u>	<u>Debt Service</u>	<u>Total Mill Rate</u>	<u>Percent Inc./Dec.</u>
2020-21	9,373,628,285	0.5783	0.6028	1.1811	(2.58)
2021-22	10,005,850,141	0.5065	0.6206	1.1271	(4.57)
2022-23	11,264,911,310	0.4453	0.5779	1.0232	(9.22)
2023-24	12,701,141,261	0.4086	0.5196	0.9282	(9.48)
2024-25 ⁽¹⁾	13,082,176,400	0.4026	0.5124	0.9148	(1.23)
Actual/Proposed	14,156,456,970	0.37453	0.47328	0.84781	(8.46)

<u>Fiscal Year</u> ⁽³⁾	<u>Total Expenditures All Funds</u>	<u>Percent Inc./Dec.</u>	<u>Property Tax Levy</u>	<u>Percent Inc./Dec.</u>	<u>Tax on a \$100,000 House</u>
2020-21	46,764,275	10.28	11,071,039	1.22	118.11
2021-22	48,211,000	3.09	11,277,569	1.87	112.71
2022-23	48,960,300	1.55	11,526,626	2.21	102.32
2023-24	53,478,492	9.23	11,763,712	2.06	92.62
2024-25	54,199,404	1.35	11,987,000	1.73	91.48
Actual/Proposed			12,002,011	2.03	84.78

Operational Increase (based upon 1.10809% net new construction)	138,038	1.17%
Increase in Personal Property Tax Aid	(347)	0.00%
Increase in Refunded/Rescinded Taxes	608	0.01%
Debt Service Increase	100,000	0.85%
Tax Levy Increase	238,299	2.03%

(1) Fiscal year 2025 equalized valuation is projected to increase 3% from fiscal year 2024.

(2) Fiscal years 2021 through 2023 represent actual amounts; 2024 is estimated; 2025 is the proposed budget.

Budget/Fund Summary – All Funds

	<u>General</u>	<u>Special Revenue Operational</u>	<u>Special Revenue Non-Aidable</u>	<u>Capital Projects</u>	<u>Debt Service</u>	<u>Enterprise</u>	<u>Internal Service</u>	<u>Total</u>
Tax Levy	5,302,011	-	-	-	6,700,000	-	-	12,002,011
Other Budgeted Revenues	22,144,400	-	9,100,000	729,400	60,000	2,300,000	4,455,000	38,788,800
Total Budgeted Revenues	27,411,400	-	9,100,000	729,400	6,760,000	2,300,000	4,455,000	50,755,800
Budgeted Expenditures	27,661,650	-	9,125,000	3,810,365	6,747,389	2,400,000	4,455,000	54,199,404
Excess of Revenues								
Over Expenditures	(250,250)	-	(25,000)	(3,080,965)	12,611	(100,000)	-	(3,443,604)
Operations Transfers	228,754	-	52,000	(280,764)	140,000	-	-	140,000
Proceeds from Debt	-	-	-	4,000,000	-	-	-	4,000,000
Est. Fund Balance								
07/01/23	11,019,634	-	654,111	(1,250,511)	1,777,490	3,119,034	2,365,263	17,685,021
Est. Fund Balance								
06/30/24	10,998,148	-	681,111	(612,240)	1,930,101	3,019,034	2,365,263	18,381,417

RESOLUTION PROVIDING FOR TAX LEVY
FOR THE YEAR 2024

BE IT RESOLVED BY THE BOARD OF THE SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT that there exists and there is hereby levied upon all of the taxable property of the Southwest Wisconsin Technical College District for the year 2024, a tax for operational expenses in the amount of \$5,302,011, a tax for debt retirement in the amount of \$6,700,000 for a total tax of \$12,002,011, and that the District Secretary of the Southwest Wisconsin Technical College District is hereby directed to extend said tax levy to the cities affected, and villages affected, and various towns affected in accordance with proportionate valuation in each municipality determined in the manner as provided by the Wisconsin Law and to certify the amount for each municipality at the time and in the manner provided by Wisconsin Law by said cities, by said villages, and by said towns, in the same manner and at the same time as taxes for general city, general village, and general town purposes are extended and collected.

Adopted and approved this 17th day of October 2024.

Charles J. Bolstad, Chairperson

ATTEST:

Kent Enright, Secretary

C. Resolution Authorizing the Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale

Up to \$436,000 for the public purpose of paying the cost of building remodeling and improvement projects; \$2,264,000 for the public purpose of paying the costs of the acquisition of movable equipment; and \$1,300,000 for the public purpose of paying the costs of the acquisition of approximately 85 acres of land and purchase of buildings at the Fennimore Campus are being requested. The resolution is included within the electronic Board packet of materials.

Recommendation: *Approve the Resolution Authorizing the Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale.*

RESOLUTION NO. ____

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$4,000,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2024A;
AND SETTING THE SALE

WHEREAS, the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin (the "District") is presently in need of funds in the amount of \$436,000 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$2,264,000 for the public purpose of paying the cost of the acquisition of movable equipment; and in the amount of \$1,300,000 for the public purpose of paying the cost of the acquisition of approximately 85 acres of land and purchase of buildings at the Fennimore Campus, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$436,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$2,264,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,300,000 for the public purpose of paying the cost of the acquisition of approximately 85 acres of land and purchase of buildings at the Fennimore Campus; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes (collectively, the "Project"), there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION DOLLARS (\$4,000,000) from a purchaser to be determined by subsequent resolution of the District Board (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed FOUR MILLION DOLLARS (\$4,000,000) (the "Notes"). There shall be levied on all the taxable property of the

District a direct, annual, irrevocable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A, B and C (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received, take action on the bids and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$4,000,000.

Adopted, approved and recorded October 17, 2024.

Charles J. Bolstad
Chairperson

Attest:

Kent Enright
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT
CRAWFORD, GRANT, IOWA, LAFAYETTE, RICHLAND, GREEN, DANE, SAUK AND
VERNON COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 17, 2024, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$436,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1800 Bronson Boulevard, Fennimore, Wisconsin, and is available for public inspection upon request by contacting Karen Campbell at the District by email at the following address: kcampbell@swtc.edu or by phone at (608) 822-2768.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 17th day of October, 2024.

BY THE ORDER OF THE
DISTRICT BOARD

Kent Enright
District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT
CRAWFORD, GRANT, IOWA, LAFAYETTE, RICHLAND, GREEN, DANE, SAUK AND
VERNON COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 17, 2024, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$2,264,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1800 Bronson Boulevard, Fennimore, Wisconsin, and is available for public inspection upon request by contacting Karen Campbell at the District by email at the following address: kcampbell@swtc.edu or by phone at (608) 822-2768.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 17th day of October, 2024.

BY THE ORDER OF THE
DISTRICT BOARD

Kent Enright
District Secretary

EXHIBIT C

NOTICE TO THE ELECTORS
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT
CRAWFORD, GRANT, IOWA, LAFAYETTE, RICHLAND, GREEN, DANE, SAUK AND
VERNON COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 17, 2024, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,300,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of approximately 85 acres of land and purchase of buildings at the Fennimore Campus.

A copy of said resolution is on file in the District office, located at 1800 Bronson Boulevard, Fennimore, Wisconsin, and is available for public inspection upon request by contacting Karen Campbell at the District by email at the following address: kcampbell@swtc.edu or by phone at (608) 822-2768.

Dated this 17th day of October, 2024.

BY THE ORDER OF THE
DISTRICT BOARD

Kent Enright
District Secretary

D. Resolution Establishing Parameters for the Sale of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A

Robert W. Baird & Company has prepared a parameters resolution for the sale of not to exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A. The parameters resolution follows.

Recommendation: *Approve the Resolution Establishing Parameters for the Sale of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A.*

RESOLUTION NO. _____

RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE OF
NOT TO EXCEED \$4,000,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2024A

WHEREAS, on October 17, 2024, the District Board of the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes (the "Notes") in the amount of \$436,000 for the public purpose of paying the cost of building remodeling and improvement projects; in the amount of \$2,264,000 for the public purpose of paying the cost of the acquisition of movable equipment; and in the amount of \$1,300,000 for the public purpose of paying the cost of the acquisition of approximately 85 acres of land and purchase of buildings at the Fennimore Campus (collectively, the "Project");

WHEREAS, the District will cause Notices to Electors to be published in The Boscobel Dial giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, it is the finding of the District Board that it is necessary, desirable and in the best interest of the District to direct its financial advisor, Robert W. Baird & Co. Incorporated ("Baird"), to take the steps necessary for the District to offer and sell the Notes at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the District Board hereby finds and determines that it is necessary, desirable and in the best interest of the District to delegate to the Vice President for Administrative Services (the "Authorized Officer") of the District the authority to accept on behalf of the District the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Sale of the Notes; Parameters. For the purpose of paying the cost of the Project, the District is authorized to borrow pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION DOLLARS (\$4,000,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 16 of this Resolution, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the District, the Notes aggregating the principal amount of not to exceed FOUR MILLION DOLLARS (\$4,000,000). The purchase price to be paid to the District for the Notes shall not be less than 100% of the principal amount of the Notes.

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Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2024A"; shall be issued in the aggregate principal amount of up to \$4,000,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature on the dates and in the principal amounts set forth below, provided that the aggregate principal amount of the Notes shall not exceed \$4,000,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$4,000,000.

<u>Date</u>	<u>Principal Amount</u>
June 1, 2025	\$800,000
June 1, 2026	800,000
June 1, 2027	800,000
June 1, 2028	800,000
June 1, 2029	800,000

Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2025. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 5.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2025 through 2028 for the payments due in the years 2025 through 2029 in such amounts as are sufficient to meet the principal and interest payments when due. The amount of tax levied in the year 2025 shall be the total amount of debt service due on the Notes in the years 2025 and 2026; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of and interest on the Notes in the year 2025.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried

onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2025 as set forth in the schedule to be attached to the Approving Certificate labeled as Schedule IV.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2024A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes

("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Secretary or the Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the

Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 16. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to satisfaction of the following conditions:

(a) expiration of the petition period provided for under Section 67.12(12)(e)5, Wisconsin Statutes, without the filing of a sufficient petition for a referendum with respect to the Authorizing Resolution for the issuance of the Notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

(b) approval of the Wisconsin Technical College System Board (the "State Board") is obtained for any project to be financed with the Notes for which such approval is required; and

(c) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes.

Upon his approval of the terms of the Notes, as evidenced by the execution of the Approving Certificate, the Authorized Officer is authorized to execute the Proposal with the Purchaser providing for the sale of the Notes to the Purchaser. The Notes shall not be issued or delivered until this approval is obtained and the referendum petition period expires as provided in (a) above and State Board approval has been obtained as provided in (b) above, if any.

Section 17. Official Statement. The District Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the

Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 19. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded October 17, 2024.

