Southwest Wisconsin TECHNICAL COLLEGE

Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

October 23, 2025

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI
Room 430

Contents

Annotated Agenda

Southwest Wisconsin TECHNICAL COLLEGE

DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, October 23, 2025
6:00 p.m. – Regular District Board Meeting
1800 Bronson Boulevard, Fennimore, WI 53809
Conference Room 430

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: "The Southwest Wisconsin Technical College District Board's October 23, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda."

A. Roll Call

B. Reports/Forums/Public Input

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to a closed session for the purpose of

1. **Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g)** {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}

2. **Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of September 25, 2025, and October 10, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

A. Approval of Agenda

The October 23, 2025, regular meeting agenda is included in the electronic Board material.

B. Approval of September 25, 2025, Regular Board Meeting Minutes
The September 25, 2025, regular meeting minutes are included with the electronic Board material.

C. Approval of October 10, 2025, Special Board Meeting Minutes
The October 10, 2025, special meeting minutes are included with the electronic Board material.

D. Financial Reports
1. **Purchases Greater than $2,500**
2. **Treasurer's Cash Balance**
3. **Budget Control**

Each report is available electronically with all other Board materials.

E. Contract Revenue
There were four contracts totaling $11,106.25 in September 2025, presented for Board approval. The Contract Revenue Report is included within the electronic Board packet of meeting information.

F. Personnel Items
The Personnel Report includes recommendations for two new hires, one promotion/transfer, and three retirements. The report is included in the electronic Board meeting packet.

<u>**OTHER ITEMS REQUIRING BOARD ACTION**</u>

A. Approval of Updated Capital Project Financing Plan
Caleb White, Interim President and Vice President for Administrative Services, will review with the Board a proposal to amend the College's capital project financing plan. The updated plan is included within the electronic packet of meeting materials.

<u>Recommendation:</u> *Approve, as presented, the Updated Capital Project Financing Plan.*

B. Resolution Authorizing the Issuance of Not to Exceed $4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale
Mr. White will present the following: Up to $700,000 for the public purpose of paying the cost of building remodeling and improvement projects, and up to $3,800,000 for the public purpose of paying the costs of the acquisition of movable equipment, are being requested. The resolution is included within the electronic Board packet of materials.

<u>Recommendation:</u> *Approve the Resolution Authorizing the Issuance of Not to Exceed $4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale.*

C. Resolution for Providing Tax Levy for the Year 2025
Included within the electronic packet of meeting materials are the College's 2025 levy proposal, a levy historical document, and the 2025 resolution authorizing Southwest

Wisconsin Technical College to levy taxes for 2025 for $5,325,000 for operational expenses and $6,900,000 for debt retirement for a total tax levy of $12,225,500. This resolution will be presented for Board approval. Mr. White will present this information at the meeting.

Recommendation: *Approve, as presented, the Resolution Providing for Tax Levy for the Year 2025.*

D. Approval of Fund & Account Transfers (2024-25 Budget Modifications)

Information on the budget modifications is available electronically with all other Board material. Mr. White will present a financial review followed by a review of the changes to the following funds: General, Capital, and Enterprise.

Recommendation: *Approve, as presented, the 2024-25 Budget Modifications.*

E. Approval of Benefits and Compensation Proposal

The electronic Board packet of meeting information includes a proposal for Benefits and Compensation. Mr. White will review the proposal and request approval at the meeting.

Recommendation: *Approve, as presented, the Benefits and Compensation Proposal.*

F. Approval of Wisconsin Code of Ethics Resolution

A resolution identifying the College employees subject to the Wisconsin Code of Ethics for Public Officials and Employees is included in this month's electronic Board packet. This annual resolution is presented to the Board for approval.

Recommendation *– Approve, as presented, the 2025 Code of Ethics Resolution.*

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Review of Purchasing Activity

Included in the electronic board meeting packet is a six-year Purchase Card Activity Summary report and a listing of the FY2025 >$50,000 Vendors.

B. Staffing Update

Krista Weber, Chief Human Resources Officer, will provide an update on College staffing. A summary is included with the Board material.

INFORMATION AND CORRESPONDENCE

A. Enrollment & Application Reports and Student Success Scoreboard

1. **FTE Comparison Report**
2. **2025-26 Program Application Comparison Reports**
   - i. **Comparison to October 2023**
   - ii. **Comparison to November 2024**
3. **Student Success Scoreboard**

Katie Glass, Chief Communications Officer, and Holly Clendenen, Chief Student Services Officer, will share insights on this month's reports.

B. Presidential Search Update

Included in the electronic Board meeting packet is a summary highlighting the Search's process thus far. Connie Haberkorn, Human Resources Director and Presidential Search Liaison, will be present at the meeting to answer questions the Board may have.

C. Chairperson's Report

1. **District Boards Association (DBA) Personnel Change**
2. **WTCS Board Meeting at Southwest Tech, November 4-5, 2025**
3. **Joint Meeting: SWTC District/Foundation/Real Estate Foundation Boards – November 19, 2025**

D. Interim College President's Report

1. **Overview of the October 22, 2025, College Inservice**
2. **Rural Community Colleges Article**
   The electronic Board packet of materials includes an article that will be briefly discussed during the meeting.
3. **College Happenings**

E. Other Information Items

<u>ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)</u>

A. Agenda

1. **Approval of Board Monitoring Report: Student Access and Success**
2. **Resolution Awarding the Sale of $4,500,000 General Obligation Promissory Notes, Series 2025A**
3. **Review of 2026-27 Budget Process**
4. **SWTC Real Estate Foundation and Foundation Quarterly Reports**
5. **American Association of Community Colleges (AACC) Membership**

B. Time and Place

TBD

<u>ADJOURNMENT</u>

Open Meeting

The following statement will be read: "The Southwest Wisconsin Technical College District Board's October 23, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on the College's website at www.swtc.edu/about/board/meetings. Notice is also posted on Campus, CESA3, and the Fennimore City Office to make the general public aware of the time, place, and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

Adjourn to Closed Session

A. Consideration of adjourning to a closed session for the purpose of

1. **Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g)** {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
2. **Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of Closed Session Minutes from September 25, 2025, and October 10, 2025

Reconvene to Open Session

A. Action, if necessary, on Closed Session Items

Consent Agenda

A. Approval of Agenda

DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, October 23, 2025

6:00 p.m. – Regular District Board Meeting

1800 Bronson Boulevard, Fennimore, WI 53809

Conference Room 430

AGENDA

OPEN MEETING

The following statement will be read: "The Southwest Wisconsin Technical College District Board's October 23, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda."

A. Roll Call

B. Reports/Forums/Public Input

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to a closed session for the purpose of
   1. Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
   2. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of September 25, 2025, and October 10, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

A. Approval of Agenda

B. Approval of September 25, 2025, Regular Board Meeting Minutes

C. Approval of October 10, 2025, Special Board Meeting Minutes

D. Financial Reports
   1. Purchases Greater than $2,500
   2. Treasurer's Cash Balance
   3. Budget Control

E. Contract Revenue
F. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

A. Approval of Updated Capital Financing Plan
B. Resolution Authorizing the Issuance of Not to Exceed $4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale
C. Resolution for Providing Tax Levy for the Year 2025
D. Approval of Fund & Account Transfers (2024-25 Budget Modifications)
E. Approval of Benefits and Compensation Proposal
F. Approval of Wisconsin Code of Ethics Resolution

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Review of Purchasing Activity
B. Staffing Update

INFORMATION AND CORRESPONDENCE

A. Enrollment & Application Reports and Student Success Scoreboard
    1. FTE Comparison Report
    2. 2025-26 Program Application Report
        i. Comparison to October 2023
        ii. Comparison to November 2024
    3. Student Success Scoreboard
B. Presidential Search Update
C. Chairperson's Report
    1. District Boards Association (DBA) Personnel Change
    2. WTCS Board Meeting at Southwest Tech, November 4-5, 2025
    3. Joint Meeting: SWTC District/Foundation/Real Estate Foundation Boards – November 19, 2025
D. Interim College President's Report
    1. Overview of the October 22, 2025, College Inservice
    2. Rural Community Colleges Article
    3. College Happenings
E. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

A. Agenda
    1. Approval of Board Monitoring Report: Student Access and Success
    2. Resolution Awarding the Sale of $4,500,000 General Obligation Promissory Notes, Series 2025A
    3. Review of 2026-27 Budget Process
    4. SWTC Real Estate Foundation and Foundation Quarterly Reports
    5. American Association of Community Colleges (AACC) Membership

B. Time and Place - TBD

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

B. Minutes from the September 25, 2025, Regular Board Meeting

Southwest Wisconsin TECHNICAL COLLEGE

MINUTES OF A REGULAR MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
SEPTEMBER 25, 2025

The Board of Southwest Wisconsin Technical College met in an open session of a regular meeting commencing at 6:01 p.m. on September 25, 2025, in Conference Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin.

The following members were present:

David Blume, Charles Bolstad, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher, Steve Williamson, and Jane Wonderling. Absent: Theresa Braudt
Others present for all, or a portion of the meeting, included:

Caleb White, Interim President and Vice President for Administrative Services, and College Staff: Heath Ahnen, Karen Campbell, Holly Clendenen, Dennis Cooley, Karen Farner, Katie Glass, Mandy Henkel, Christina Hill, Dan Imhoff, Cynde Larsen, Kim Maier, Isabelle Manning, Lori Needham, Nicole Nelson, Kris Schoville, Amy Seeboth-Wilson, Gabby Snider, Krista Weber.

Chairperson Prange called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

Southwest Wisconsin TECHNICAL COLLEGE

DISTRICT BOARD MEETING NOTICE/AGENDA
Thursday, September 25, 2025
6:00 p.m. – Regular District Board Meeting
1800 Bronson Boulevard, Fennimore, WI 53809
Conference Room 430
AGENDA

OPEN MEETING

The following statement will be read: "The Southwest Wisconsin Technical College District Board's September 25, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and at the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda."

A. Roll Call
B. Reports/Forums/Public Input

INFORMATION AND CORRESPONDENCE

A. Overview of the September 27, 2025, SWTC Celebration & Open House

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to a closed session for the purpose of
   1. Discussing employee compensation per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
   2. Discussing potential legal situation per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
   3. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
B. Approval of August 28, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

A. Approval of Agenda
B. Approval of August 28, 2025, Board Meeting Minutes
C. Financial Reports
   1. Purchases Greater than $2,500
   2. Treasurer's Cash Balance
   3. Budget Control
D. Contract Revenue
E. Personnel Items
F. Approval of Amendment to the July 14, 2025, Annual Board Meeting Minutes

OTHER ITEMS REQUIRING BOARD ACTION

A. Approval of Concept Review: Clinical Medical Assistant (Program 30-509-5)
B. Approval of Board Monitoring Report: Compliance

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Staffing Update

INFORMATION AND CORRESPONDENCE

A. Enrollment Report and Student Success Scoreboard
   1. FTE Comparison Report
   2. Student Success Scoreboard
B. Chairperson's Report
   1. Presidential Search Update
   2. WCTC 2025 Biennial Legal Issues Conference (Oct. 16-17, 2025) & District Boards Association Fall Meeting (Oct. 17-18, 2025) at Waukesha County Technical College
C. Interim College President's Report
   1. November Joint Board Proposal

2. District Boards Association Survey
3. College Happenings

D. Other Information Items

<u>ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)</u>

A. Agenda
   1. Approval of Bid: Laser Welder
   2. Resolution for Adoption of 2025 Tax Levy
   3. Fund & Account Transfers (2024-25 Budget Modifications)
   4. Review of Purchasing Activity
   5. WI Code of Ethics Resolution

B. Date, Time, and Place
   Thursday, October 23, 2025, 6:00 p.m., Southwest Tech Conference Room 430, 1800 Bronson Blvd, Fennimore, WI 53809

<u>ADJOURNMENT</u>

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

A summary highlighting the events of the upcoming September 27, 2025, Southwest Tech Celebration and Open House was given by the following members of the event's core planning team: Christina Hill, Dining Services Manager/Lead Chef; Isabelle Manning, HR Generalist; Nicole Nelson, Bookstore Manager; and Gabby Snider, Administrative Assistant. The day will include campus tours, program showcases, guest speakers, live music, food prepared by SWTC, food trucks, and children's entertainment.