Charles J. Bolstad
Chairperson

ATTEST:

Kent Enright
Secretary

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

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APPROVING CERTIFICATE

The undersigned Vice President for Administrative Services of the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin (the "District"), hereby certifies that:

1. Resolution. On October 17, 2024, the District Board of the District adopted a resolution (the "Resolution") establishing parameters for the sale of not to exceed \$4,000,000 General Obligation Promissory Notes, Series 2024A of the District (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale and the bids set forth on the Bid Tabulation attached hereto as Schedule I and incorporated herein by this reference were received. The institution listed first on the Bid Tabulation, _____ (the "Purchaser") offered to purchase the Notes in accordance with the terms set forth in the Proposal attached hereto as Schedule II and incorporated herein by this reference (the "Proposal"). Robert W. Baird & Co. Incorporated recommends the District accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$ _____, which is not more than the \$4,000,000 approved by the Resolution, and shall mature on June 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule III and incorporated herein by this reference. The amount of each annual principal payment due on the Notes is as set forth on the schedule included in the Resolution and below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
June 1, 2025	\$800,000	\$ _____
June 1, 2026	800,000	_____
June 1, 2027	800,000	_____
June 1, 2028	800,000	_____
June 1, 2029	800,000	_____

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 5.00%, as required by the Resolution.

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4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$ _____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% of the principal amount of the Notes, as required by the Resolution.

5. Redemption Provisions of the Notes. The Notes are not subject to optional redemption.

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the District have been irrevocably pledged and there has been levied on all of the taxable property in the District, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule IV.

7. Expiration of Petition Period. The petition period provided for under 67.12(12)(e)5, Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Notes authorized to finance building remodeling and improvement projects and the acquisition of movable equipment.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrevocable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2024 pursuant to the authority delegated to me in the Resolution.

Caleb White
Vice President for Administrative Services

COPY

SCHEDULE I TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

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SCHEDULE II TO APPROVING CERTIFICATE

Proposal

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

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SCHEDULE III TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

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SCHEDULE IV TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

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EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN \$ _____
NO. R- _____ SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2024A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
June 1, _____, _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2025 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Secretary or the Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ _____, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects (\$ _____); the acquisition of movable equipment (\$ _____); and the acquisition of approximately 85 acres of land and purchase of buildings at the Fennimore Campus (\$ _____), as authorized by resolutions adopted on October 17, 2024, as supplemented by an Approving Certificate, dated

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_____, 2024 [(the "Approving Certificate")]. Said resolutions are recorded in the official minutes of the District Board for said date.

This Note is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

SOUTHWEST WISCONSIN TECHNICAL
COLLEGE DISTRICT, WISCONSIN

By: _____
Charles J. Bolstad
Chairperson

(SEAL)

By: _____
Kent Enright
Secretary

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

E. Wisconsin Code of Ethics Resolution

A resolution indicating college employees to whom the Wisconsin Code of Ethics for Public Officials and Employees follows. This is an annual resolution that comes before the Board for approval.

Recommendation – *Approve the 2024 Code of Ethics Resolution as presented.*

**RESOLUTION
CODE OF ETHICS FOR PUBLIC OFFICIALS AND EMPLOYEES
2024**

Resolved that for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, subch. III of Chapter 19, the Southwest Wisconsin Technical College District Board has designated the following positions as deputy, associate, or assistant district directors and indicated its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom Wisconsin's Ethics Code applies and officials required to file a Statement of Economic Interest:

Jason S. Wood	College President
Holly Ciendenen	Chief Student Services Officer
Katie Glass	Chief Communications Officer
Cynde Larsen	Chief Academic Officer
Krista M. Weber	Chief Human Resources Officer
Caleb J. White	Vice President for Administrative Services

Approved this 17th day of October 2024.

Charles Bolstad, Chairperson

ATTEST:

Kent Enright, Secretary



October 2024

F. Approval of Board Monitoring Report: Student Access & Success

The October 2024 Board Monitoring Report: Student Access & Success follows. Holly Clendenen, Chief Student Services Officer, will present the report and answer the Board's questions.

Recommendation: *Approve, as presented, the September 2024 Board Monitoring Report: Student Access & Success.*

EXECUTIVE SUMMARY

Alignment with Mission, Vision, Values, and Purposes

Southwest Wisconsin Technical College is intensifying its commitment to student success, with a comprehensive approach designed to ensure that every student reaches their full potential. In 2023-24, the college launched its efforts in the development of Student Success Plans, a key initiative aimed at providing personalized support for each student from pre-enrollment to post-graduation.

As part of these plans, students engage in one-on-one sessions with college staff to complete a career assessment, develop a financial budget for their college journey, and create a support and services plan that complements their academic map. This holistic approach is expected to significantly enhance student outcomes, from degree completion to securing high-wage employment or achieving a seamless transfer to a four-year university.

The supports and services plan identifies key campus resources—such as academic tutoring, disability services, counseling, career services, and on-campus employment—that can play a vital role in a student's success. Through this model, we aim to increase access, completion, and post-graduation outcomes.

This report details the strategic efforts of Southwest Tech to enhance educational access, support degree completion, and foster post-graduation success, reinforcing our commitment to the long-term prosperity of our students and the region we serve.

Alignment with Strategic Directions

Southwest Tech's three strategic directions each support student access and success by aligning goals and priorities. Implementing actions that continuously improve student learning and outcomes demonstrates a commitment to our mission, vision, and strategic directions.

1. College 1.0 – Access: Create transformational student success plans to improve access for all students.
2. College 2.0 – Completion: Enhance high-equality work-based learning to improve course completion and graduation for all students.
3. College 3.0 – Post-College Success: Innovate the curriculum and workforce to improve wage and transfer success for all graduates.

Board Monitoring Report

Student Access and Success

October 17, 2024

STRATEGIC INITIATIVES DESIGNED TO IMPROVE OUR PERFORMANCE: 2023-24

1. **College 1.0 Access: We know we will be successful when more people choose to be students at Southwest Tech, especially if they live in the college’s five-county district.**

Student Success Plans Goals:

- a. 50 Adult Basic Education and English Language Learners students will have a student success plan by the end of spring 2024 semester.
 - i. Actual number was 46 students with plans in progress.
- b. 150 dual enrollment high school students will have a student success plan by the end of the spring 2024 semester.
 - i. Actual number was 222 students with plans in progress.
- c. 300 special population degree-seeking students will have a student success plan by the end of the spring 2024 semester.
 - i. Actual number was 145 students with plans in progress.
- d. 50 university transfer students will have a student success plan by the end of the spring 2024 semester.
 - i. Actual number was 71 students with plans in progress.
- e. All program students will have a success plan before their first course begins in the 2024 fall term.
 - i. Actual number was 415 students with completed plans.

Outcomes:

	As of 4/26/2024 Board Packet	As of 5/16/2024 Board Packet	As of 6/20/2024 Board Packet	As of 7/8/2024 Board Packet	Goal	Difference
Student Success Plan Scoreboard						
Complete Plans	134	351	403	415		
In Progress	863	733	724	732		
Started Plans (by category of students)						
AE & ELL	40	46	46	46	50	-4
Dual Enrolled	221	222	222	222	150	72
One or more Special Population Category	142	144	145	145	300	-155
University Transfer	67	69	71	71	50	21

Data collected from the Student Success Plans SmartSheet.

Lessons Learned for Continuous Improvement:

Student success plan development was not inevitable for all students in 2023-24 so not all students had the opportunity to create a plan with a college staff member. Student success plans were offered and required to a variety of student groups, including students applying to a program with an admission meeting requirement, students on academic probation, and Charge Forward and Raising Charger Scholars. However, this approach did not include all students, and there were no inevitable touchpoints that led all students through Student Success Plan development.

Board Monitoring Report

Student Access and Success

October 17, 2024

At first, student success plan development was primarily done by advisors, with financial aid staff creating college budgets. During the 2023-24 year, the group of staff helping students create student success plans expanded to include recruiters, adult education instructors, finance department staff, and student support services staff. This larger team approach increased the awareness and accessibility of student success plans.

In April 2024, New Student Registration was adjusted to include student success plan development as a required component prior to course registration. This created an opportunity for all new students to develop a student success plan before starting classes. New student registration continued through August 2024.

2. High-Risk Case Management

- Technical Course Embedded Tutoring – Academic success coaches had a goal to embed tutoring in technical courses with the highest failure rates and largest enrollment numbers. The goal was to embed tutoring with 20 technical course sections in 2023-24.
 - Actual was 14 courses with embedded tutoring.
 - Overall, 253 student occurrences were impacted by embedded tutoring.
 - 133 of these students were special population students, and 74% passed the course.
 - 120 of these students were not in a special population, and 79% passed the course.

Embedded Tutoring Course Pass Rates by Special Population and Non-Special Population Category

	Total Students	Total Students Passed	% Total Students Passed	Special Pop. Students	Special Pop. Students Passed	% Special Pop. Passed	Non-Special Pop. Students	Non-Special Pop. Students Passed	Non-Special Pop. Passed
Hardware and Software Fundamentals	17	15	88%	10	8	80%	7	7	100%
Intro to Renewable Energy	3	2	67%	2	1	50%	1	1	100%
Ag Business Sales and Service	18	15	83%	9	8	89%	10	7	70%
Animal Nutrition	19	18	95%	9	8	89%	10	10	100%
Accounting 1	10	7	70%	6	5	83%	4	2	50%
Blueprint Welding	16	16	100%	8	8	100%	8	8	100%
ECE Early Language and Literacy	14	9	64%	9	5	56%	5	4	80%
Intro to Midwife Clinic	24	17	71%	19	14	74%	5	3	60%
Nursing Health Alterations*	31	26	84%	11	7	64%	20	19	95%
Nursing Pharmacology	18	15	83%	9	9	100%	9	6	67%
Taxes	18	10	56%	12	7	58%	6	3	50%
Workplace Communication	15	12	80%	8	7	88%	7	5	71%

*Health Alteration overall course pass rate was up 10% from last year (73% to 83%)

- Subject-based Facilitated Study Groups – Academic success coaches and HIT tutors had a goal to host at least five study groups per week for identified high-risk courses in program content areas.
 - In Fall 2023, 1 study group for all Anatomy & Physiology classes was held and met once or twice per week. In Spring 2024, 7 study groups met once or twice per week.
 - Courses with facilitated study groups and pass rates of students who attended one or more study group:
 - Anatomy & Physiology – 95% (19 of 20) pass rate in fall, 100% (2 of 2) in spring
 - ECE Early Language and Literacy – 33% pass rate (1 of 3)
 - Nursing Fundamentals – 33% pass rate (1 of 3)
 - Oral and Interpersonal Communication - 0% pass rate (0 of 4)
 - Workplace Communication - 75% pass rate (9 of 12)
 - Nursing Pharmacology
 - Nursing Health Alteration
 - 26 of 45 (58%) of students that attended a study group were in a special population.
 - 17 of 26 special population students passed the course (65%).
 - 15 of 19 (79%) of non-special population students who attended a study group passed the course.
- Welcome Survey and Resource Referrals - At 2023 Summer New Student Orientation and during the first week of Fall 2023 classes, students completed a short survey asking questions about academic and career goals. The Welcome Survey allowed students to self-identify areas of concern or weakness. Survey results triggered student contact by advisors, student success coaches, the mental health counselor, and/or disability services. Based on responses in the Welcome Survey, staff offered individual students targeted support resources (e.g. help connecting to grants, student employment, tutoring, etc.). The goal was to connect at least 300 students to relevant resources, including intensive case management.
 - 892 students completed Welcome Surveys. Every student who responded with a need or requested more information was sent at least one email with pertinent information on how to connect with those services.
 - 227 of the survey respondents were economically disadvantaged or had a disability.
 - 99 students were assigned case managers.
 - 45 of the students were economically disadvantaged or had a disability.
 - 343 total positive closes (201 unique students) and 209 negative closes (no response). Students were contacted three times before a negative close.
 - Students with a positive close had a 74% fall completion rate compared to students with a negative close (no response) having a 67% fall completion rate.
 - Students with a positive close had a 66% spring completion rate compared to students with a negative close (no response) having a 61% completion rate.

- Intensive Case Management – Students opting in or referred to intensive case management were assigned a college mentor. When possible, this mentor was someone with whom they have an existing relationship. Mentors provided outreach and support to help mentees as needed. They did grade checks, reached out to mentees who were struggling academically, and were available for one-on-one meetings. The goal was to provide at least 150 students with intensive case management.
 - 17 staff members served as a mentor at some point during the year.
 - 99 students were assigned a case manager. Participation from these 99 students varied by student. Going forward, participation will need to be tracked more consistently across mentors.
 - 69 students with a mentor successfully completed their fall semester = 75%
 - 54 students with a mentor successfully completed their fall and spring semesters = 59%

STRATEGIC INITIATIVES DESIGNED TO IMPROVE OUR PERFORMANCE: 2024-25

1. College 1.0 Access: We know we will be successful when more people choose to be students at Southwest Tech, especially if they live in the college's five-county district.

Starting with new applications for 2025-26, almost all programs will require an admission meeting. During the admission meeting, a student success plan will be started, and two components will be completed before college acceptance. The third SSP component, a financial budget, will be required before registration. Programs not requiring an admission meeting include nursing assistant, emergency medical technician (EMT), advanced EMT, and driver safety education certification.

College recruiters and dual enrollment staff are working with high school students to complete career assessments before applying to Southwest Tech as much as possible with the goal of all dual enrollment students completing a student success plan before 2025-26 classes. If an applicant has not completed a career assessment before applying to the college, they will complete a career assessment after application.

After completing a career assessment, applicants meet with a program advisor for a required admission meeting. During these admission meetings, advisors review the student's Welcome Survey responses and create an academic map with the program curriculum, course delivery options, and supports and services to help the student be successful before and during their educational journey. A financial planning discussion is also part of the initial SSP.

Before registering for their first semester courses, students meet with Financial Assistance staff to create a financial budget incorporating tuition, fees, books, and living expenses like transportation, housing, and childcare. The budget also considers income sources such as jobs, scholarships, and grants. After comparing expenses and income, the budget identifies any surplus or shortfall the student may encounter for the academic year. Financial assistance staff work with students to adjust their budgets, discuss behavior changes, and connect them with resources to help address any financial gaps.

Board Monitoring Report

Student Access and Success

October 17, 2024

Starting in the 2024-25 academic year, Southwest Tech is aligning scholarship awards with students' financial budgets to assist students with the most significant funding gaps. We have currently invested \$600,000 toward a \$1 million endowment that will be used to fund student financial gaps. We expect this endowment to be endowed at \$1 million within the next two years.

Goals:

- 1.0 a. By July 2025, all program students will have a completed Student Success Plan.
- 1.0 b. By July 2025, all Adult Education and English Language Learner students will have a completed Student Success Plan.
- 1.0 c. Every high school graduate in our district will have college credit(s) that connect directly to a high-paying career path.
- 1.0 d. 100% of program students will have a reduced financial gap in 2025-26 due to aligning student success plans with scholarships and other college and financial resources in 2024-25.

Current Outcomes:

2024-25 Student Success Scoreboard	7/8/2024	8/14/2024	9/18/2024
Career Assessments Completed ^	460	645	926
Financial Budget Completed	496	694	709
Academic Map w/Supports & Services Completed	981	1,153	1,277
Completed Students Success Plans	415	621	663
Completed Students Success Plans BEFORE Fall 2024/Spring 2025 classes started	384	451*	486*
Special Population Students with Completed Plan	34	61	62**
Non-Special Population Student with Completed Plan		560	601**

^ tracking was updated in Sept

*155 completed plans do not have student status entered or unclear labels (unknown status)

**600 completed plans do not have Special Pop answered

Financial Gaps	9/18/2024
Total Completed Financial Budgets	709
# of Students with Gaps Greater than 0	351
Sum of Identified Gaps	\$ 2,624,380
Average Gap (of students with a gap)	\$ 7,477

- 2. **College 2.0 Completion:** We know we will be successful when more students graduate, and we make improvements to decrease achievement gaps for special population students. Southwest Tech emphasizes work-based learning so students learn first-hand from industry experts how to excel in the workforce or successfully transfer to a four-year university.

The 2.0 strategic goals have been under development and were recently finalized. Councils and project teams will begin developing and implementing strategies to reach the identified goals.

Goals:

2.0 a. By July 2027, we will increase the on-time student graduation rate to 50%.

3. **College 3.0 Post-College Success: We know we will be successful when local employers report graduates have increased knowledge, skills, and abilities and recognize the higher value by increasing wages.**

The 3.0 strategic goals have been under development and were recently finalized. Councils and project teams will begin developing and implementing strategies to reach the identified goals.

Goals:

3.0 b. At May 2025 graduation, 100% of University Transfer students will be accepted into a bachelor's degree program at an accredited institution and will be enrolled within one year.

RECOGNIZING AND VALUING PEOPLE

- Beth Cummins, Brianna Fortney, Karla Escobar, Ed Rink, and Robin Dickman for completing the Career Development Facilitation certification through UW-Madison. Kaye Woodke is currently enrolled in the certification program.
- Kyle Bennett, Chantel Hampton, Amy Seeboth-Wilson, Holly Straka, and Beth Cummins for their work developing summer programming and tuition-discounted fall programming and recruiting, vetting, and enrolling students.
- Chris Bowers and Betsy Tollefson for being invited to present at the Landmark Summer Institute about creating and adopting a culture of universal design in post-secondary education.
- Danielle Seippel for receiving an Impact Award from Anthology for her dedication to the Student module implementation.
- Heath Ahnen, Stephanie Brown, and Matt Schneider for completing their Master's degrees – a commitment to learning and continuous improvement!

PRESENTATION OF DATA

1. 2023-24 College Health Indicators – All College Health Indicators are Student Success Indicators

College Health Indicators	Previous Actual	Goal
CHI.1. Promoting Equity in Student Learning – Graduation Rate Comparison		
Graduation Rate for Special Population	42%	70%
Graduation Rate for Non-Special Population	60%	
CHI.2. Course Completion Rate	91%	95%
CHI.3. Year-to-Year Graduate Wage Growth	8%	10%
CHI.4. 5-Year Graduate Wage Growth	67%	75%

2. Graduation Rates of Special Population and Non-Special Population Students

For the 2021-22 cohort, non-special population students had a graduation rate of 58.6%, a slight decrease from the previous year and an overall decrease over the last five years. The special population graduation rate increased to 49.9% for the 2021-22 cohort. This was an increase over the previous year and a positive trend over the last five years. There is still a gap of 8.7% between the graduation rates of the two populations. The 2021-22 cohort has the smallest gap in the last five years. The goal is for both rates to be 70%.

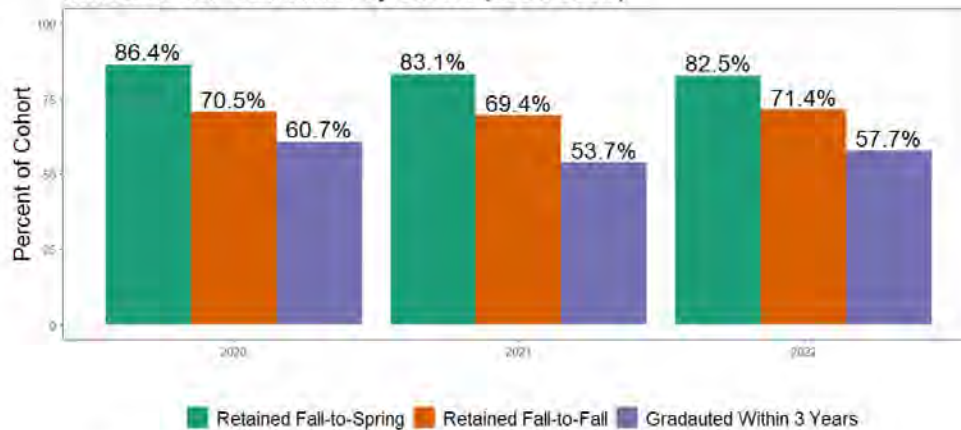
Cohort Year	Non-Special Populations Graduation Rate	Special Populations Graduation Rate
2018	62.6%	47.2%
2019	66.5%	49.8%
2020	68.2%	49.0%
2021	60.1%	42.2%
2022	58.6%	49.9%

*Data obtained from SWTC CHI Dashboard for cohort years 2017-18 through 2021-22.
 Special populations are students who fall into one or more special population group: disabled, minority, veteran, incarcerated, dislocated worker, or pell recipient.*

3. Retention and Graduation Rates by Cohort

The 2022 cohort had a decrease in fall-to-spring retention but increases in fall-to-fall retention and graduation within three years.

Retention and Graduation by Cohort (2020-2022)



*Data obtained from WTCS Data Cube - Retention for cohort years 2018-19 through 2022-23.
 Retention is defined as 2nd Year Retention. Graduation is defined as 3rd Year Graduation.
 Data includes only program students.*

Board Monitoring Report

Student Access and Success

October 17, 2024

4. Special Population Student Headcount and % of Program Enrollees

In 2023-24, 41.7% of program enrollees (457 students) were in a special population group. The largest special population category is Pell grant recipients (31.6% of program enrollees, 347 students) followed by minority students (10.6% of program enrollees, 116 students). The number and percent of special population students decreased to its lowest numbers in at least the last five years.

Special Populations Group	2020	2021	2022	2023	2024
Disabled	79	62	67	69	48
Minority	81	141	132	137	116
Veteran	38	58	46	48	25
Incarcerated	9	1	14	16	0
Dislocated Worker	2	7	3	5	1
Pell Recipient	432	401	376	333	347
Special Populations Total	541	550	525	509	457

Special Populations Group	2020	2021	2022	2023	2024
Disabled	6.5%	4.5%	5.7%	6.2%	4.4%
Minority	6.7%	10.3%	11.3%	12.2%	10.6%
Veteran	3.1%	4.2%	3.9%	4.3%	2.3%
Incarcerated	0.7%	0.1%	1.2%	1.4%	0.0%
Dislocated Worker	0.2%	0.5%	0.3%	0.4%	0.1%
Pell Recipient	35.8%	29.2%	32.1%	29.7%	31.6%
Special Populations Total	44.8%	40.1%	44.9%	45.4%	41.7%

Data obtained from WTCS Data Cube - Graduation for cohort years 2019-20 through 2023-24.

Data includes only program students.

Special population groups will not sum to "Special Populations Total"; students may be in one or more special population groups.