Mr. Bolstad moved, seconded by Mr. Blume, to adjourn to closed session to discuss employee compensation per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility}; a potential legal situation per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved}; and potential presidential candidates and evaluative criteria Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, Ms. Wonderling, and Mr. Prange. The motion carried, and the meeting adjourned to a closed session at 6:14 p.m. The Board reconvened to open session at 6.49 p.m.

After a review of the Consent Agenda, including the September 25, 2025, agenda; the August 28, 2025, Board meeting minutes; financial reports, nine contracts totaling $33,890.00 in August 2025; employment recommendations of Thomas Moravits, Electrical Power Distribution Lab Assistant, and Stacia Stephenson, Director of Foundation; the retirement of Margaret Chubb, Financial Aid Assistant/Accounting Bursar; and an amendment to the July

14, 2025, Board meeting minutes, Mr. Bolstad moved, seconded by Mr. Blume, to approve the Consent Agenda, as presented. Motion adopted.

A Concept Review for a Technical Diploma in Clinical Medical Assistant (Program Number 30-509-5) was presented by Cynde Larsen, Chief Academic Officer; Kris Schoville, Academic Lead/Medical Assistant Instructor; and Karen Farner, Academic Lead/Medical Lab Tech Program Director/Instructor. It was noted that the new program is a restructuring of the current Medical Assistant program, transitioning from a two-semester format to a three-semester format consisting of three 8-week sections. The revision will adjust the program's total credits from 28 to 24. Mr. Tuescher moved, seconded by Mr. Enright, to approve the Concept Review for the Clinical Medical Assistant Technical Diploma (Program 30-509-5). The next step in the process will be a review and approval by the Wisconsin Technical College System's District Board.

Mandy Henkel, Executive Director of College Effectiveness/Accreditation, and Karen Campbell, Compliance Officer, presented the September 2025 Board Monitoring Report-Compliance. Ms. Henkel reported that the College is in its ninth year of a ten-year Higher Learning Commission accreditation cycle. The upcoming comprehensive evaluation visit, including a federal compliance review, is scheduled for November 30–December 1, 2026. Preparations include emphasizing evidence collection, continuous improvement documentation, and stakeholder engagement. In addition, as part of the report, Ms. Campbell reviewed the fiduciary compliance responsibilities of Board members. Mr. Williamson moved, seconded by Mr. Enright, to approve, as presented, the September 2025 Board Monitoring Report – Compliance. Motion adopted.

The College Staffing report was provided by Krista Weber, Chief Human Resources Officer. Current postings include Software Development Instructor, Medical Laboratory Technician Instructor, and a Driver's Education Program Coordinator (internal posting).

Katie Glass, Chief Communications Officer, presented the Enrollment/FTE Comparison Report. FTE enrollments are remaining steady compared to the same period last year with a .8% increase.

Holly Clendenen, Chief Student Services Officer, provided an update on the monthly Student Success Scoreboard. As of September 15, 2025, 771 program students and 106 dual credit students, who are currently taking a class, have completed a Success Plan. There are 54 potential future students with a completed success plan who have applied and are accepted but are not yet taking any classes. This month, the report introduces reporting data on Adult Education and English Language Learning (ELL) students. Seven ELL students with a completed plan are currently taking a class at Southwest Tech. Data also indicates that 43% of 2025-26 students who reported an initial financial gap have seen a reduction in the gap.

Under the Chairperson’s Report:

- Presidential Search Update:
  - Two planning meetings have been held thus far with the consulting firm, AGB Search, and an aggressive, yet adjustable, timeline has been established.
  - The Search Committee is almost finalized.
  - Board Chairperson, Chris Prange, is attending all meetings as a non-voting member of the committee. If one of the board members needs to step down from the committee, he will then be prepared to step in as a voting member.
- WTCS 2025 Biennial Legal Issues Conference (Oct. 16-17, 2025) & District Boards Association Fall Meeting (Oct. 17-18, 2025) at Waukesha County Technical College. The legal conference will not be virtual. Board member Kent Enright plans to attend.

Under the Interim College President’s Report and College Happenings:

- November Joint Board Proposal: Discussion regarding a District Board meeting with the Foundation and Real Estate Foundation, the afternoon of November 19 (the same day as the Foundation’s Scholarship Reception). The Board decided to schedule the meeting with the understanding that not every District Board member will be able to attend.
- The Board provided feedback to Mr. White that will assist him in completing a District Boards Association Survey.
- Under College Happenings:
  - Financial auditors are on campus this week.
  - The Nursing program concluded an accreditation visit for student success and program quality. Additional reviews for Midwifery and Radiography are upcoming.
  - The Child Care Center again earned a 4-star YoungStar rating, recognizing its safe, high-quality learning environment.
  - The Veterans Affairs Compliance Survey was completed with no findings.
  - The ERP core team continues to meet each week, pushing initiatives.
  - The Solar field is now totally functioning.

There were no items reported under Other Information Items.

With no further business to come before the Board, Ms. Wonderling moved to adjourn the meeting, with Mr. Blume seconding the motion. The motion carried, and the meeting adjourned at 8:27 p.m.

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Kent Enright, Secretary

C. Minutes from the October 10, 2025, Special Board Meeting

MINUTES OF A SPECIAL MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE

The Board of Southwest Wisconsin Technical College met remotely over Zoom in an open session of a special meeting commencing at 8:33 a.m. on October 10, 2025.

The following members were present:

David Blume, Charles Bolstad, Theresa Braudt (arrived at 9:27 a.m.), Kent Enright, Chris Prange, and Jane Wonderling. Absent: Jeanne Jordie, Don Tuescher, and Steve Williamson

Others in attendance:

Fred Moore and Jeanne Jacobs of AGB Search; Connie Haberkorn, Human Resources Director & Presidential Search Liaison; Lori Needham, Executive Assistant; Kajal Patel, SWTC Student Ambassador; Theresa Sander, Biddick Inc.; CoraBeth Schmitz, Student Financial Assistance Manager; Kris Schoville, Academic Lead/Medical Assistant Instructor and SWTC Foundation President; John Troxel, Network Administrator

Chairperson Prange called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

DISTRICT BOARD MEETING NOTICE/AGENDA
8:30 a.m., Friday, October 10, 2025
Remote via Zoom
(Please contact Lori Needham at lneedham@swtc.edu for Zoom link information.)

AGENDA

OPEN MEETING
The following statement will be read: "The Southwest Wisconsin Technical College District Board's October 10, 2025, special meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and at the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda."

A. Roll Call

ADJOURN TO CLOSED SESSION
A. Consideration of adjourning to a closed session for the purpose of
   1. Discussing information that, if made available to the general public, would advantage a future candidate over a candidate who was not aware of that information per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

2. Discussing information that, if made available to the general public, would advantage a future candidate over a candidate who was not aware of that information per Wisconsin Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}

RECONVENE TO OPEN SESSION

B. Action, if necessary, on Closed Session Items

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

Mr. Bolstad moved, seconded by Mr. Enright, to adjourn to closed session to discuss information that, if made available to the general public, would advantage a future candidate over a candidate who was not aware of that information per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} and 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.} Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Mr. Enright, Ms. Wonderling, and Mr. Prange. The motion carried, and the meeting adjourned to a closed session at 8:34 a.m. No action was taken during the closed session.

With no further business to come before the Board, Mr. Enright moved to adjourn the meeting, with Ms. Wonderling seconding the motion. The motion carried, and the meeting adjourned at 10:31 a.m.

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Kent Enright, Secretary

D. Financial Reports

1. Purchases Greater than $2,500

SOUTHWEST WISCONSIN TECHNICAL COLLEGE
PURCHASES GREATER THAN $2,500
FOR THE PERIOD 09/01/2025 - 09/30/2025

Vendor	Expenditure Invoice #	Description	Amount
Sikich	9.5.25	September, 2025 Sikich	277,069.82
Anthology	ANTH-INV-032992	7.1-6.30.26	270,262.30
Jackson & Associates	7750-1	REROOF	146,000.00
Vanguard	VCI-INV067847	HP ELITEBOOK 860s	133,794.34
IRS	9.26.25	941 Tax Deposit - 2205	125,500.24
IRS	9.12.25	Form 941 Tax Payment - 2205	121,739.53
Vanguard	VCI-INV067938	HP ELITEONE 840 G9	105,268.50
SWTC REF	FALL '25 HOUSING	Fall '25 HOUSING	82,950.41
Brown's West Branch	1FTBF2B66NEE20196	2022 Ford F-250 Super Duty	40,170.00
AGB	12501	PRESIDENTIAL SEARCH	33,500.00
Vanguard	VCI-INV068066	LAPTOP BACKPACKS	27,990.00
Garland	CI-GUS0253251	Roofing Material	27,876.11
Vanguard	VCI-INV067937	HP ELITE MINIS	26,854.00
SHI	B20318089	CheckPoint Cyber Security Solution	26,349.10
WI DOR- PR	9.26.25	WI State Tax Deposit	20,587.28
WI DOR- PR	9.12.25 TAX	WI State Tax Deposit	20,164.26
Marco	INV14341896	MITEL SOFTWARE	15,474.70
Garland	CI-GUS0253349	Roof Materials	15,230.29
LaCoona	236	CREDITS FOR TRAINING	12,600.00
Great West	9.29.25	457 Contributions	12,155.60
Great West	9.15.25	457 Contributions	12,153.09
Great West	9.2.25	457 Deductions	12,107.57
WI Tech Coll System	260017	2025-26 Annual FQAS	10,279.05
Dubuque Glass	72146	3 ALUMINUM DOORS	9,500.65
Elsevier	HEI1000025468	ESSENTIALS FOR NURSING	8,592.36
SWTC REF	PERV TERM HOUSING	Housing - previous term	7,847.48
Husch Blackwell	3805753	GENERAL CORP	7,507.50
Garland	CI-GDI0026556	FLAT STOCK 24G	6,673.80
Associated - PR ADMI	9.3.25	09.03.25 HRA	6,327.70
National Business	ZK273548-KRU	ARMLESS POLY STACK CHAIRS	5,593.50
WI Library Services	504273	FILMS ON DEMAND	5,342.92