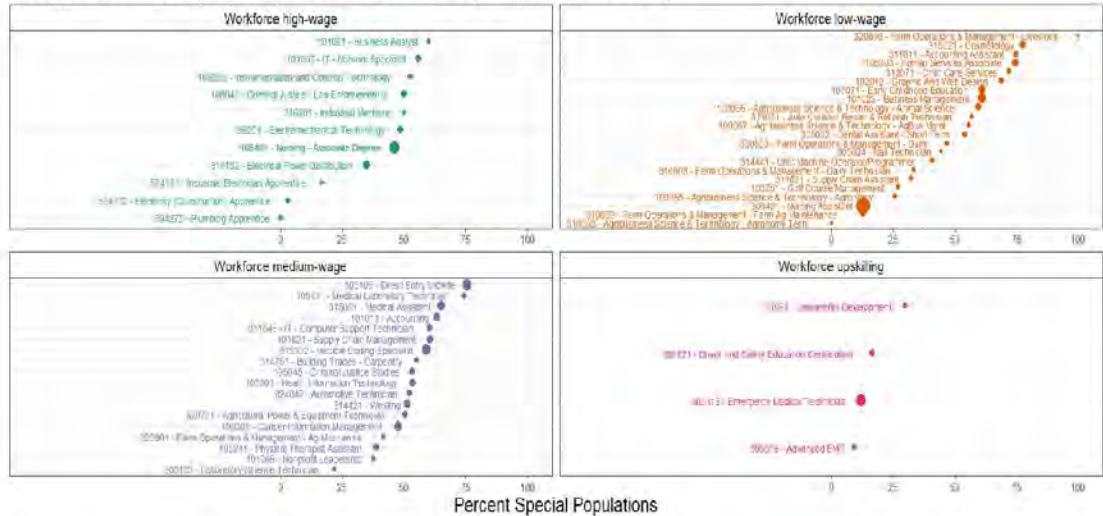
Percentages are defined as the percent of the total program student headcount.

5. Special Population Enrollment by Program

The size of dot represents the number of students enrolled. The further the dot is on the right of the graph, the higher the percentage of special population students in the program. Note that the programs with 75% or more of special population students are in the low-wage and medium-wage categories.

See the appendix for a graph of each wage category.

Average Percentage Special Populations Enrollments by Program (2020-2024)



Data obtained from WTCS Data Cube - Graduation
Columns may not sum to "Special Populations Total" within a row; students may be in more than one special populations category.

6. Credit Intensity

In 2022-23, 47.6% of program students took 12 or more credits. 20.5% of students took 6 to 11 credits, and 31.8% of students took less than 6 credits. These percentages have remained relatively constant over the last five years.

Credit Load	2019	2020	2021	2022	2023
12 Or More	47.6%	44.4%	46.5%	45.8%	47.7%
6 to 12	21.6%	22.6%	20.8%	21.0%	20.5%
Less Than 6	30.8%	33.0%	32.8%	33.2%	31.8%

Data obtained from WTCS Data Cube - Course Enrollment for academic years 2019-20 through 2023-24
Percentages indicate the percentage of program students with credit loads in each group in the academic year.

7. Student Transfer Data

The transfer numbers for 2023-23 are not all reported yet due to reporting deadlines. The 2023 numbers will be more accurate after the end of calendar year 2024.

Board Monitoring Report

Student Access and Success

October 17, 2024

Fiscal Year	Program Graduate Transfers	Program Enrollee Transfers
2019	107	65
2020	95	69
2021	115	67
2022	92	48
2023	22	14

Data obtained from WTCS Data Cube - Transfer for fiscal years 2018-19 through 2022-23.

Data indicates the unique headcount of students who transferred to a 4-year university.

Program graduates are defined as students who have completed a Southwest Tech program prior to transferring.

Program enrollees are defined as students who are currently enrolled in a Southwest Tech program when transferring.

8. Cohort Student Loan Default Rates (3 Year)

College	2017	2018	2019	2020	2021
Southwest Wisconsin Technical College	4.6%	3.5%	1.1%	0.0%	0.0%
WTCS System Average	13.1%	9.3%	2.9%	0.0%	0.0%

Note: A contributing factor to the default rates over the past three years has been the pause on payments and interest on federal student loans from March 2020 until September 2023.

9. Student Loan Borrowing

In 2023-24, 549 students took out a student loan through the Southwest Tech Financial Aid department. The average loan was \$4,247.29. This was an increase over the previous four years. The percentage of students who received financial aid and borrowed loans decreased from 49% to 40%. 1,379 students received financial aid through the Southwest Tech Financial Aid department in 2023-24.

Fiscal Yr	Total Loans Borrowed	Unduplicated Borrowers	Yearly Average Loans per Borrower	Students who Received Financial Aid*	Percent of Students who Received Financial Aid and Borrow Loans**
2020	\$ 2,435,176	621	\$ 3,921.38	1097	57%
2021	\$ 2,256,448	574	\$ 3,931.09	1113	52%
2022	\$ 2,122,238	533	\$ 3,981.68	1197	45%
2023	\$ 2,322,537	547	\$ 4,245.95	1123	49%
2024	\$ 2,331,763	549	\$ 4,247.29	1379	40%

STRENGTHS

1. Our People - Southwest Tech faculty and staff are deeply committed to the success of each student, recognizing the importance of personalized support. Many go above and beyond to connect students with

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the resources they need to thrive, both academically and personally. Faculty and staff also care about each other and lend a helping hand, as demonstrated by all who helped with new student registration and new student orientation events.

2. Commitment to Equity - The college's commitment to equity in student learning is demonstrated via the #1 College Health Indicator. The college is focused on how to help all students be more successful in graduating and shrinking the graduation gap between non-special population students and special population students.
3. Alignment of the college's strategic directions with the work of the Aspen Unlocking Opportunities Cohort - Southwest Tech is one of ten institutions in the country participating in the Aspen Institute's Unlocking Opportunities project. The college is entering year two of the program focusing on excellence and equity in post-completion outcomes. The college's strategic directions and goals are aligned with Unlocking Opportunities principles, including student success plans, adding additional high-wage programs, and increasing work-based learning in all program curriculum.

OPPORTUNITIES

1. Student Success Plans – Southwest Tech is committed to every student having a Student Success Plan. More staff and faculty are involved in student success plans than before. The college has an opportunity to continuously improve the plans and work toward making every interaction more transformational. There is also an opportunity to make the plans more accessible to students so they can review and update them. Admission requirements have been updated and advising requirements are being considered to ensure student success plan development and revision are inevitable for all students.

2. Anthology Student, Reach, and Succeed Stabilization, Integration, and Continuous Improvement – Staff have new tools to support student retention and graduation that we didn't have previously. Faculty and staff are still learning new ways to do regular job tasks. We are still working toward the goal of less manual work and more student-facing high-impact work.

The new student portal is still being adjusted to help students find needed information more easily. Some of the functionality of the Student Portal is not yet working or is working but is displayed differently than it was in the previous Student Portal. This is an adjustment for students, staff, and faculty.

There is work to be done to build Student Success Plans within Anthology to increase access for students, faculty, and staff and to drive action and reflection. This project will require assistance from an outside partner.

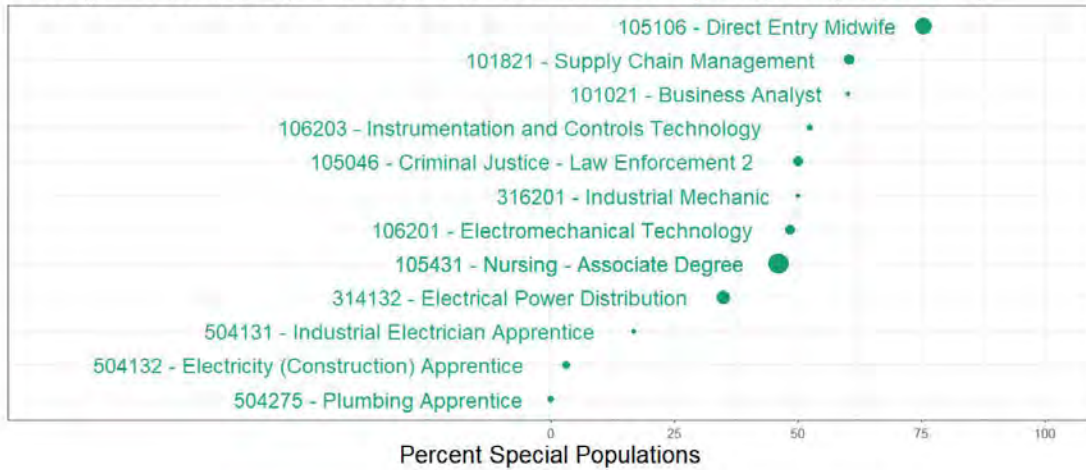
APPENDIX

Special Population Enrollment by Program

The size of the dot represents the number of students enrolled. The further the dot is on the right of the graph, the higher the percentage of special population students in the program.

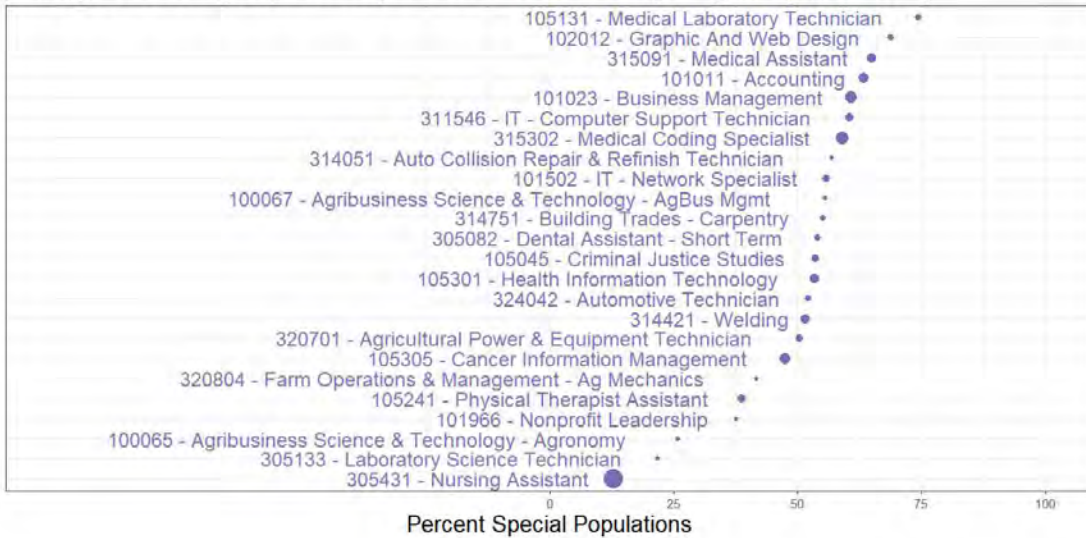
High-Wage Programs

Average Percentage Special Populations Enrollments by Program (2020-2024)