Vendor	Expenditure Invoice #	Description	Amount
Snap-on	ARV/65946766	HANDHELD GAS ANALYZER	5,281.08
Jackson & Associates	7750	WOOD FIBER FRO REROOF	5,247.20
US Omni	9.15.25 ASCENSUS	403B Contributions	4,738.13
Magellan P	46693	SWTC STICKERS	4,560.00
HBS	830806-H	VMWARE UPDATES	4,461.25
Associated - PR ADMI	9.24.25	09.24.25 Associated - HRA	4,269.98
Trane	990274478	CUH REPLACEMENT '25	4,265.00
General Comm	349643	RADIOS	4,238.80
PCARD - Omnicharge	15510	Omni Charger	4,198.50
Elsevier	HEI1000025466	ESSENTIALS OF NURSING	4,168.00
US Omni	9.26.25 ASCENSUS	403b Contributions	4,139.85
SWTC REF	SUMMER '25 HOUSING	HOUSING SUMMER 2025	4,100.00
Woodward Printing	19474011	PREVIEW GUIDE	4,043.89
DRC	187985	TABE TESTING	4,014.59
Sysco	518051583	CAFE	3,964.51
Madison National	1715178 9.1.25	NIS-Life Insurance	3,962.72
Trugreen	216687024	LAWN SERVICES	3,961.15
Elsevier	HEI100025465	ESSENTIALS OF NURSING	3,896.80
Hinge Properties	OCT '25 RENT	OCT '25 RENT	3,826.73
Delta	9.17.25	Weekly Dental Claims	3,678.79
Fluid Minds LLC	2230	PAT Support	3,609.37
HBS	824779-H	VMWARE FLEX SVCS	3,440.00
Elsevier	HEI1000025469	ESSENTIALS OF NURSING	3,410.88
PCARD - Gaumard	130052	Super Tory Repairs	3,230.00
Husch Blackwell	3805752	MISC LABOR/EMPLOYMENT	2,983.50
UW Provision	2599273	RIB/CHUX/LOIN	2,875.88

Total Invoices **$1,738,028.70**

Vendor	Bank Withdrawals Transaction Date	Audit Trail	Amount	
September 2025 Sweep	9/30/2025	GNJL014057	70,466.94	
U.S. BANK AUTOPAY ending 08.26.2025	9/10/2025	GNJL013894	69,184.50	
U.S. BANK AUTOPAY 09.09.2025	9/24/2025	GNJL013980	36,949.47	
Total Bank Withdrawals				**$176,600.91**

Payroll Period	Payroll Payroll Date	Amount	
09/26/2025 Payroll	9/26/2025	392,475.89	
09/12/2025 Payroll	9/12/2025	382,609.39	
Total Payroll			**$775,085.28**
Total Purchases >= $2,500			**$2,689,714.89**

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College Report of Treasurers Cash Balance 09/30/2025			
Receipts			
Fund			
1 General	622,595.00		
2 Special Revenue			
3 Capital Projects	50,000.00		
4 Debt Service	-		
5 Enterprise	85,394.00		
6 Internal Service	294,823.00		
7 Financial Aid/Activities	2,477,063.00		
Total Receipts		**3,529,875.00**	
Expenses			
Fund			
1 General	1,872,675.00		
2 Special Revenue			
3 Capital Projects	751,538.00		
4 Debt Service	-		
5 Enterprise	160,722.00		
6 Internal Service	297,517.00		
7 Financial Aid/Activities	2,550,111.00		
Total Expenses		**5,632,563.00**	
Net cash change - month			**(2,102,688.00)**
EOM Cash Balances			
-Midwest One Operating 0356	4,366.12		
-Midwest One Investment 7167	2,959,133.52		
-Cash on Hand	2,700.00		
-Local Government Investment Pool	11,240,791.81		
Ending Cash/Investment Balance		**14,206,991.45**	

3. Budget Control

Southwest Wisconsin Technical College YTD Summary for Funds 1-7 For 3 Months ended September 2025							
	2025-26 Budget	**2025-26 YTD Actual**	**2025-26 Percent**	**2024-25 Percent**	**2023-24 Percent**	**2022-23 Percent**	**2021-22 Percent**
General Fund Revenue	26,823,700.00	5,361,124.02	19.99	18.51	20.16	19.51	17.87
General Fund Expenditures	27,283,200.00	6,503,145.51	23.84	19.83	22.75	21.32	19.94
Capital Projects Fund Revenue	4,075,000.00	51,232.00	1.26	0.27	0.39	0.05	0.28
Capital Projects Fund Expenditures	4,000,000.00	763,688.91	19.09	2.38	2.16	10.79	33.12
Debt Service Fund Revenue	6,860,000.00	-	-	-	-	-	-
Debt Service Fund Expenditures	6,946,500.00	-	-	-	-	-	-
Enterprise Fund Revenue	2,330,000.00	756,483.58	32.47	34.63	35.08	22.76	36.00
Enterprise Fund Expenditure	2,400,000.00	597,327.60	24.89	16.45	17.75	17.64	53.87
Internal Service Fund Revenue	4,455,000.00	889,252.44	19.96	16.25	21.46	22.54	15.03
Internal Service Fund Expenditures	4,455,000.00	942,628.50	21.16	15.71	16.81	23.54	22.54
Trust & Agency Fund Revenue	9,100,000.00	2,862,339.91	31.45	30.65	33.82	12.16	34.62
Trust & Agency Fund Expenditures	9,125,000.00	2,892,289.51	31.70	34.01	33.88	27.70	30.20
Grand Total Revenue	**53,643,700.00**	**9,920,431.95**	**18.49**	**17.16**	**18.19**	**14.43**	**17.79**
Grand Total Expenditures	**54,209,700.00**	**11,699,080.03**	**21.58**	**18.07**	**18.47**	**18.24**	**21.44**

E. Contract Revenue

There were four contracts totaling $11,106.25 in September 2025 being presented for Board approval:

	2025-2026 CONTRACTS								
	9/1/2025 to 9/30/2025								
							INDIRECT COST FACTOR		
Contract Holder	Contract #	Service Provided	Contact	Number Served	Price	Exchange of Services (Instructional Fees Waived)	On-Campus	Off-Campus	Waiver
L&M Corrugated Container Corp	03-2026-0079-I-41	Leaderhips Academy - Person (DOE Grant)	Dennis Cooley	7	$ 3,456.25	No		X	
Schreiber Foods	03-2026-0080-I-41	Continuous Improvement Workshop (DOE Grant)	Dennis Cooley		$ 50.00	No		X	
L&M Corrugated Container Corp	03-2026-0081-T-41	Safety Readiness Review (DOE Grant)	Dennis Cooley		$ 100.00	No		X	
Cardinal Glass Industries	03-2026-0088-I-41	FANUC Robotics Operations & Programs	Dennis Cooley	5	$ 7,500.00	No		X	
			TOTAL of all Contracts	12	$ 11,106.25				
			Exchange of Services	-	$ -				
			For Pay Service	12	$ 11,106.25				

F. Personnel Items

The Personnel Report includes a recommendation of two new hires, one promotion/transfer, and three retirements:

PERSONNEL REPORT
October 13, 2025

EMPLOYMENT: NEW HIRE

Name:	Tina Boebel
Title:	Financial Aid Assistant/Accounting Bursar
How many applicants & interviewed	16 applicants; 4 interviewed
Start Date:	09/29/2025
Salary/Wages:	$22.50/hour
Classification:	Full Time/Benefited
Education and/or Experience:	Associate's degree in Accounting from SWTC. 10+ years of experience in accounting.

Name:	Melissa Lipska
Title:	Social Science Instructor
How many applicants & interviewed	14 applicants; 5 interviewed
Start Date:	1/1/2026
Salary/Wages:	$70,000
Classification:	Full Time/Benefitted
Education and/or Experience:	Master's in Education Counseling. 3 years of experience instructing

PROMOTIONS/TRANSFER	NEW POSITION
Abby Meier	Child Care Center Lead Teacher/Assistant Director

RETIREMENTS / RESIGNATIONS

Paula Timmerman (July 1, 2026)	Child Care Aid
Heather Norsby (December 31, 2025)	Nursing Instructor
Robert Lund (April 2, 2026)	Custodian

Recommendation: Approve the October 23, 2025, Consent Agenda as presented.

<u>Other Items Requiring Board Action</u>

A. Approval of Updated Capital Financing Plan

Caleb White, Interim President and Vice President for Administrative Services, will review a proposal to amend the College's capital project financing plan. The updated plan follows.

<u>Recommendation:</u> *Approve, as presented, the Updated Capital Project Financing Plan.*

Southwest Tech Capital Project Financing Plan CJW 10.23.25

Term - payments (assumed 5% for all)	Total Note Amount	% Δ	Net Existing Debt Service	New Issue Debt Serv	Combined Debt Serv	% Δ	Tax Levy	% Δ	Tax Levy Deficit	
2025 5 yr note - $800k annual payments	4,000,000	0.00%	6,653,222		6,653,222	0.31%	6,700,000	1.52%	46,778	2025
2026 5 yr note - $900k annual payments	4,500,000	12.50%	5,788,075	1,102,500	6,890,575	3.57%	6,900,000	2.99%	9,425	2026
2027 5 yr note - $900k annual payments	4,500,000	0.00%	4,854,475	2,160,000	7,014,475	1.80%	7,050,000	2.17%	35,525	2027
2028 5 yr note - $900k annual payments	4,500,000	0.00%	3,972,000	3,172,500	7,144,500	1.85%	7,200,000	2.13%	55,500	2028
2029 4 yr note - $1.7M/1.3M/1.0M/500k annual pays	4,500,000	0.00%	2,531,350	4,920,000	7,451,350	4.29%	7,350,000	2.08%	(101,350)	2029
2030 3 yr note - $3.2M/1.0M/300k annual payments	4,500,000	0.00%		7,655,000	7,655,000	2.73%	7,500,000	2.04%	(155,000)	2030
2031 2 yr note - $3.7M/900k annual payments	4,600,000	2.22%		7,817,500	7,817,500	2.12%	7,650,000	2.00%	(167,500)	2031
2032 6 mo note*	5,200,000	13.04%		7,995,000	7,995,000	2.27%	7,800,000	1.96%	(195,000)	2032
2033 6 mo note	7,900,000	51.92%		8,097,500	8,097,500	1.28%	7,950,000	1.92%	(147,500)	2033
2034 6 mo note	8,000,000	1.27%		8,200,000	8,200,000	1.27%	8,100,000	1.89%	(100,000)	2034
2035 6 mo note	8,200,000	2.50%		8,405,000	8,405,000	2.50%	8,250,000	1.85%	(155,000)	2035
2036 6 mo note	8,300,000	1.22%		8,507,500	8,507,500	1.22%	8,400,000	1.82%	(107,500)	2036
2037 6 mo note	8,500,000	2.41%		8,712,500	8,712,500	2.41%	8,550,000	1.79%	(162,500)	2037
2038 6 mo note	8,600,000	1.18%		8,815,000	8,815,000	1.18%	8,700,000	1.75%	(115,000)	2038
	115% Δ		23,799,122				30% Δ	**1.99%**	(1,259,122)	
								Average		

* At 6/30/32, the college would have no outstanding long term debt

Long Term Debt	Actual 6/30/2011	Actual 6/30/2025	Projected 6/30/2032
General Obligation Capital Projects Borrowing	33,975,000	16,150,000	-
Other Post Employment Benefits	11,936,782	1,600,000**	400,000
	45,911,782	**17,750,000**	**400,000**

** Anticipated based on actuarial determined amount of 1,878,029 on 6/30/2024

B. *Resolution Authorizing the Issuance of Not to Exceed $4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale*

Mr. White will present the following: Up to $700,000 for the public purpose of paying the cost of building remodeling and improvement projects, and up to $3,800,000 for the public purpose of paying the costs of the acquisition of movable equipment, are being requested. The resolution is included as follows.