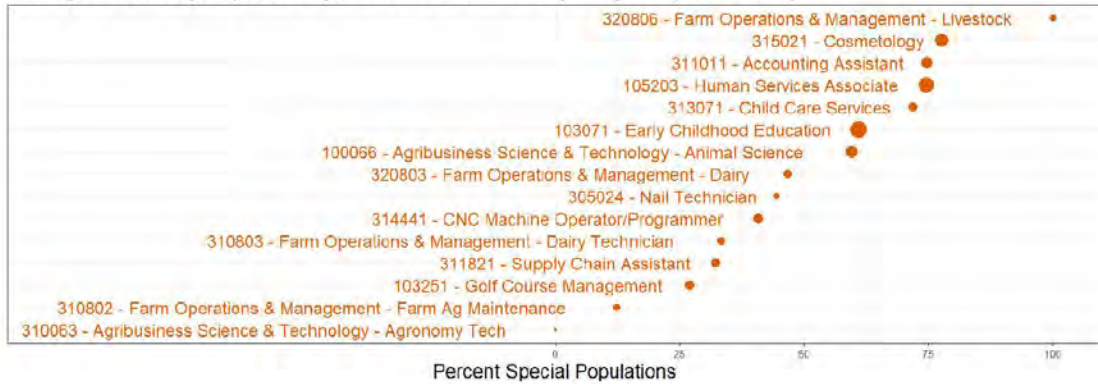
Medium-Wage Programs

Average Percentage Special Populations Enrollments by Program (2020-2024)



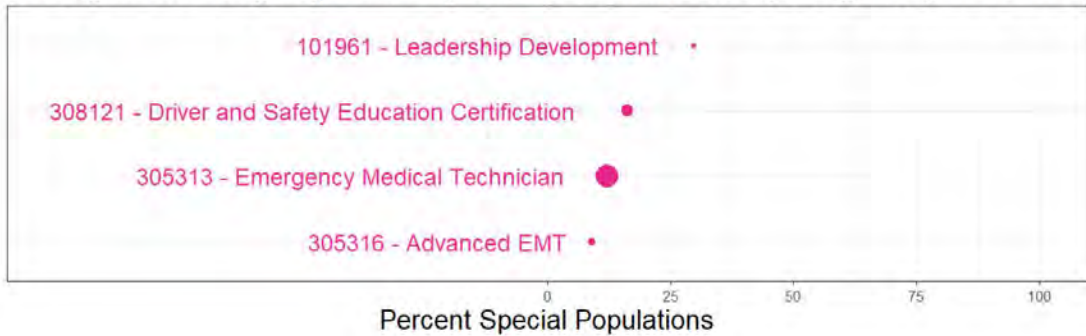
Low-Wage Programs

Average Percentage Special Populations Enrollments by Program (2020-2024)



Workforce Upskilling Programs

Average Percentage Special Populations Enrollments by Program (2020-2024)



G. Approval of First Reading of Governance Policy 4.5: College Strategic Directions

The first reading of Governance Policy 4.5: College Strategic Direction (2024 -2027) and the supporting graphics material follow. The 2023-2026 strategic directions are being brought forward for 2024-2027.

Recommendation: *Approve the first reading of Governance Policy 4.5: College Strategic Directions.*

SECTION 4 – ENDS
POLICY 4.5

4.5 - COLLEGE STRATEGIC DIRECTIONS

- 2024-2027
 1. Create transformational student success plans to improve access for all students.
 2. Enhance high-quality work-based learning to improve course completion and graduation for all students.
 3. Innovate the curriculum and workforce to improve wage and transfer success for all graduates.

Adopted: 1/24/02
Reviewed: 11/2/02, 6/19/08, 1/26/23, 10/17/2024
Revised: 3/24/05, 7/14/08, 3/22/12, 3/26/15, 10/22/15, 1/24/19, 12/23/19, 3/24/22, 9/21/23

STRATEGIC DIRECTIONS 2024-2025

COLLEGE 1.0

THIS IS WHERE PEOPLE CARE



Mohamed
2024 Graduate
Platteville High School

Access

At Southwest Tech we want every person to know we care about their success. Faculty and staff unite to help students design plans to achieve their goals. Student success plans include: career goals, an academic map, financial planning and budgeting, and a network of professionals to ensure supports and services are inevitable.

PERFORMANCE

We know we will be successful when more people chose to be students at Southwest Tech, especially if they live in the college's five-county district.

GOALS

- A. By July 2025, all program students will have a completed Student Success Plan.
- B. By July 2025, all Adult Education and English Language Learner students will have a completed Student Success Plan.
- C. By June 2027, every high school graduate in Southwest Tech's district will have earned college credit(s) that connect directly to a high-paying career path.
- D. 100% program students will have a reduced financial gap in 2025-26 due to aligning student success plans with scholarships and other college and financial resources in 2024-25.

Dual enrollment transforms lives, opening doors for students like Mohamed Fakron, who overcame significant challenges to follow his dreams and achieve a high-wage career in an in-demand field. These programs empower students to graduate high school with industry-recognized credentials, giving them the confidence and skills to seize new opportunities, uplift their communities, and build a brighter, more prosperous future for themselves and others.

STRATEGIC DIRECTIONS 2024-2025

COLLEGE 2.0

THIS IS WHERE YOU SUCCEED



Lexi & Sabrina
2024 Graduates

Completion

Graduation Matters. We help every student complete their courses and finish their degrees because we know students with degrees have more earning power and better opportunities to improve their lives.

PERFORMANCE

We know we will be successful when more students graduate and we make improvements to decrease achievement gaps for special population students. Southwest Tech emphasizes work-based learning* so students learn first-hand from industry experts how to excel in the workforce or successfully transfer to a four-year university.

GOALS

- A. By July 2027, we will increase the on-time student graduation rate to 50%.
- B. By July 2026, all program students will complete an assignment in each of the four work-based learning pillars: pre-career awareness, career awareness & exploration, career prep, and career application.
- C. By July 2026, the Student Success Endowment will be \$2,000,000.

Work-based learning opportunities give students real-world experience, boosting their resumes and making them more valuable to employers, which can lead to higher wages. The Graphic and Web Design program has partnered with the marketing department to expand these opportunities. As a result, the program has moved from a low-wage to a medium-wage classification, with the goal of reaching high-wage status soon.

*Work-based learning is a course-based opportunity to engage and interact with industry experts while learning to demonstrate essential employability and technical skills necessary for today's workforce. Work-based learning can take various forms, such as practicum, clinical, and internship courses; apprenticeships, and other course-based learning experiences in which students interact directly with potential employers.

Post-College Success

Southwest Tech graduates experience high levels of job placement. We seek to improve the wages they earn as our alumni increase their value to employers.



Elizabeth
2024 Graduate

PERFORMANCE

We know we will be successful when local employers report graduates have increased knowledge, skills, and abilities and recognize the higher value by increasing wages.

GOALS

A. Add five new high-wage programs by July 2026:

1. Radiography (2024 Start)
2. Precision Agronomy (2025 Start)
3. IT-Software Developer-Artificial Intelligence (Exploring)
4. Respiratory Therapy (Exploring)
5. Advanced Manufacturing (Exploring)

B. At May 2025 graduation, 100% of University Transfer students from Southwest Tech will have been accepted into a bachelor's degree program at an accredited institution and enrolled within one year.

C. Starting July 2026, 50% of our graduates in the workforce will earn a high wage within one year of graduation and 100% will earn a high wage within five years of graduation.

Lizzy, a mother, veteran, and graduate of the Southwest Tech Criminal Justice Studies program, secured a high-wage job earning \$25 or more per hour. Her achievement is not only transforming her own life but also reshaping the future of her entire family.



1 The Aspen Institute's Unlocking Opportunities Cohort

The Aspen Institute's Unlocking Opportunities Cohort is a collaborative initiative aimed at improving economic mobility for students through innovative practices in community colleges. Southwest Wisconsin Technical College is honored to be one of the ten colleges selected across the nation to participate in this prestigious program. By sharing strategies and implementing evidence-based solutions, the cohort strives to bridge opportunity gaps and ensure equitable success in higher education and the workforce.

2 Executive Leadership and Board of Directors Training

The executive leadership team and board of directors are collaborating to implement training based on the recommendations from the Aspen Institute's College Board of Directors Playbook. This comprehensive training emphasizes the critical role that boards play in driving institutional success, focusing on strategic leadership, data-driven decision-making, and promoting equity in student outcomes. By adopting these best practices, the leadership team and board aim to enhance governance, ensure accountability, and align the college's mission with the long-term needs of students, the workforce, and the broader community.

3 2024-2025 Aspen Prize for Community College Excellence

Southwest Wisconsin Technical College is proud to be selected as one of the finalists for the prestigious 2024-2025 Aspen Prize for Community College Excellence. This recognition highlights the college's commitment to providing exceptional education, fostering student success, and driving economic mobility in the region. The award celebrates institutions that demonstrate high achievement and performance, particularly in advancing equitable outcomes for all students, preparing them for successful careers and further education. Southwest Tech's dedication to continuous improvement and innovation in serving its students and community has earned it this distinguished honor.



Board Monitoring of College Effectiveness

A. Review of Purchasing Activity

A six-year Purchase Card Activity Summary report and a listing of the FY2024 >\$50,000 Vendors follows:

Purchase Card Activity Summary

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
July	169,475	254,601	131,692	15,177	64,102	119,549
August	237,810	319,803	264,783	223,734	141,446	99,060
September	172,818	186,059	209,426	135,296	141,278	91,090
October	142,312	86,061	157,390	79,219	122,831	152,142
November	148,678	136,674	84,828	120,613	95,952	96,465
December	261,246	157,592	106,300	84,065	77,339	90,803
January	142,566	121,420	130,110	96,034	202,756	75,819
February	148,754	142,644	91,383	102,044	108,246	111,083
March	133,258	67,491	95,850	114,275	96,806	92,861
April	110,320	46,525	108,496	78,299	84,516	78,923
May	136,466	81,218	76,478	105,726	91,569	107,495
June	98,439	129,963	56,963	75,255	71,004	43,841
Totals	1,902,141	1,730,052	1,513,700	1,229,739	1,297,845	1,159,133
Rebates	41,438	38,105	34,111	26,944	27,510	24,624
No. of Transactions	6,904	6,949	5,498	3,895	4,435	3,966
Average Number of Transactions per Month	575	579	458	325	370	331
Average Transaction	276	249	275	316	293	292
Monthly Average	158,512	144,171	126,142	102,478	108,154	96,594

Points of Interest:

*Currently 133 staff and district board members have purchase cards

*No material issues or problems have occurred with purchase card activity audits.