Recommendation: *Approve the Resolution Authorizing the Issuance of Not to Exceed $4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale.*

RESOLUTION NO. ____

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $4,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A; AND SETTING THE SALE

WHEREAS, the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin (the "District") is presently in need of funds in the amount of $700,000 for the public purpose of paying the cost of building remodeling and improvement projects and in the amount of $3,800,000 for the public purpose of paying the cost of the acquisition of movable equipment, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and therefore serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed $700,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed $3,800,000 for the public purpose of paying the cost of the acquisition of movable equipment; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes (collectively, the "Project"), there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS ($4,500,000) from a purchaser to be determined by subsequent resolution of the District Board (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS ($4,500,000) (the "Notes").

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A and B (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received, take action on the bids and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed $4,500,000.

Adopted, approved and recorded October 23, 2025.

Chris J. Prange
Chairperson

ATTEST:

Kent Enright
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT
CRAWFORD, GRANT, IOWA, LAFAYETTE, RICHLAND, GREEN, DANE, SAUK AND VERNON COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 23, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed $700,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 1800 Bronson Boulevard, Fennimore, Wisconsin, and is available for public inspection upon request by contacting Karen Campbell at the District by email at the following address: kcampbell@swtc.edu or by phone at (608) 822-2768.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 23rd day of October, 2025.

BY THE ORDER OF THE
DISTRICT BOARD

Kent Enright
District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT
CRAWFORD, GRANT, IOWA, LAFAYETTE, RICHLAND, GREEN, DANE, SAUK AND VERNON COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on October 23, 2025, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed $3,800,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of the acquisition of movable equipment.

A copy of said resolution is on file in the District office, located at 1800 Bronson Boulevard, Fennimore, Wisconsin, and is available for public inspection upon request by contacting Karen Campbell at the District by email at the following address: kcampbell@swtc.edu or by phone at (608) 822-2768.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 23rd day of October, 2025.

BY THE ORDER OF THE
DISTRICT BOARD

Kent Enright
District Secretary

C. Resolution for Providing Tax Levy for the Year 2025

Following is the College's 2025 levy proposal, a levy historical document, and the 2025 resolution authorizing Southwest Wisconsin Technical College to levy taxes for 2025 for $5,325,000 for operational expenses and $6,900,000 for debt retirement for a total tax levy of $12,225,500. This resolution will be presented for Board approval. Mr. White will present this information at the meeting.

Recommendation: *Approve, as presented, the Resolution Providing for Tax Levy for the Year 2025.*

Southwest Wisconsin Technical College
Notice of Public Hearing
July 1, 2025 - June 30, 2026

A public hearing on the proposed 2025-2026 budget for Southwest Wisconsin Technical College will be held on June 19, 2025 6:00 p.m. in Room 430 on the Fennimore Campus. The detailed budget is available for public inspection at the District Busines Office.

EXPENDITURE HISTORY

Fiscal Year	Equalized Valuation	Mill Rates Operational (2)	Debt Service	Total Mill Rate	Percent Inc./(Dec.)
2021-22	10,005,850,141	0.5065	0.6206	1.1271	(4.57)
2022-23	11,264,911,310	0.4453	0.5779	1.0232	(9.22)
2023-24	12,701,141,261	0.4066	0.5196	0.9262	(9.48)
2024-25	14,156,456,970	0.3745	0.4733	0.8478	(8.46)
~~2025-26[1]~~	~~14,864,279,819~~	~~0.3655~~	~~0.4575~~	~~0.8230~~	~~(2.92)~~
Actual/Proposed	**15,428,895,719**	**0.34516**	**0.44721**	**0.79238**	**(6.54)**

Fiscal Year [3]	Total Expenditures All Funds	Percent Inc./Dec.	Property Tax Levy	Percent Inc./(Dec.)	Tax on a $100,000 Hou
2021-22	48,211,000	3.09	11,277,569	1.87	112.71
2022-23	48,960,300	1.55	11,526,626	2.21	102.32
2023-24	53,478,492	9.23	11,763,712	2.06	92.62
2024-25	49,667,492	(7.13)	12,002,011	2.03	84.78
2025-26	54,209,700	9.15	~~12,234,000~~	~~1.93~~	~~82.30~~
Actual/Proposed			**12,225,500**	**1.86**	**79.24**

Operational Increase (based upon 1.02654% net new construction)	**129,296**	**1.08%**
Increase in Personal Property Tax Aid	**(418)**	**0.00%**
Increase in Personal Property Tax Repeal Aid	**(105,808)**	**-0.88%**
Increase in Refunded/Rescinded Taxes	**419**	**0.00%**
Debt Service Increase	**200,000**	**1.67%**
Tax Levy Increase	**223,489**	**1.86%**

[1] Fiscal year 2026 equalized valuation is projected to increase 3% from fiscal year 2025.
[2] Fiscal years 2022 through 2025 represent actual amounts; 2025 is estimated; 2026 is the proposed budget.

Budget/Fund Summary – All Funds

	General	Special Revenue Operational	Special Revenue Non-Aidable	Capital Projects	Debt Service	Enterprise	Internal Service	Total
	5,325,500				**6,900,000**			**12,225,500**
Tax Levy	~~5,434,000~~	-	-	-	~~6,800,000~~	-	-	~~12,237,000~~
Other Budgeted Revenues	21,389,700	-	9,100,000	75,000	60,000	2,330,000	4,455,000	37,409,700
Total Budgeted Revenues	26,823,700	-	9,100,000	75,000	6,860,000	2,330,000	4,455,000	49,643,700
Budgeted Expenditures	27,283,200	-	9,125,000	4,000,000	6,946,500	2,400,000	4,455,000	54,209,700
Excess of Revenues Over Expenditures	(459,500)	-	(25,000)	(3,925,000)	(86,500)	(70,000)	-	(4,566,000)
Operations Transfers	482,800	-	56,000	(678,800)	140,000	-	-	
Proceeds from Debt	-	-	-	4,000,000	-	-	-	4,000,000
Est. Fund Balance 07/01/25	13,731,159	-	725,495	(563,967)	2,185,692	3,367,504	2,125,984	21,571,867
Est. Fund Balance 06/30/25	13,754,459	-	756,495	(1,167,767)	2,239,192	3,297,504	2,125,984	21,005,867

Southwest Tech
Tax Levy History

Year	District Valuation	% Δ	Oper Mill rate	Debt Srv Mill rate	Total Mill rate	Operational Levy	% Δ	Debt Srv Levy	% Δ	Total Levy	% Δ
1990	2,732,445,332		1.5000	0.5800	2.0800	4,098,668		1,584,818		5,683,486	
1991	2,828,420,885	3.51%	1.5000	0.5096	2.0096	4,242,631	3.51%	1,441,363	-9.05%	5,683,995	0.01%
1992	2,938,334,286	3.89%	1.5000	0.4765	1.9765	4,407,501	3.89%	1,400,116	-2.86%	5,807,618	2.17%
1993	3,087,996,405	5.09%	1.5000	0.4394	1.9394	4,631,995	5.09%	1,356,866	-3.09%	5,988,860	3.12%
1994	3,251,058,439	5.28%	1.5000	0.3634	1.8634	4,876,588	5.28%	1,181,435	-12.93%	6,058,022	1.15%
1995	3,463,348,680	6.53%	1.5000	0.3179	1.8179	5,195,023	6.53%	1,100,999	-6.81%	6,296,022	3.93%
1996	3,654,217,537	5.51%	1.5000	0.2313	1.7313	5,481,326	5.51%	845,221	-23.23%	6,326,547	0.48%
1997	3,903,095,592	6.81%	1.5000	0.1959	1.6959	5,854,643	6.81%	764,616	-9.54%	6,619,260	4.63%
1998	4,162,197,549	6.64%	1.5000	0.2131	1.7131	6,243,296	6.64%	886,964	16.00%	7,130,261	7.72%
1999	4,555,125,630	9.44%	1.4501	0.2470	1.6971	6,605,388	5.80%	1,125,116	26.85%	7,730,504	8.42%
2000	4,647,208,776	2.02%	1.5000	0.2972	1.7972	6,970,813	5.53%	1,381,150	22.76%	8,351,964	8.04%
2001	4,984,824,827	7.26%	1.5000	0.2831	1.7831	7,477,237	7.26%	1,411,204	2.18%	8,888,441	6.42%
2002	5,072,997,701	1.77%	1.5000	0.3715	1.8715	7,609,497	1.77%	1,884,619	33.55%	9,494,115	6.81%
2003	5,243,825,118	3.37%	1.5000	0.4006	1.9006	7,865,738	3.37%	2,100,499	11.45%	9,966,237	4.97%
2004	5,530,910,809	5.47%	1.5000	0.3937	1.8937	8,296,366	5.47%	2,177,534	3.67%	10,473,900	5.09%
2005	6,165,410,354	11.47%	1.3879	0.3981	1.7860	8,557,186	3.14%	2,454,439	12.72%	11,011,625	5.13%
2006	6,594,973,989	6.97%	1.3809	0.3724	1.7533	9,107,000	6.43%	2,455,750	0.05%	11,562,750	5.00%
2007	7,043,493,978	6.80%	1.3746	0.3491	1.7237	9,682,000	6.31%	2,459,000	0.13%	12,141,000	5.00%
2008	7,467,594,427	6.02%	1.4046	0.4856	1.8902	10,489,000	8.34%	3,626,000	47.46%	14,115,000	16.26%
2009	7,518,999,479	0.69%	1.4647	0.6650	2.1297	11,013,000	5.00%	5,000,000	37.89%	16,013,000	13.45%
2010	7,443,586,863	-1.00%	1.5000	0.6234	2.1234	11,165,380	1.38%	4,640,000	-7.20%	15,805,380	-1.30%
2011	7,392,536,724	-0.69%	1.5000	0.6277	2.1277	11,088,800	-0.69%	4,640,000	0.00%	15,728,800	-0.48%
2012	7,307,828,856	-1.15%	1.5000	0.6349	2.1349	10,961,700	-1.15%	4,640,000	0.00%	15,601,700	-0.81%
2013	7,313,252,611	0.07%	1.5292	0.6345	2.1637	11,183,080	2.02%	4,640,000	0.00%	15,823,080	1.42%
2014	7,457,681,284	1.97%	0.6174	0.6356	1.2530	4,604,688	-58.82%	4,740,000	2.16%	9,344,688	-40.94%
2015	7,682,130,623	3.01%	0.6154	0.6300	1.2454	4,727,729	2.67%	4,840,000	2.11%	9,567,729	2.39%
2016	7,917,220,710	3.06%	0.6270	0.6252	1.2522	4,963,940	5.00%	4,950,000	2.27%	9,913,940	3.62%
2017	8,190,692,493	3.45%	0.6139	0.6043	1.2182	5,028,321	1.30%	4,950,000	0.00%	9,978,321	0.65%
2018	8,466,356,725	3.37%	0.6109	0.6313	1.2422	5,171,722	2.85%	5,345,000	7.98%	10,516,722	5.40%
2019	8,796,577,421	3.90%	0.6025	0.6076	1.2101	5,299,847	2.48%	5,345,000	0.00%	10,644,847	1.22%
2020	9,373,628,285	6.56%	0.5783	0.6028	1.1811	5,421,039	2.29%	5,650,000	5.71%	11,071,039	4.00%
2021	10,005,850,141	6.74%	0.5065	0.6206	1.1271	5,067,569	-6.52%	6,210,000	9.91%	11,277,569	1.87%
2022	11,264,911,310	12.58%	0.4453	0.5779	1.0232	5,016,626	-1.01%	6,510,000	4.83%	11,526,626	2.21%
2023	12,701,141,261	12.75%	0.4066	0.5196	0.9262	5,163,712	2.93%	6,600,000	1.38%	11,763,712	2.06%
2024	14,156,456,970	11.46%	0.3745	0.4733	0.8478	5,302,011	2.68%	6,700,000	1.52%	12,002,011	2.03%
2025	15,428,895,719	8.99%	0.3452	0.4472	0.7924	5,325,500	0.44%	6,900,000	2.99%	12,225,500	1.86%

RESOLUTION PROVIDING FOR TAX LEVY
FOR THE YEAR 2025

BE IT RESOLVED BY THE BOARD OF THE SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT that there exists and there is hereby levied upon all of the taxable property of the Southwest Wisconsin Technical College District for the year 2025, a tax for operational expenses in the amount of $5,325,500, a tax for debt retirement in the amount of $6,900,000 for a total tax of $12,225,500, and that the District Secretary of the Southwest Wisconsin Technical College District is hereby directed to extend said tax levy to the cities affected, and villages affected, and various towns affected in accordance with proportionate valuation in each municipality determined in the manner as provided by the Wisconsin Law and to certify the amount for each municipality at the time and in the manner provided by Wisconsin Law by said cities, by said villages, and by said towns, in the same manner and at the same time as taxes for general city, general village, and general town purposes are extended and collected.

Adopted and approved this 23rd day of October 2025.

Chris J. Prange, Chairperson

ATTEST:

Kent Enright, Secretary

D. Approval of Fund & Account Transfers (2024-25 Budget Modifications)

Information on the budget modifications follows. Mr. White will present a financial review followed by a review of the changes to the following funds: General, Capital, and Enterprise.

Recommendation: *Approve, as presented, the 2024-25 Budget Modifications.*

Budget Modifications - 2024-25

** Unaudited **

General Fund - 100	Budget	Actual	Revised	Change
Revenues				
Local Government	5,267,000	5,312,019	5,267,000	-
State Aids	11,643,000	11,777,882	11,643,000	-
Program Fees	4,868,000	4,801,618	4,868,000	-
Material Fees	280,000	290,518	280,000	-
Other Student Fees	722,000	602,852	722,000	-
Insitutional	2,917,700	2,800,281	2,917,700	-
Federal	1,713,700	1,631,493	1,713,700	-
Transfer	228,764	454,042	228,764	-
Total Revenues	27,640,164	27,670,705	27,640,164	-
Expenses				
Instructional	15,824,800	14,910,863	15,224,800	(600,000)
Instructional Resources	295,100	263,444	295,100	-
Student Services	3,490,500	3,029,352	3,490,500	-
General Institutional	6,009,100	6,542,157	6,609,100	600,000
Physical Plant	2,417,150	2,410,932	2,417,150	-
Total Expenses	28,036,650	27,156,748	28,036,650	-
Inc/(Dec) in fund bal.	(396,486)	513,957	(396,486)	-

Spec Rev Fund - 200	Budget	Actual	Revised	Change
Revenues				
Insitutional	-	-	-	-
Federal	-	-	-	-
Total Revenues	-	-	-	-
Expenses				-
Instructional	-	-	-	-
Total Expenses	-	-	-	-
Inc/(Dec) in fund bal.	-	-	-	-

Capital Projects - 300	Budget	Actual	Revised	Change
Revenues				
Insitutional	75,000	102,511	75,000	-
Federal	654,400	-	654,400	-
Proceeds from debt	4,000,000	4,000,000	4,000,000	-
Total Revenues	4,729,400	4,102,511	4,729,400	-
Expenses				
Instructional	930,000	1,122,115	1,130,000	200,000
Instructional Resources	60,000	13,383	60,000	-
General Institutional	848,000	858,623	898,000	50,000
Physical Plant	1,972,365	1,759,258	1,772,365	(200,000)
Transfer	420,764	511,437	420,764	-
Total Expenses	4,231,129	4,264,816	4,281,129	50,000
Inc/(Dec) in fund bal.	498,271	(162,305)	448,271	(50,000)

Debt Serv Fund - 400	Budget	Actual	Revised	Change
Revenues				
Local Government	6,700,000	6,700,000	6,700,000	-
State Aids	24,000	24,415	24,000	-
Insitutional	36,000	132,704	36,000	-
Transfer	140,000	108,680	140,000	-
Total Revenues	6,900,000	6,965,799	6,900,000	-
Expenses				
Physical Plant	6,747,389	6,746,616	6,747,389	-
Total Expenses	6,747,389	6,746,616	6,747,389	-
Inc/(Dec) in fund bal.	152,611	219,183	152,611	-

Enterprise - 500	Budget	Actual	Revised	Change
Revenues				
Insitutional	2,300,000	2,266,103	2,300,000	-
Federal	30,000	62,043	80,000	50,000
Transfer	-	-	-	-
Total Revenues	2,330,000	2,328,146	2,380,000	50,000
Expenses				
Auxiliary Services	2,400,000	2,415,345	2,450,000	50,000
Total Expenses	2,400,000	2,415,345	2,450,000	50,000
Inc/(Dec) in fund bal.	(70,000)	(87,199)	(70,000)	-

Int Service Fund - 600	Budget	Actual	Revised	Change
Revenues				
Insitutional	4,455,000	3,580,168	4,455,000	-
Total Revenues	4,455,000	3,580,168	4,455,000	-
Expenses				
Auxiliary Services	4,455,000	3,345,293	4,455,000	-
Total Expenses	4,455,000	3,345,293	4,455,000	-
Inc/(Dec) in fund bal.	-	234,875	-	-

Trust/Agency Fd - 700	Budget	Actual	Revised	Change
Revenues				
State Aids	700,000	649,154	700,000	-
Other Student Fees	400,000	290,927	400,000	-
Insitutional	900,000	687,054	900,000	-
Federal	7,100,000	6,059,322	7,100,000	-
Total Revenues	9,100,000	7,686,457	9,100,000	-
Expenses				
Student Services	9,080,000	7,685,769	9,080,000	-
Auxiliary	45,000	19,199	45,000	-
Transfer	(52,000)	(57,395)	(52,000)	-
Total Expenses	9,073,000	7,647,573	9,073,000	-
Inc/(Dec) in fund bal.	27,000	38,884	27,000	-

BUDGET MODIFICATION
District: Southwest Wisconsin Technical College
Fiscal Year: 2024-25

General Fund - 100

	Current Budget Adopted 9/26/2024	Modified Budget Adopted 10/23/2025	Amount of Change
Resources			
Local Government	5,267,000	5,267,000	-
State Aids	11,643,000	11,643,000	-
Program Fees	4,868,000	4,868,000	-
Material Fees	280,000	280,000	-
Other Student Fees	722,000	722,000	-
Insitutional	2,917,700	2,917,700	-
Federal	1,713,700	1,713,700	-
Transfers from Reserves and Designated Fund Balances	228,764	228,764	-
Total Resources	27,640,164	27,640,164	-
Uses			
Instructional	15,824,800	15,224,800	(600,000)
Instructional Resources	295,100	295,100	-
Student Services	3,490,500	3,490,500	-
General Institutional	6,009,100	6,609,100	600,000
Physical Plant	2,417,150	2,417,150	-
Total Uses	28,036,650	28,036,650	-

Caleb J. White
Vice President for Administrative Services

BUDGET MODIFICATION
District: Southwest Wisconsin Technical College
Fiscal Year: 2024-25

Capital Fund - 300

	Current Budget Adopted 6/20/2024	Modified Budget Adopted 10/23/2025	Amount of Change
Resources			
Insitutional	75,000	75,000	-
Federal	654,400	654,400	-
Proceeds from Debt	4,000,000	4,000,000	-
Total Resources	4,729,400	4,729,400	-
Uses			
Instructional	930,000	1,130,000	200,000
Instructional Resources	60,000	60,000	-
General Institutional	848,000	898,000	50,000
Physical Plant	1,972,365	1,772,365	(200,000)
Transfer	420,764	420,764	-
Total Uses	4,231,129	4,281,129	50,000

Caleb J. White
Vice President for Administrative Services

BUDGET MODIFICATION
District: Southwest Wisconsin Technical College
Fiscal Year: 2024-25

Enterprise Fund - 500

	Current Budget Adopted 6/20/2024	Modified Budget Adopted 10/23/2025	Amount of Change
Resources			
Insitutional	2,300,000	2,300,000	-
Federal	30,000	80,000	50,000
Transfer	-	-	-
Total Resources	2,330,000	2,380,000	50,000
Uses			
Auxiliary Services	2,400,000	2,450,000	50,000
Total Uses	2,400,000	2,450,000	50,000

Caleb J. White
Vice President for Administrative Services

E. *Approval of Benefits and Compensation Proposal*

Mr. White will present a recommendation for Benefits and Compensation for Board approval:

Southwest Wisconsin
TECHNICAL COLLEGE

Compensation and Benefits Proposal:

In recognition of the positive operational budget variance achieved in 2024/25, due in no small part to the strong fiscal stewardship shown by college employees, the college is recommending the following:

- Pay all regular FT employees a $1,200 stipend and all regular PT employees a $600 stipend on the first payroll in December (12/5/25)

Per guidance from the college's benefit consultant, the college is recommending the following changes to premium rates under the self-insured models for the following benefits:

- Increase health premiums by 3% for all coverage tiers beginning January 1, 2026
- Increase dental premiums by 2.5% for all coverage tiers beginning January 1, 2026

Recommendation: Approve, as presented, the Benefits and Compensation Proposal.

F. *Approval of Wisconsin Code of Ethics Resolution*

A resolution identifying the College employees subject to the Wisconsin Code of Ethics for Public Officials and Employees follows. This annual resolution is presented to the Board for approval.

Recommendation – *Approve, as presented, the 2025 Code of Ethics Resolution.*

RESOLUTION
CODE OF ETHICS FOR PUBLIC OFFICIALS AND EMPLOYEES

WHEREAS, Technical College District Board Members, District Directors, and other Key Administrative Staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, subch. III of ch. 19., the Southwest Wisconsin Technical College District Board designates the following positions as deputy, associate, or assistant district directors and indicates its understanding that the current occupants of these positions and their successors to these positions are state public officials to whom Wisconsin's Ethics Code applies and officials required to file a Statement of Economic Interests:

Caleb J. White	Interim College President and Vice President for Administrative Services
Holly Clendenen	Chief Student Services Officer
Katie Glass	Chief Communications Officer
Cynde Larsen	Chief Academic Officer
Krista M. Weber	Chief Human Resources Officer

Approved this 23rd day of October 2025.