\$50,000 and Greater Vendors for 2023/24

Vendor	General	Capital Equipment	Capital Construct	Enterprise	Internal Serv/ Trust/Agen	Comments
eCampus.com				502,762		Bookstore
Amazon.com	162,041					Individual purchasing supplies throughout the year
Ameresco		155,420				Solar Project
Anthology		262,427				ERP
Apple.Com				51,760		MacBooks
Augusoft		99,250				Lumens
Buckingham Mfg				59,075		Bookstore
Campus Works		276,042				Project RISE project management
CDW		56,131				IT Equipment
CESA 3	112,241					WIG Grant Sub Awards
DMI	251,175					Insurance Coverage
EMC		1,071,496				Lock System
EPA		50,064				IT Equipment/300/400 Project
Constellation	66,915					College Utilities
Fairchild JCB		114,513				Telehandler
Fennimore Utilities	331,137					College Utilities
Fowler & Hammer			50,817			300/400 Remodel Project
Gordon Flesch	57,958					Monthly copier charges
HBS	46,899	301,032				Cisco Wireless Refresh; IT supplies; Vulnerability Mgmt
Husch Blackwell	76,796					Legal Services
Insight	93,605					Microsoft Licensing
Jackson & Associates			908,000			1700 Roof Project
Lab Midwest		130,441				Solar Learning System/Robots
Lamar	56,811					Billboard Marketing
Fennimore Times (Morris Newspapers)	137,413					Marketing/Advertising
Northcentral Tech	117,576					VMWare; Creative Cloud; Adobe; Handshake
Performance Food Gro				154,057		Cafeteria
Pioneer Roofing	8,228		350,378			Building 1600 Roofing
Snap-on	3,672	49,611				Triton Certification kits; tools
Garland			464,510			1700/1600 Roofing
Trane	61,508	86,459				Coil replacement/tracer upgrade/repairs
UWP	219,619					WIG Grant Sub Awards
Vanguard		222,212		767,021		IT Equipment/Student Laptop Program
Western Tech	58,897					Apprentice Pay

Totals	\$1,862,490	\$2,875,098	\$1,773,705	\$1,534,675	\$0
Grand Total					\$8,045,968

Some purchases that accumulated to over \$50,000 for the entire fiscal year with any single supplier that did not receive formal bidding attention were sporadic or emergent in nature, where it was not possible at the time to predict or forecast these requirements for grouping and consolidation into a formal bid or RFP.

B. Staffing Update

An update on College staffing will be provided by Krista Weber, Chief Student Services Officer. A summary follows.

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	Replacement	Mathematics Instructor	Elizabeth Moellers	7/1/2024	MS: \$56,533 – \$89,888 Hired at \$64,000
2	Replacement	Communication Instructor	Anna Dickman	7/1/2024	AS: \$53,878 – \$85,666 Hired at \$60,000
3	Replacement	Nursing Instructor	Katie Greve	11/1/2024	MS: \$56,533 - \$89,888 Hired at \$75,000
4	Replacement	Cosmetology Instructor	Lauren Runde	8/6/2024	AS: \$53,878 - \$85,666 Hired at \$62,000
5	Replacement	IT Support Specialist	Janet Adalance	8/12/2024	C42: \$24.88 - \$34.83/hr Hired at \$30/hr
6	Replacement	Advisor	Roberta Koch	7/25/2024	C42: \$51,741.76 - \$72,438.46 Hired at \$67,000
7	Replacement	Student Engagement Coordinator and Athletic Director	McKenzie Graf	8/19/2024	C41 \$48,908.24 - \$68,471.54 Hired at \$49,000
8	Replacement	Foundation Director	Hold	8/9/2024	D62: \$67,359.08 - \$97,670.88
9	Replacement	Agriculture Instructor	Kaley Nelson	8/8/2024	BS: \$51,221 - \$81,444 Hired at \$64,000
10	New	SMART Manufacturing Engineer & Trainer	Silas Bernardoni	9/3/2024	C45: \$58,124.23 - \$89,888 Hired at \$85,000
11	Replacement	Business Analyst - Student Information System	Brad Fox	10/14/2024	C42: \$24.88 - \$34.83/hr Hired at \$34.75/hr
12	Replacement	Foundation Development Officer	Adam Phillips	Transfer	C42: \$51,741.76 - \$72,438.46 Hired at \$58,000
13	Replacement	Bookstore Manager	Nicole Nelson	Transfer	B24 Hourly: \$22.00 - \$28.61 Hired at \$26/hr
14	Replacement	Nursing Assistant Instructor and Program Lead	Christy Chappell	10/4/2024	BS: \$51,221 - \$81,444 Hired at \$66,500
15	Replacement	Director of Human Resources	Ross Martin	10/14/2024	D63: \$70,133.94 – \$101,695.41 Hired at \$96,000
16	Replacement	Budget and Finance Assistant	Hold	10/4/2024	B22 Hourly: \$19.56 - \$25.37
17	Replacement	Human Resources Generalist	Isabelle Manning	10/7/2024	B24 Hourly: \$22.00 - \$28.61 Hired at \$26.50/hr
18	New	Dual Enrollment Student Success Specialist	Interviews	10/4/2024	C43: \$54,575.27 - \$76,406.43
19	Replacement	Administrative Assistant (Facilities)	Interviews	10/7/2024	B22 Hourly: \$19.56 - \$25.37

Information and Correspondence

A. Application & Enrollment Reports and Student Success Scoreboard

1. Program Application Comparison: 2024-25 vs. 2025/26

Program	10/8/2024	10/5/2023	10/19/2022
Accounting	11		
Accounting Assistant	1		
Agribusiness Science & Technology - Agribusiness Management	8		
Agribusiness Science & Technology - Agronomy Tech	2		
Agricultural Power & Equipment Technician	7		
Agronomy	5		
Animal Science	6		
Automotive Technician	5		
Building Trades-Carpentry	4		
Business Management	11		
Cancer Information Management	7		
Cancer Information Management (CIM) ATC	4		
Cosmetology	13		
Criminal Justice - Law Enforcement 2	10		
Criminal Justice Studies	1		
Dental Assistant	6		
Direct Entry Midwife	26		
Driver and Safety Education Certification	1		
Early Childhood Education	8		
Early Childhood Licensing Basic Ages 0-2	1		
Electrical Power Distribution	25		
Electricity (Construction) Apprentice	2		
Electromechanical Technology	5		
Emergency Medical Technician	4		
Golf Course Management	2		
Graphic And Web Design	6		
Health Information Technology	1		
Human Services Associate	5		
Industrial Electrician Apprentice	2		
Industrial Mechanic	1		

Program	10/8/2024	10/5/2023	10/19/2022
IT - Cybersecurity Specialist	6		
IT - Network Systems Technician	2		
Liberal Arts - Associate of Arts	16		
Liberal Arts - Associate of Science	4		
Medical Assistant	3		
Medical Coding Specialist	5		
Nursing - Associate Degree	38		
Nursing Assistant	23		
Physical Therapist Assistant	7		
Plumbing Apprentice	2		
Production Planner	1		
Radiography	21		
Supply Chain Management	2		
Tax Preparer Assistant	1		
Technical Studies-Journey Worker	1		
Undecided	7		
Undeclared	41		
Welding	14		
All Applications	384	375	457

2. 2024-25 Year-Over-Year FTE Comparison

FTE COMPARISON REPORT - OCT 7, 2024		Headcount					FTE's				
Program Number	Program Name	FY 22-23 10/10/22	FY 23-24 10/09/23	FY 24-25 10/07/24	23 to 25 Change	24 to 25 Change	FY 22-23 10/10/22	FY 23-24 10/09/23	FY 24-25 10/07/24	23 to 25 Change	24 to 25 Change
101011	Accounting	50	38	33	(17)	(5)	19.77	15.93	13.93	(5.83)	(2.00)
311011	Accounting Assistant	8	7	6	(2)	(1)	2.40	2.77	1.83	(0.57)	(0.93)
100066	Agribusiness Science & Technology - Animal Science	34	29	20	(14)	(9)	18.00	14.67	12.50	(5.50)	(2.17)
100917	Animal Science	-	-	15	15	15	-	-	6.70	6.70	6.70
100067	Agribusiness Science & Technology - Agribusiness Management	13	16	28	15	12	7.73	8.83	13.30	5.57	4.47
100065	Agribusiness Science & Technology - Agronomy	12	11	22	10	11	6.67	5.40	10.77	4.10	5.37
310063	Agribusiness Science & Technology - Agronomy Tech	-	2	1	1	(1)	-	0.93	0.50	0.50	(0.43)
320701	Agricultural Power & Equipment Technician	29	36	32	3	(4)	14.90	17.63	16.73	1.83	(0.90)
303163	Artisanal Modern Meat Butchery (new Jan 2024)	-	-	16	16	16	-	-	2.30	2.30	2.30
314051	Auto Collision Repair & Refinish Technician	9	6	13	4	7	4.67	3.40	7.07	2.40	3.67
324042	Automotive Technician	20	29	34	14	5	9.43	12.47	14.73	5.31	2.27
314751	Building Trades-Carpentry	5	16	9	4	(7)	2.43	7.77	4.43	2.00	(3.33)
101021	Business Analyst / Data Analyst	5	7	6	1	(1)	2.33	3.07	2.97	0.63	(0.10)
101023	Business Management	85	88	79	(6)	(9)	37.30	37.30	34.37	(2.93)	(2.93)
105305	Cancer Information Management	57	69	57	-	(12)	22.07	24.23	18.47	(3.60)	(5.77)
115301	Cancer Information Management (CIM) ATC (New 23-24)	-	1	9	9	8	-	0.37	2.30	2.30	1.93
313071	Child Care Services	5	3	3	(2)	-	1.80	1.40	0.80	(1.00)	(0.60)
315021	Cosmetology	35	44	43	8	(1)	17.00	21.50	20.30	3.30	(1.20)
105046	Criminal Justice - Law Enforcement 2	22	26	35	13	9	12.30	10.33	14.03	1.73	3.70
105045	Criminal Justice Studies	11	14	9	(2)	(5)	4.03	6.77	3.70	(0.33)	(3.07)
305042	Criminal Justice-Law Enforcement 720 Academy	10	-	6	(4)	6	8.00	-	1.60	(6.40)	1.60
310915	Dairy & Livestock Technician	-	1	1	1	-	-	0.20	0.50	0.50	0.30
305082	Dental Assistant	18	13	10	(8)	(3)	9.30	6.83	5.33	(3.97)	(1.50)
105106	Direct Entry Midwife	108	104	98	(10)	(6)	40.67	42.33	41.43	0.77	(0.90)
308121	Driver and Safety Education Certification	12	16	7	(5)	(9)	2.50	3.20	1.60	(0.90)	(1.60)
103071	Early Childhood Education	48	54	46	(2)	(8)	20.30	22.00	19.10	(1.20)	(2.90)
613073	Early Childhood Licensing Basic Ages 0-2	-	-	1	1	1	-	-	0.20	0.20	0.20

Program Number	Program Name	FY 22-23 10/10/22	FY 23-24 10/09/23	FY 24-25 10/07/24	23 to 25 Change	24 to 25 Change	FY 22-23 10/10/22	FY 23-24 10/09/23	FY 24-25 10/07/24	23 to 25 Change	24 to 25 Change
314132	Electrical Power Distribution	43	45	44	1	(1)	20.93	21.47	20.57	(0.37)	(0.90)
504132	Electricity (Construction) Apprentice	23	27	27	4	-	1.53	1.80	1.80	0.27	-
106201	Electromechanical Technology	22	23	14	(8)	(9)	11.37	11.83	7.73	(3.63)	(4.10)
305313	Emergency Medical Technician	39	33	60	21	27	5.53	3.37	4.50	(1.03)	1.13
104813	Energy Management Technology (Sustainable Energy Mgmt)	-	3	1	1	(2)	-	1.40	0.50	0.50	(0.90)
320804	Farm Operations & Management - Ag Mechanics	6	1	-	(6)	(1)	2.63	0.53	-	(2.63)	(0.53)
320803	Farm Operations & Management - Dairy	7	2	-	(7)	(2)	3.87	1.13	-	(3.87)	(1.13)
310803	Farm Operations & Management - Dairy Technician	3	1	-	(3)	(1)	1.10	0.67	-	(1.10)	(0.67)
310802	Farm Operations & Management - Farm Ag Maintenance	3	3	-	(3)	(3)	0.93	0.30	-	(0.93)	(0.30)
320806	Farm Operations & Management - Livestock	5	3	-	(5)	(3)	2.60	1.63	-	(2.60)	(1.63)
310807	Farm Operations & Management - Livestock Tech	1	-	-	(1)	-	0.53	-	-	(0.53)	-
103251	Golf Course Management	14	17	20	6	3	7.53	8.77	9.23	1.70	0.47
102012	Graphic And Web Design	25	37	32	7	(5)	11.93	17.30	14.70	2.77	(2.60)
105301	Health Information Technology	38	36	35	(3)	(1)	12.67	11.77	10.90	(1.77)	(0.87)
105203	Human Services Associate	33	24	17	(16)	(7)	15.70	12.03	9.40	(6.30)	(2.63)
108251	Individualized Technical Studies	-	-	1	1	1	-	-	0.20	0.20	0.20
504131	Industrial Electrician Apprentice	11	9	6	(5)	(3)	1.20	0.73	0.40	(0.80)	(0.33)
316201	Industrial Mechanic	1	4	6	5	2	0.57	2.27	3.30	2.73	1.03
106203	Instrumentation and Controls Technology	2	-	1	(1)	1	1.13	-	0.03	(1.10)	0.03
101512	IT - Cybersecurity Specialist	-	13	30	30	17	-	6.27	14.93	14.93	8.67
311546	IT-Computer Support Technician (suspended)	3	-	-	(3)	-	1.33	-	-	(1.33)	-
101502	IT - Network Specialist (teach out)	20	5	-	(20)	(5)	10.03	2.47	-	(10.03)	(2.47)
311509	IT - Network Systems Technician	-	5	4	4	(1)	-	2.00	1.70	1.70	(0.30)
101961	Leadership Development	12	11	5	(7)	(6)	5.10	3.60	2.53	(2.57)	(1.07)
208001	Liberal Arts - Associate of Arts	32	32	40	8	8	5.87	10.97	15.57	9.70	4.60
208002	Liberal Arts - Associate of Science	8	17	11	3	(6)	1.77	6.20	3.80	2.03	(2.40)
315091	Medical Assistant	23	19	22	(1)	3	11.90	7.73	8.83	(3.07)	1.10
315302	Medical Coding Specialist	56	50	45	(11)	(5)	17.77	17.37	14.43	(3.33)	(2.93)
105131	Medical Laboratory Technician	12	10	7	(5)	(3)	4.93	4.60	2.80	(2.13)	(1.80)
305024	Nail Technician	5	5	3	(2)	(2)	0.73	0.83	0.50	(0.23)	(0.33)
101966	Nonprofit Leadership	9	8	7	(2)	(1)	3.97	3.50	3.50	(0.47)	-
105431	Nursing - Associate Degree	193	187	155	(38)	(32)	61.50	60.23	51.23	(10.27)	(9.00)

Program Number	Program Name	FY 22-23 10/10/22	FY 23-24 10/09/23	FY 24-25 10/07/24	23 to 25 Change	24 to 25 Change	FY 22-23 10/10/22	FY 23-24 10/09/23	FY 24-25 10/07/24	23 to 25 Change	24 to 25 Change
305431	Nursing Assistant	114	120	101	(13)	(19)	13.13	12.17	8.43	(4.70)	(3.73)
105241	Physical Therapist Assistant	15	15	19	4	4	6.10	5.40	7.87	1.77	2.47
504275	Plumbing Apprentice	22	24	31	9	7	1.88	2.40	3.07	1.18	0.67
105261	Radiography	-	-	17	17	17	-	-	6.73	6.73	6.73
311821	Supply Chain Assistant	2	1	1	(1)	-	0.87	0.37	0.67	(0.20)	0.30
101821	Supply Chain Management	26	25	24	(2)	(1)	10.53	10.57	9.30	(1.23)	(1.27)
105121	Surgical Technology	8	15	21	13	6	4.07	6.97	8.07	4.00	1.10
104995	Technical Studies-Journeyworker	2	1	1	(1)	-	0.20	0.10	0.10	(0.10)	-
314421	Welding	41	34	37	(4)	3	21.40	16.47	18.80	(2.60)	2.33
COLEDGE	ColLEDGE Up	-	-	286	286	286	-	-	40.87	40.87	40.87
UNDEC	Undeclared	439	495	152	(287)	(343)	69.63	79.17	25.60	(44.03)	(53.57)
UNDES	Undesignated	173	113	3	(170)	(110)	16.47	13.97	0.30	(16.17)	(13.67)
38.14	38.14 Contracted Course	-	-	26	26	26	-	-	2.80	2.80	2.80
SCNOW	Start College Now	-	-	195	195	195	-	-	34.60	34.60	34.60
UNDECIDE	Undecided	-	-	1	1	1	-	-	0.13	0.13	0.13
YOUTHAPP	Youth Apprenticeship	-	-	8	8	8	-	-	0.77	0.77	0.77
NONDEG	Non-Degree	1,890	2,047	1,353	(537)	(694)	35.74	35.99	27.67	(8.07)	(8.32)
BAS-ED	Basic Education (73,74,75,76)	169	243	119	(50)	(124)	17.10	18.20	11.53	(5.57)	(6.67)
REMEDI	Basic Education Remedial/Developmental	72	123	102	30	(21)	0.17	1.27	0.11	(0.06)	(1.16)
	TOTALS:	4,218	4,516	3,729	(489)	(787)	687.55	695.12	682.00	(5.55)	(13.12)
					-11.6%	-17.4%				-0.8%	-1.9%

3. Student Success Scoreboard

2024-25 Student Success Scoreboard	7/8/2024	8/14/2024	9/18/2024	10/7/2024
Career Assessments Completed ^	460	645	926	1,235
Financial Budget Completed	496	694	709	711
Academic Map w/Supports & Services Completed	981	1,153	1,277	1,387
Completed Students Success Plans	415	621	663	663
Completed Students Success Plans BEFORE Fall 2024/Spring 2025 classes started	384	451	486	526*
Special Population Students with Completed Plan	34	61	62	63**
Non-Special Population Student with Completed Plan		560	601	600**
<i>^ tracking was updated in Sept</i>				
*42 completed plans do not have student status entered or unclear labels (unknown status)				
**599 completed plans do not have Special Pop answered				
Financial Gaps			9/18/2024	10/7/2024
Total Completed Financial Budgets			709	711
# of Students with Gaps Greater than 0			351	350
Sum of Identified Gaps			\$ 2,624,380	\$ 2,590,845
Average Gap (of students with a gap)			\$ 7,477	\$ 7,402

B. Chairperson's Report

1. District Boards Association (DBA) Update
2. ACCT Legislative Summit – February 9-12, 2025

C. College President's Report

1. Student Success Plans 1.0 – Financial Plans versus Budgets
2. Student Success Plans 2.0 – Work Based Learning Update
3. Student Success Plans 3.0 – UW Platteville Collaborative Event
4. Aspen Site Visit Schedule – October 30-31, 2024
5. Project RISE Update
6. Board Member Interview Update
7. College Happenings

D. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda

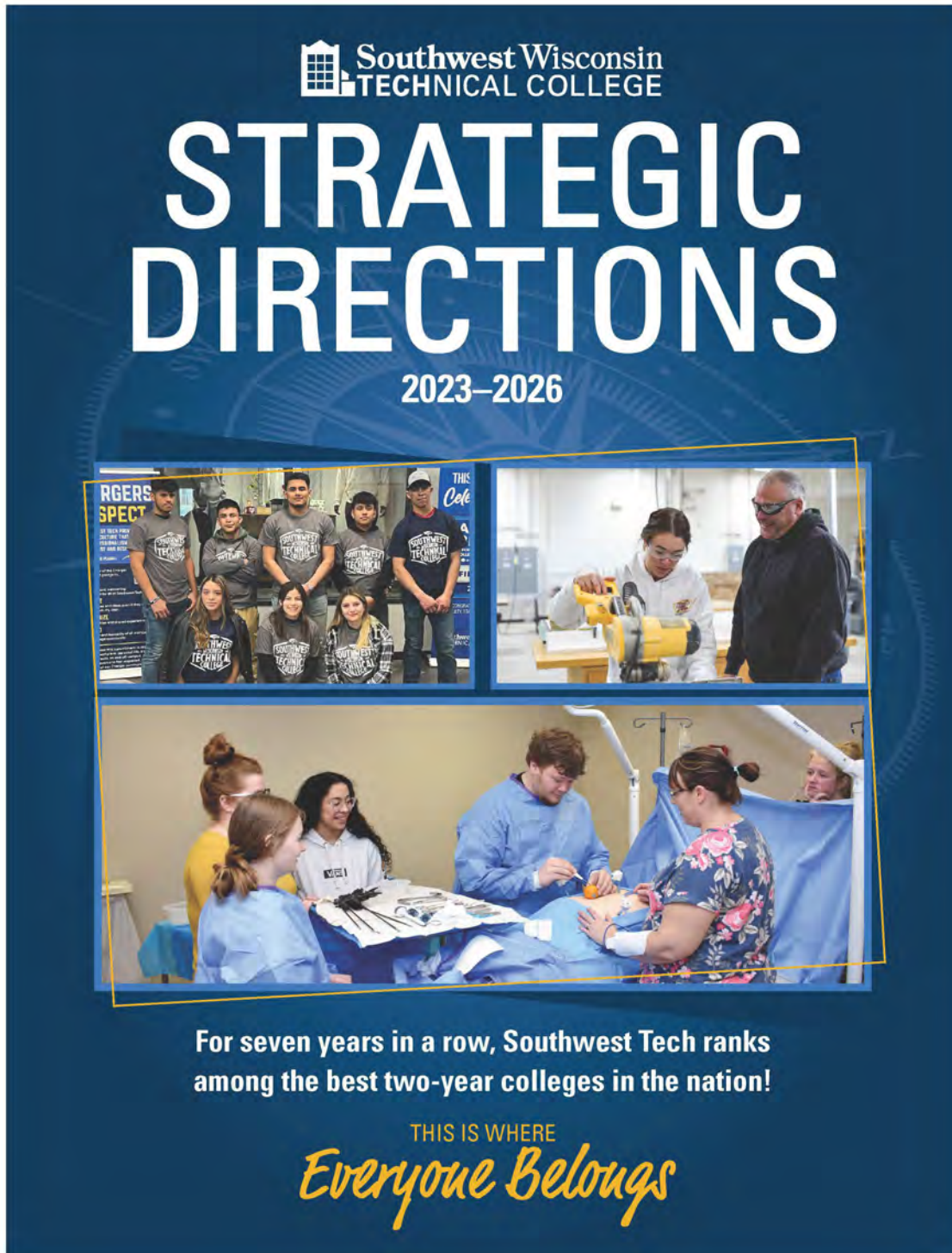
1. Aspen Institute Professional Development
2. 2025-26 Budget Process
3. Fund & Account Transfers (2023-24 Budget Modifications)
4. SWTC Foundation & Real Estate Foundation Quarterly Reports

B. Date, Time, & Place

Professional Development with Aspen, 1:00 – 4:00 pm, followed by regular meeting.
(*Exact times to be determined*), Southwest Tech Conference Room 430, 1800
Bronson Blvd., Fennimore, WI 53809


Adjournment

Appendix ~ Southwest Wisconsin Technical College Strategic Directions (2023 - 2026)

 Southwest Wisconsin
TECHNICAL COLLEGE

STRATEGIC DIRECTIONS

2023–2026



For seven years in a row, Southwest Tech ranks among the best two-year colleges in the nation!