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Chris Prange, Chairperson

ATTEST:

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Kent Enright, Secretary

Southwest Wisconsin TECHNICAL COLLEGE

October 2025

Board Monitoring of College Effectiveness

A. Review of Purchasing Activity

See below for a six-year Purchase Card Activity Summary report and a listing of the FY2025 >$50,000 Vendors.

Purchase Card Activity Summary

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2025-2026
July	254,601	131,692	15,177	64,102	119,549	66,834
August	319,803	264,783	223,734	141,446	99,060	93,444
September	186,059	209,426	135,296	141,278	91,090	79,254
October	86,061	157,390	79,219	122,831	152,142	93,701
November	136,674	84,828	120,613	95,952	96,465	109,785
December	157,592	106,300	84,065	77,339	90,803	117,564
January	121,420	130,110	96,034	202,756	75,819	73,951
February	142,644	91,383	102,044	108,246	111,083	73,387
March	67,491	95,850	114,275	96,806	92,861	87,890
April	46,525	108,496	78,299	84,516	78,923	177,693
May	81,218	76,478	105,726	91,569	107,495	139,541
June	129,963	56,963	75,255	71,004	43,841	46,599
Totals	**1,730,052**	**1,513,700**	**1,229,739**	**1,297,845**	**1,159,133**	**1,159,644**
Rebates	38,105	34,111	26,944	27,510	24,624	21,662
No. of Transactions	6,949	5,498	3,895	4,435	3,966	5,323
Average Number of Transactions per Month	579	458	325	370	331	444
Average Transaction	249	275	316	293	292	218
Monthly Average	144,171	126,142	102,478	108,154	96,594	96,637

Points of Interest:

*Currently **133** staff and district board members have purchase cards

*No material issues or problems have occurred with purchase card activity audits.

$50,000 and Greater Vendors for 2024/25

Vendor	General	Capital Equipment	Capital Construction	Enterprise	Internal Serv/ Trust/Agency	Total	Comments
Amazon.com	152,159.29					$ 152,159.29	Individual purchasing supplies throughout the year
Anthology		266,315.10				$ 266,315.10	ERP
Arrow			112,980.00			$ 112,980.00	Asphalt Patching and Sealing
Berglund			55,000.00			$ 55,000.00	Burn Tower Fall Protection
Buckingham Mfg				115,639.01		$ 115,639.01	Bookstore
CDW	2,864.58	89,591.27				$ 92,455.85	Unitrends
CESA 3	115,736.73					$ 115,736.73	WIG Grant Sub Awards
CLA	55,125.00					$ 55,125.00	Audit Services
Constellation	77,408.10					$ 77,408.10	College Utilities
DMI	264,776.00					$ 264,776.00	Insurance Coverage
eCampus.com				404,531.47		$ 404,531.47	Bookstore
EPA	1,276.00	77,069.72				$ 78,345.72	AV Equip: 212 Renovation - EPD Classroom Reno
Express	68,844.15					$ 68,844.15	Business Analyst Salary
Fennimore Times	165,403.10					$ 165,403.10	Advertising
Fennimore Utilities	322,832.56					$ 322,832.56	College Utilities
Gordon Flesch					63,892.50	$ 63,892.50	Ink/Toner/Copier/Scanner
HBS	64,376.56					$ 64,376.56	Hyperflex Data Platform
Husch Blackwell	191,920.53					$ 191,920.53	Legal Services
Insight	92,648.44					$ 92,648.44	Microsoft License Renewal 2024
Jeidy Trust		1,264,389.11				$ 1,264,389.11	Land Purchase
Lab Midwest	51,833.04	145,949.00				$ 197,782.04	Training & Training Systems
Lamar	53,200.00					$ 53,200.00	Advertising
Madison College	89,326.68					$ 89,326.68	Marketing Consortium/Facilities Conf/QTRLY Expenses
Modern Campus		83,200.00				$ 83,200.00	Lumens
Northeast WI Tech College	93,577.83					$ 93,577.83	WI Energy Partnership
Patterson Dental CK	88,502.25					$ 88,502.25	Dental Equipment
PCARD-Badger Welding	53,625.21					$ 53,625.21	Welding gasses; wire; mig guns
Performance Food Gro				112,047.46		$ 112,047.46	Café Charges
SHI		107,711.00				$ 107,711.00	Red Canary
Sloan		80,846.37				$ 80,846.37	2014 JD Corn Planter; 2025 JD Planter
Trane	53,600.05	109,320.99				$ 162,921.04	Condenser 1700 coil/Rooftop Unit/Repairs
USSI		292,899.50				$ 292,899.50	2020 Freightliner
UWP	135,863.14					$ 135,863.14	WIG Grant Sub Awards
UWSP	60,889.53					$ 60,889.53	WI Energy Partnership
Vanguard		45,511.17		592,940.00		$ 638,451.17	Computers
Waukesha County	91,061.87					$ 91,061.87	VMWare; Creative Cloud; Adobe; Handshake
Western Tech	184,081.18					$ 184,081.18	Apprentice Pay
Totals	**2,530,931.82**	**2,562,803.23**	**167,980.00**	**1,225,157.94**	**63,892.50**	**6,550,765.49**	

Some purchases that accumulated to over $50,000 for the entire fiscal year with any single supplier that did not receive formal bidding attention were sporadicor emergent in nature, where it was not possible at the time to predict or forecast these requirements for grouping and consolidation into a formal bid or RFP.

B. ***Staffing Update***

A summary of College Staffing follows:

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	Replacement	Academic Success Coach	Danielle Carlson	Posted 5/9/2025	C41 $48,908.24 - $68,471.54 Hired at $66,500
2	New	Manufacturing Outreach Coordinator	Lisa Schaefer	Posted: 6/6/25	C44: $58,124.23 - $81,373.72 Hired at $79,000
3	Replacement	Director of Human Resources	On Hold	Posted: 6/2/25	D63: $70,133.94 – $101,695.41
4	New	Advisor	John Richter	Posted: 7/11/2025	C42 Salary: $51,741.76 - $72,438.46 Hired at $66,500
5	New	Adult Education Instructor/Academic Success Coach	Meghan Weber	Posted: 7/18/2025	C41: $23.51- $32.92 Hired at $26.40
6	Replacement	Electical Power Distribution Lab Assistant	Thomas Moravits	Posted: 6/23/25	B21: $17.36 - $22.57 Hired at $23.00
7	Replacement	Assistant Child Care Director/Instructor	Abby Meier	Posted: 8/8/2025	C41 Salary: $48,908.24 - $68,471.54 Hired at $49,400
8	Replacement	Director of Foundation	Stacia Stephenson	Posted: 8/8/2025	D62: $67,359.08 - $97,670.88 Hired at $97,670.88
9	Replacement	Financial Aid Assistant/Accounting Bursar	Tina Boebel	Posted: 8/8/2025	B22 Hourly: $19.56-$25.37 Hired at $22.50
10	Replacement	Software Development Instructor	Posted	Posted: 8/8/2025	Bachelor's Equivalency: $51,221 - $81,444 Advanced Equivalency: $53,878 - $85,666 Master's Equivalency: $56,533 - $89,888
10	Replacement	Social Science Instructor	Melissa Lipska	Posted: 8/8/2025	Bachelor's Equivalency: $51,221 - $81,444 Advanced Equivalency: $53,878 - $85,666 Master's Equivalency: $56,533 - $89,888 Hired at $70,000
11	Replacement	Medical Laboratory Technician Instructor	Posted	Posted: 6/25/2025	Bachelor's Equivalency: $51,221 - $81,444 Advanced Equivalency: $53,878 - $85,666 Master's Equivalency: $56,533 - $89,888
12	Replacement	Drivers Education Program Coordinator	Posted Internally	Posted: 9/16/2025	C41 $46,690 - $65,366

Information and Correspondence

A. Enrollment & Application Reports and Student Success Scoreboard

1. FTE Comparison Report:

Southwest TECH

School Year 2025-26
Registration began on March 17, 2025

FTE COMPARISON REPORT - OCTOBER 13, 2025		Headcount					FTE's				
Program Number	Program Name	FY 23-24 10/16/23	FY 24-25 10/14/24	FY 25-26 10/13/25	24 to 26 Change	25 to 26 Change	FY 23-24 10/16/23	FY 24-25 10/14/24	FY 25-26 10/13/25	24 to 26 Change	25 to 26 Change
101011	Accounting	38	33	40	2	7	15.93	13.90	16.13	0.20	2.23
311011	Accounting Assistant	7	6	8	1	2	2.77	1.83	3.43	0.67	1.60
305316	Advanced EMT	-	-	12	12	12	-	-	1.60	1.60	1.60
100067	Agribusiness Science & Technology - Agribusiness Management	16	28	19	3	(9)	8.83	13.30	9.83	1.00	(3.47)
310063	Agribusiness Science & Technology - Agronomy Tech	2	1	-	(2)	(1)	0.93	0.50	-	(0.93)	(0.50)
320701	Agricultural Power & Equipment Technician	36	32	26	(10)	(6)	17.63	16.73	13.27	(4.37)	(3.47)
100917	Animal Science	29	35	34	5	(1)	14.67	19.20	17.70	3.03	(1.50)
100939	Agronomy	11	22	26	15	4	5.40	10.77	13.64	8.24	2.87
303163	Artisanal Modern Meat Butchery	-	16	13	13	(3)	-	2.30	2.17	2.17	(0.13)
314051	Auto Collision Repair & Refinish Technician	6	13	9	3	(4)	3.40	7.07	5.03	1.63	(2.03)
324042	Automotive Technician	29	34	35	6	1	12.47	14.73	13.30	0.83	(1.43)
314081	Bricklaying & Masonry (DOC)	1	-	-	(1)	-	0.07	-	-	(0.07)	-
304431	Building Maintenance & Construction (DOC)	1	-	1	-	1	0.07	-	0.07	(0.00)	0.07
314751	Building Trades-Carpentry	16	9	10	(6)	1	7.77	4.43	4.93	(2.83)	0.50
101021	Business Analyst / Data Analyst	7	6	2	(5)	(4)	3.07	2.97	1.03	(2.03)	(1.93)
101023	Business Management	88	79	85	(3)	6	37.23	34.27	35.90	(1.33)	1.63
105305	Cancer Information Management	70	57	41	(29)	(16)	24.30	18.47	13.33	(10.97)	(5.13)
115301	Cancer Information Management (Advanced Technical Certificate)	1	9	23	22	14	0.37	2.30	5.73	5.37	3.43
313071	Child Care Services	3	3	2	(1)	(1)	1.40	0.80	0.60	(0.80)	(0.20)
304204	CNC Setup Technician	-	-	6	6	6	-	-	1.80	1.80	1.80
314441	CNC Machine Operator/Programmer	-	1	-	-	(1)	-	0.07	-	-	(0.07)
315021	Cosmetology	45	43	44	(1)	1	21.57	20.30	22.70	1.13	2.40
105046	Criminal Justice - Law Enforcement 2	26	35	29	3	(6)	10.33	14.03	13.00	2.67	(1.03)
105045	Criminal Justice Studies	14	9	6	(8)	(3)	6.77	3.70	2.80	(3.97)	(0.90)
305042	Criminal Justice-Law Enforcement 720 Academy	-	6	-	-	(6)	-	1.60	-	-	(1.60)
310915	Dairy & Livestock Technician	1	1	-	(1)	(1)	0.20	0.50	-	(0.20)	(0.50)
305082	Dental Assistant	13	10	10	(3)	-	6.73	5.33	5.63	(1.10)	0.30
105106	Direct Entry Midwife	104	98	111	7	13	42.33	41.43	43.77	1.43	2.33
308121	Driver and Safety Education Certification	16	7	8	(8)	1	3.20	1.60	2.30	(0.90)	0.70
103071	Early Childhood Education	54	46	36	(18)	(10)	22.00	19.10	16.40	(5.60)	(2.70)
613073	Early Childhood Licensing Basic Ages 0-2	-	1	-	-	(1)	-	0.20	-	-	(0.20)

Program Number	Program Name	FY 23-24 10/16/2	FY 24-25 10/14/24	FY 25-26 10/13/25	24 to 26 Change	25 to 26 Change	FY 23-24 10/16/23	FY 24-25 10/14/24	FY 25-26 10/13/25	24 to 26 Change	25 to 26 Change
314132	Electrical Power Distribution	45	44	43	(2)	(1)	21.33	20.57	20.60	(0.73)	0.03
504132	Electricity (Construction) Apprentice	27	27	30	3	3	1.80	1.80	2.00	0.20	0.20
106201	Electromechanical Technology	23	14	18	(5)	4	11.83	7.73	9.10	(2.73)	1.37
305313	Emergency Medical Technician	33	60	65	32	5	3.37	4.50	5.47	2.10	0.97
104813	Energy Management Technology (suspended)	3	1	-	(3)	(1)	1.40	0.50	-	(1.40)	(0.50)
320804	Farm Operations & Management - Ag Mechanics (suspended)	1	-	-	(1)	-	0.53	-	-	(0.53)	-
320803	Farm Operations & Management - Dairy (suspended)	2	-	-	(2)	-	1.13	-	-	(1.13)	-
310803	Farm Operations & Management - Dairy Technician	1	-	-	(1)	-	0.67	-	-	(0.67)	-
310802	Farm Operations & Management - Farm Ag Maintenance	3	-	-	(3)	-	0.30	-	-	(0.30)	-
320806	Farm Operations & Management - Livestock (suspended)	3	-	-	(3)	-	1.63	-	-	(1.63)	-
103251	Golf Course Management	17	20	16	(1)	(4)	8.87	9.23	7.40	(1.47)	(1.83)
102012	Graphic And Web Design	37	32	25	(12)	(7)	17.30	14.70	12.80	(4.50)	(1.90)
105301	Health Information Technology	36	35	25	(11)	(10)	11.77	10.90	8.47	(3.30)	(2.43)
105203	Human Services Associate	24	18	14	(10)	(4)	12.03	9.60	6.40	(5.63)	(3.20)
108251	Individualized Technical Studies	-	1	2	2	1	-	0.20	0.40	0.40	0.20
504131	Industrial Electrician Apprentice	9	6	5	(4)	(1)	0.73	0.40	0.33	(0.40)	(0.07)
316201	Industrial Mechanic	4	6	2	(2)	(4)	2.27	3.30	0.67	(1.60)	(2.63)
106203	Instrumentation and Controls Technology	-	1	-	-	(1)	-	0.03	-	-	(0.03)
101512	IT - Cybersecurity Specialist	13	30	25	12	(5)	6.27	14.77	11.13	4.87	(3.63)
101502	IT - Network Specialist (suspended)	5	-	-	(5)	-	2.47	-	-	(2.47)	-
311509	IT - Network Systems Technician	5	4	4	(1)	-	2.00	1.70	1.57	(0.43)	(0.13)
311546	IT-Computer Support Technician (suspended)	-	-	-	-	-	-	-	-	-	-
305133	Laboratory Science Technician	2	1	-	(2)	(1)	0.33	0.07	-	(0.33)	(0.07)
101961	Leadership Development (suspended)	11	5	3	(8)	(2)	3.60	2.53	1.00	(2.60)	(1.53)
208001	Liberal Arts - Associate of Arts	32	40	38	6	(2)	10.97	15.57	19.23	8.27	3.67
208002	Liberal Arts - Associate of Science	17	11	16	(1)	5	6.20	3.80	6.47	0.27	2.67
315091	Medical Assistant	20	22	15	(5)	(7)	8.17	8.83	5.90	(2.27)	(2.93)
315302	Medical Coding Specialist	50	45	38	(12)	(7)	17.37	14.43	13.50	(3.87)	(0.93)
105131	Medical Laboratory Technician	10	7	9	(1)	2	4.60	2.80	3.80	(0.80)	1.00
305024	Nail Technician	5	3	4	(1)	1	0.83	0.50	0.67	(0.17)	0.17
101966	Nonprofit Leadership (suspended)	8	7	4	(4)	(3)	3.50	3.50	2.00	(1.50)	(1.50)
105431	Nursing - Associate Degree	186	155	157	(29)	2	59.80	51.23	51.53	(8.27)	0.30
305431	Nursing Assistant	128	105	88	(40)	(17)	13.63	8.70	7.13	(6.50)	(1.57)
611013	Payroll Assistant	-	1	-	-	(1)	-	0.03	-	-	(0.03)
305132	Phlebotomist/Specimen Processor	-	-	9	9	9	-	-	0.93	0.93	0.93
105241	Physical Therapist Assistant	15	19	24	9	5	5.40	7.87	9.50	4.10	1.63

2	FTE COMPARISON REPORT - OCTOBER 13, 2025		Headcount					FTE's				
3	Program Number	Program Name	FY 23-24 10/16/2	FY 24-25 10/14/24	FY 25-26 10/13/25	24 to 26 Change	25 to 26 Change	FY 23-24 10/16/23	FY 24-25 10/14/24	FY 25-26 10/13/25	24 to 26 Change	25 to 26 Change
71	504275	Plumbing Apprentice	24	31	26	2	(5)	2.40	3.07	2.13	(0.27)	(0.93)
72	611824	Purchasing Agent/Buyer	-	-	1	1	1	-	-	0.27	0.27	0.27
73	105261	Radiography	-	17	27	27	10	-	6.73	10.93	10.93	4.20
74	311821	Supply Chain Assistant	1	1	-	(1)	(1)	0.37	0.67	-	(0.37)	(0.67)
75	101821	Supply Chain Management	25	23	23	(2)	-	10.47	9.10	9.30	(1.17)	0.20
76	105121	Surgical Technology	15	21	20	5	(1)	6.97	8.07	7.57	0.60	(0.50)
77	611012	Tax Preparer Assistant	-	-	3	3	3	-	-	0.73	0.73	0.73
78	104995	Technical Studies-Journeyworker	1	1	-	(1)	(1)	0.10	0.10	-	(0.10)	(0.10)
79	314421	Welding	34	37	29	(5)	(8)	16.23	18.80	15.33	(0.90)	(3.47)
80		**TOTAL PROGRAM DEGREE SEEKING:**	**1,509**	**1,491**	**1,444**	**(65)**	**(47)**	**548.07**	**537.77**	**520.37**	**(27.70)**	**(17.40)**
81	38.14	38.14 Contracted Courses*	-	27	36	36	9	-	2.90	3.80	3.80	0.90
82	COLEDG	CollEDGE Up*	-	286	27	27	(259)	-	40.87	3.03	3.03	(37.83)
83	SCNOW	Start College Now*	-	194	542	542	348	-	34.70	87.10	87.10	52.40
84	UNDECIDE	Undecided*	-	1	-	-	(1)	-	0.13	-	-	(0.13)
85	UNDEC	Undeclared*	489	161	156	(333)	(5)	78.43	27.53	26.53	(51.90)	(1.00)
86	YOUTHAPP	Youth Apprenticeship*	-	12	54	54	42	-	1.07	4.93	4.93	3.87
87		**TOTAL DEGREE COURSE STUDENTS/FTEs:**	**489**	**681**	**815**	**326**	**134**	**78.43**	**107.20**	**125.40**	**46.97**	**18.20**
88	BAS-ED	Basic Education (73,74,75,76)	248	124	194	(54)	70	19.50	13.14	10.18	(9.32)	(2.95)
89	REMED	Basic Education Remedial/Developmental (77, 78)	122	103	136	14	33	1.27	0.11	2.29	1.02	2.18
90	NONDEG	Non-Degree**	2,116	1,415	1,374	(742)	(41)	37.61	29.14	28.82	(8.79)	(0.32)
91	UNDES	Undesignated**	114	3	4	(110)	1	14.07	0.30	0.47	(13.60)	0.17
92		**TOTAL NON-DEGREE:**	**2,600**	**1,645**	**1,708**	**(892)**	**63**	**72.44**	**42.69**	**41.76**	**(30.68)**	**(0.93)**
93		**TOTALS:**	**4,598**	**3,817**	**3,967**	**(631)**	**150**	**698.95**	**687.66**	**687.53**	**(11.42)**	**(0.13)**
94						**-13.7%**	**3.9%**	-			**-1.6%**	**0.0%**
96							Budgeted/Goal FTEs	1,300	1,355	1,300		
97							% of Budgeted/Goal FTEs Achieved to date	**53.8%**	**50.7%**	**52.9%**		
98							Final Actual FTEs Achieved	1,312	1,294			
99							% of Final Actual FTEs Achieved to date	53.3%	53.1%			
100							**25/26 Projected Ending FTEs using historical trend**	**1,291**	**1,294**			
101							**Will budget be met**	NO	NO			

*	**Degree courses - Aid codes 10, 30, 31, 32, and 50**
**	**Non-degree courses - Aid Codes 42 and 47**
CATEGORY DEFINITIONS	
38.14	38.14 Contract is set up as a program in Anthology. Students apply and register in the program for billing and tracking purposes. They are degree level courses.
COLEDG	CollEDGE Up are degree courses/programs that are offered to area HS students.
SCNOW	Start College Now includes degree courses that HS students can enroll in for college credit (SWTC faculty teach the course).
TRANSCR	Transcripted Credit are high school courses that are also earning college credit through an agreement between SWTC and the high school.
UNDECIDE	Undecided is an option for prospective students to select when completing the application.
YOUTHAPP	Youth Apprenticeship are high school students enrolled in degree level course funded by CESA. Youth Apprenticeship is to be reported when credit is granted through a course offered by the high school or the college under the provisions of s. 106.13, Wis. Stats.
UNDEC	Undeclared are degree courses (10, 3x) taken by students that are not in a program.
UNDES	Undesignated is a category for tracking non-degree courses (aid codes 42 & 47). This is a carry-over from CAMS. Anthology tracks these students in the Non-Degree category.
NONDEG	Non-Degree is a category for tracking non-degree course (aid codes 42 & 47) enrollment.