THIS IS WHERE
Everyone Belongs

Who We Are

Mission

Southwest Wisconsin Technical College provides education and training opportunities responsive to students, employers, and communities.

Vision

Southwest Wisconsin Technical College will be a preferred provider of education, source of talent, and place of employment in the region. We at the College change lives by providing opportunities for success.

Values

Integrity

We promote a cohesive culture that is based on honesty, professionalism, trust, kindness, and respect. We work collaboratively to maintain a healthy environment of clear communication, transparency, and dedication to the mission of Southwest Tech.



Lori Needham, executive assistant, is known around campus for her unwavering kindness and infectious positivity. She extends trust generously and helps the entire campus community to feel like they belong here.

Accountability

We hold ourselves and our teams responsible for achieving academic and fiscal College goals as established by the District Board. We practice self-awareness and hold each other accountable to recognize and confront biases that impact our thinking, behavior, and performance to realize positive and equitable results.

Holly Straka, Workforce Innovation Grant coordinator, is working on her masters degree while also leading the \$2.9 million Workforce Innovation Grant which funds Southwest Tech's Advance Southwest Wisconsin project. The project helps the Southwest Wisconsin workforce excel and increase their career potential in the post-pandemic manufacturing sector by providing job site training, educational pathways, and advanced support.



Learning

We work together to make high-quality, affordable education accessible to our diverse population. We help students develop the knowledge, skills, and attitudes needed to contribute to an inclusive workforce and community success. Through partnerships, we seek opportunities to improve lives.

Kelly Kelly, Director of Fiscal Services, regularly seeks opportunities to provide work-based learning opportunities for students in the accounting program. She considers them an essential part of her team and holds them accountable for demonstrating professional behavior, communication, and the technical skills needed for today's workforce.



Inclusivity

We provide a welcoming environment that promotes respect for all members of the college community. We commit to learning about our differences and commonalities to better appreciate the value of each person. We empower the college community to cultivate connections and defend the dignity and humanity of all. We expect all members of our college community to live our Charger Respect Pledge.



Matt Nation, evening custodian, regularly seeks opportunities to support students who need it the most by hiring them for the evening custodian crew. Matt makes adjustments to job duties to make sure students feel confident and supported. Matt answers many after-hours calls and is the first to extend a helping hand.

Continuous Improvement

We leverage our rural perspective and progressive entrepreneurial spirit to attract people who strive for excellence in student success through innovation in technology, services, and strategies. We support and promote personal and professional development to exceed industry standards and produce competent and

skilled graduates in high-quality, relevant programs essential to our sustainability as a college.



Stacey Place, Physical Therapist Assistant program instructor, recently took on the role of academic lead for several health science

programs. The primary role of academic leads is to serve as coaches, mentors, and guides on a peer-to-peer basis, with the overarching goal of enhancing student learning outcomes.



Building relationships with prospective students, current students, and employers is what we do best. At Southwest Tech, we care.

The front cover shows a recruiter meeting with students from Darlington High School, a non-traditional occupation student in the Building Trades-Carpentry program, and the first cohort of students in the high wage Surgical Technology program.

College Health Indicators



COLLEGE HEALTH INDICATORS (CHI)		2023 ACTUAL	2024 GOAL
CHI 1A.	Promoting Equity in Student Learning-Graduation Rate Comparison:		
	For Special Population* Students	42%	70%
	For Non-Special Population Students	60%	
CHI 2A.	Course Completion Rate	91%	95%
CHI 3A.	Year-to-Year Graduate Wage Growth	8%	10%
CHI 4A.	5-Year Graduate Wage Growth	67%	75%

*The Wisconsin Technical College System (WTCS) defines special populations as students of color, Pell Grant recipients, military veterans, incarcerated individuals, dislocated workers, and persons with disabilities.

The District Board of Directors reviews College Health Indicators (CHI) semi-annually. The CHI are metrics that provide a trend of performance year-over-year with benchmarks that compare Southwest Tech to other Wisconsin Technical College System colleges or national performance standards.

Each year, the Wisconsin Technical College District Boards Association recognizes individuals and business leaders in the state who exemplify the very best of Wisconsin's technical education system and colleges. The Association also recognizes partners in our communities who promote the value of a technical college education. For the last two years in a row, Southwest Tech District Board



▲ Charles Bolstad
Donald Tuescher▶

Chairs Donald Tuescher and Charles Bolstad were honored as the Wisconsin Technical College System Board Member of the Year.



College Governance



Executive Team

Leads the college to achieve excellence with integrity through learning and service.

The Aspen Institute College Excellence Program selected Holly Clendenen as one of 35 leaders for the 2023-24 class of the Aspen Rising Presidents Fellowship.



College Council

Cultivates College Values as core behaviors of a positive, caring culture of wellness and trust.

Josh Bedward, facilities manager and master electrician, co-leads the College Council and took a lead role in developing and implementing the performance management evaluations.



Academic Council

Leads efforts to ensure all students learn, progress, and achieve their goals, especially our Special Populations*.

Cynde Larsen, Ph.D., chief academic officer and executive dean, leads the Academic Council.



Operations Council

Leads the achievement of sustainable college operations.

Heath Ahnen, executive director of information technology services, is co-leading the implementation of a new Enterprise Resource Planning system.

COLLEGE 1.0-ACCESS

STRATEGIC DIRECTION: Create transformational student success plans to improve access for all students.

This Is Where People Care. At Southwest Tech we want every person to know we care about their success. Faculty and staff unite to help students design plans to achieve their goals. Student success plans include: career goals, an academic map, financial planning and budgeting, and a network of professionals to ensure supports and services are inevitable.

PERFORMANCE

We know we will be successful when more people chose to be students at Southwest Tech, especially if they live in the college's five-county district.

GOALS

- a. 50 Adult Basic Education and English Language Learners students will have a student success plan by the end of the spring 2024 semester.
- b. 150 dual enrollment high school students will have a student success plan by the end of the spring 2024 semester.
- c. 300 special population* degree-seeking students will have a student success plan by the end of the spring 2024 semester.
- d. 50 university transfer students have a student success plan by the end of the spring 2024 semester.
- e. All program students will have a success plan before their first course begins in the 2024 fall term.



An eager group of adults in Darlington is on their way to learning English. A partnership between Southwest Wisconsin Technical College and the Darlington Community School District, has drawn approximately 60 adult learners to weekly classes since September.



Cody M. Burke completed the HSED program at our Richland Center Outreach Center. He is from Soldiers Grove, Wisconsin, and was a student at North Crawford High School. Cody will attend Southwest Tech in Fennimore this fall as a part of the Agricultural Power and Equipment Technology program. Good luck with your future, Cody!

COLLEGE 2.0-COMPLETION

STRATEGIC DIRECTION: Enhance high-quality work-based learning to improve course completion and graduation for all students.

This Is Where You Succeed. Graduation Matters. We help every student complete their courses and finish their degrees because we know students with degrees have more earning power and better opportunities to improve their lives.

PERFORMANCE

We know we will be successful when more students graduate and we make improvements to decrease achievement gaps for special population students. Southwest Tech emphasizes work-based learning so students learn first-hand from industry experts how to excel in the workforce or successfully transfer to a four-year university.*

GOALS

- a. All academic programs will incorporate or enhance at least one formal work-based learning initiative into the curriculum before the fall 2024 semester.
- b. During the 2023-24 academic year, all academic program advisory committees will consider student success rates and outcomes and identify curriculum or industry innovations that will increase wages.
- c. The Boards of Directors for the College, Foundation, and Real Estate Foundation will adopt fundraising priorities aligned with supporting needs-based scholarships and work-based learning by November of 2023 and establish fundraising goals for each of the next three years.
- d. Universal Design initiatives will be assessed for impact on student success with investments in the opportunities that will have the most impact on students during the 2024-25 budget development cycle.

All students are better off when they have authentic work-based learning opportunities similar to what they will experience in the workplace. The internal partnerships between marketing and the Graphic & Web Design program create meaningful experiences that align with program outcomes. Pictured are Graphic & Web Design students Sabrina Splinter and Alexa Weber whose t-shirt designs were selected to be sold in the Chargers Bookstore.



*Work-based learning is a course-based opportunity to engage and interact with industry experts while learning to demonstrate essential employability and technical skills necessary for today's workforce. Work-based learning can take various forms, such as practicum, clinical, and internship courses; apprenticeships, and other course-based learning experiences in which students interact directly with potential employers.

COLLEGE 3.0-POST-COLLEGE SUCCESS

STRATEGIC DIRECTION: Innovate the curriculum and workforce to improve wage and transfer success for all graduates.

This is Where You Excel. Southwest Tech graduates experience high levels of job placement. We seek to improve the wages they earn as our alumni increase their value to employers.

PERFORMANCE

We know we will be successful when local employers report graduates have increased knowledge, skills, and abilities and recognize the high value by increasing wages.

GOALS

- a. Add five new high-wage programs by 2026. We will pursue radiology technician, respiratory therapist, software developer, paramedic, and one still to-be-determined.
- b. Through the Team Action Plan process of Instructional Vitality, we will plan and implement curriculum modifications for at least one element of each low-wage program during the 2023-24 academic year.
- c. Strengthen the college's relationship with the University of Wisconsin-Platteville to help more Southwest Tech students complete their bachelor's degree.



As a Nursing student Kylie Meier participated in the Southwest Tech sponsored trip to Haiti.



While working as an LPN and working her way through the Nursing-Associate Degree program, Kylie was selected as the DRIVEN Award recipient at Southwest Health in Platteville, Wisconsin. Kylie is described as "A nurse who shows compassion for people every day." Kylie is known for her energy, empathy, flexibility in meeting others' needs, dedication, and caring nature.



After working for seven years as an LPN, ADN, and BSN, Kylie has started seeing her own patients as an Advanced Practice Nurse Prescriber in 2023.

Kylie Meier

- 2018 Nursing-Associate Degree
- 2020 Bachelor of Science in Nursing
- 2022 Advanced Practice Nurse Prescriber

COLLEGE EXCELLENCE PROGRAM


The Aspen Institute College Excellence Program (Aspen) and its partners at the Community College Research Center (CCRC) have launched a first-of-its-kind initiative that reflects the next wave of the two-year college student success movement: a bold focus on excellence and equity in post-completion outcomes. In the spring of 2023, Southwest Tech was selected to join a ten-college network to work closely with Aspen, CCRC, expert

coaches, and field practitioners over three years on comprehensive reforms and then three additional years of evaluation, all with one overarching goal: thousands more community college students, including students of color and those from lower-income backgrounds, entering and completing programs that lead directly to jobs that pay a family-sustaining wage or to efficient and effective completion of a bachelor's degree.