2. **2025-26 Program Application Comparison Reports**

i. 2025-26 Comparison to October 2023

Program Application Comparison 2023/24 vs. 2025/26

Fall 2026 Applications		10/05/23			10/13/25			
PROGRAM	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY
Accounting		10	0	10	4	0	4	-6
Accounting Assistant		2	1	3	0	0	0	-3
Agribusiness Science & Technology - Agbus Mgmt			8	8	7	2	9	1
Agribusiness Science & Technology - Agronomy			3	3				-3
Agribusiness Science & Technology - Animal Science			9	9				-9
Agricultural Power & Equipment Technician			17	17	4	0	4	-13
Animal Science					2	2	4	4
Auto Collision Repair & Refinish Technician			4	4				-4
Automotive Technician			15	15	12	1	13	-2
Building Trades-Carpentry			4	4	3	1	4	0
Business Management		9	1	10	10	0	10	0
Cancer Information Management		9	4	13	0	0	0	-13
Cancer Information Management (ATC)		2	0	2	1	4	5	3
Child Care Services		1	0	1	1	0	1	0
CNC Setup Technician			0	0	0	0	0	0
Cosmetology	24		30	30	11	0	11	-19
Criminal Justice Studies		3	0	3	4	0	4	1
Criminial Justice-Law Enforcement 2		3	3	6	5	0	5	-1
Dairy and Livestock Technician					2	0	2	2
Dental Assistant		1	1	2	10	0	10	8
Direct Entry Midwife			0	0	2	0	2	2
Early Childhood Education		10	8	18	8	0	8	-10
Electrical Power Distribution	44		43	43	42	0	42	-1
Electricity (Construction) Apprentice			0	0	5	0	5	5
Electro-Mechanical Technology			4	4	1	0	1	-3
Golf Course Management			4	4	4	0	4	0
Graphic and Web Design			8	8	4	0	4	-4
Health Information Technology		4	2	6	0	0	0	-6
Human Services Associate			3	3	3	1	4	1
Industrial Electrician Apprentice			0	0	2	0	2	2
Industrial Mechanic			1	1	1	0	1	0
Instrumentation and Controls Technology			0	0				0
IT-Cybersecurity Specialist			10	10	0	0	0	-10
IT-Network Systems Specialist			2	2	0	0	0	-2
IT-Software Developer					1	0	1	1
Laboratory Science Technician			0	0				0

Fall 2026 Applications		10/05/23			10/13/25			
PROGRAM	**CAP**	**IP**	**ACCEPT**	**TOTAL**	**IP**	**ACCEPT**	**TOTAL**	**YOY**
Liberal Arts - Associate of Arts		5	1	6	6	0	6	0
Liberal Arts - Associate of Science		4	1	5	2	0	2	-3
Medical Assistant			16	16	1	0	1	-15
Medical Coding Specialist		5	10	15	3	0	3	-12
Medical Laboratory Technician		1	0	1	6	0	6	5
Nail Technician	4		2	2	4	0	4	2
Nursing-Associate Degree		39	13	52	40	1	41	-11
Phlebotomist/Specimen Processor					0	1	1	1
Physical Therapist Assistant		3	0	3	3	0	3	0
Radiography	10				20	14	34	34
Supply Chain Assistant			0	0	0	0	0	0
Supply Chain Management		1	0	1	0	0	0	-1
Surgical Technology		6	3	9	2	1	3	-6
Technical Studies-Journeyworker			0	0	0	0	0	0
Undecided		12	0	12	3	0	3	-9
Welding			13	13	11	2	13	0
TOTAL		**130**	**244**	**374**	**250**	**30**	**280**	**-94**

Spring 2026 Applications								
PROGRAM	**CAP**	**IP**	**ACCEPT**	**TOTAL**	**IP**	**ACCEPT**	**TOTAL**	**YOY**
Accounting			2	2	2	2	4	2
Accounting Assistant			1	1	0	2	2	1
Agribusiness Science & Technology - Agbus Mgmt			1	1		1	1	0
Agribusiness Science & Technology - Agronomy			2	2		0	0	-2
Agribusiness Science & Technology - Animal Science			1	1				-1
Agronomy			0	0	1	0	1	1
Business Management			2	2	5	2	7	5
Cancer Information Management			4	4	10	7	17	13
Cancer Information Management (CIM) ATC			0	0	6	12	18	18
Cosmetology			0	0		1	1	1
Criminal Justice Studies			0	0	1	0	1	1
Criminal Justice-Law Enforcement 2			2	2		2	2	0
Dairy and Livestock Technician			0	0	1	0	1	1
Direct Entry Midwife	40	118	80	198	111	26	137	-61
Driver and Safety Education Certification			0	0	1	0	1	1
Early Childhood Education			6	6	3	3	6	0
Electro-mechanical Technology			1	1	1	0	1	0
Golf Course Management			0	0	1	0	1	1
Graphic and Web Design			1	1	5	3	8	7
Health Information Technology			2	2	5	1	6	4
Human Services Associate			0	0	2	0	2	2
Individualized Technical Studies			0	0	1	0	1	1
Industrial Mechanic			1	1		0	0	-1
IT-Cybersecurity Specialist			2	2	2	0	2	0
IT-Network Systems Technician			1	1	2	1	3	2
Liberal Arts - Associate of Arts			1	1	1	2	3	2
Liberal Arts - Associate of Science			0	0	2	1	3	3
Medical Assistant			2	2	2	2	4	2
Medical Coding Specialist			10	10	11	7	18	8
Medical Laboratory Technician			0	0	1	0	1	1
Nursing-Associate Degree			11	11	42	11	53	42
Nursing-Associate Degree-Part-time			15	15		0	0	-15
Payroll Assistant			0	0	1	0	1	1
Physical Therapist Assistant			0	0	2	0	2	2
Production Planner Certificate			1	1		0	0	-1
Radiography			0	0	7	0	7	7
Supply Chain Assistant			0	0	1	0	1	1
Supply Chain Management			0	0		1	1	1
Surgical Technology			0	0	3	1	4	4
Tax Preparer Assistant			0	0	1	0	1	1
Undeclared			0	0	4	11	15	15
Welding			1	1	1	0	1	0
TOTAL		**118**	**150**	**268**	**239**	**99**	**338**	**70**

ii. 2025-26 Comparison to November 2024

Program Application Comparison 2025/26 vs. 2026/27								
Fall 2026 Applications		11/03/24			10/13/25			
PROGRAM	**CAP**	**IP**	**ACCEPT**	**TOTAL**	**IP**	**ACCEPT**	**TOTAL**	**YOY**
Accounting		6	4	10	4	0	4	-6
Accounting Assistant			0	0	0	0	0	0
Agribusiness Science & Technology - Agbus Mgmt		8	1	9	7	2	9	0
Agricultural Power & Equipment Technician		7	3	10	4	0	4	-6
Agronomy		6	2	8	0	0	0	-8
Animal Science		5	1	6	2	2	4	-2
Artisanal Modern Meat Butchery		1	4	5		0	0	-5
Auto Collision Repair & Refinish Technician			0	0				0
Automotive Technician		4	5	9	12	1	13	4
Building Trades-Carpentry		5	1	6	3	1	4	-2
Business Management		9	3	12	10	0	10	-2
Cancer Information Management		1	1	2	0	0	0	-2
Cancer Information Management (ATC)			9	9	1	4	5	-4
Child Care Services			0	0	1	0	1	1
CNC Setup Technician					0	0	0	0
Cosmetology	24	9	7	16	11	0	11	-5
Criminal Justice Studies		1	0	1	4	0	4	3
Criminal Justice-Law Enforcement 2		3	7	10	5	0	5	-5
Dairy and Livestock Technician			0	0	2	0	2	2
Dental Assistant		1	5	6	10	0	10	4
Driver and Safety Education Certification			0	0	0	0	0	0
Direct Entry Midwife		7	0	7	2	0	2	-5
Early Childhood Education		6	5	11	8	0	8	-3
Early Childhood Licensing Basic Ages 0-2		1	0	1	0	0	0	-1
Electrical Power Distribution	44	18	20	38	42	0	42	4
Electro-Mechanical Technology		3	2	5	1	0	1	-4
Electricity (Construction) Apprentice		2	0	2	5	0	5	3
Golf Course Management		2	1	3	4	0	4	1
Graphic and Web Design		8	1	9	4	0	4	-5
Health Information Technology			0	0	0	0	0	0
Human Services Associate		2	2	4	3	1	4	0
Industrial Electrician Apprentice		2	0	2	2	0	2	0
Industrial Mechanic		1	0	1	1	0	1	0
IT-Cybersecurity Specialist		4	1	5	0	0	0	-5
IT-Network Systems Technician		2	0	2	0	0	0	-2
IT-Software Developer					1	0	1	1
Laboratory Science Technician			0	0				0
Liberal Arts - Associate of Arts		10	1	11	6	0	6	-5
Liberal Arts - Associate of Science			1	1	2	0	2	1
Medical Assistant		2	1	3	1	0	1	-2
Medical Coding Specialist		1	0	1	3	0	3	2
Medical Laboratory Technician			0	0	6	0	6	6

Fall 2026 Applications

PROGRAM	CAP	11/03/24 IP	11/03/24 ACCEPT	11/03/24 TOTAL	10/13/25 IP	10/13/25 ACCEPT	10/13/25 TOTAL	YOY
Nail Technician		1	3	4	4	0	4	0
Nursing-Associate Degree		30	2	32	40	1	41	9
Phlebotomist/Specimen Processor			0	0	0	1	1	1
Physical Therapist Assistant		5	1	6	3	0	3	-3
Plumbing Apprentice		2	0	2	0	0	0	-2
Radiography	10	26	12	38	20	14	34	-4
Supply Chain Assistant			0	0	0	0	0	0
Supply Chain Management		1	0	1	0	0	0	-1
Surgical Technology		1	4	5	2	1	3	-2
Technical Studies-Journeyworker		1	0	1	0	0	0	-1
Undecided		11	0	11	3	0	3	-8
Welding		15	3	18	11	2	13	-5
TOTAL		**230**	**113**	**343**	**250**	**30**	**280**	**-63**

Spring 2026 Applications

PROGRAM	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY
Accounting		4	5	9	2	2	4	-5
Accounting Assistant		3	1	4	0	2	2	-2
Agribusiness Science & Technology - Agbus Mgmt			1	1		1	1	0
Agribusiness Science & Technology - Applicator Tech			1	1				-1
Agronomy					1	0	1	1
Animal Science			4	4		0	0	-4
Business Management		5	1	6	5	2	7	1
Cancer Information Management		17	6	23	10	7	17	-6
Cancer Information Management (ATC)		15	9	24	6	12	18	-6
Child Care Services			1	1		0	0	-1
Cosmetology			0	0		1	1	1
Criminal Justice Studies			2	2	1	0	1	-1
Criminal Justice-Law Enforcement 2		1	2	3		2	2	-1
Dairy and Livestock Technician					1	0	1	1
Direct Entry Midwife	40	124	26	150	111	26	137	-13
Driver and Safety Education Certification		3	1	4	1	0	1	-3
Early Childhood Education		4	2	6	3	3	6	0
Electro-Mechanical Technology			3	3	1	0	1	-2
Golf Course Management			0	0	1	0	1	1
Graphic and Web Design			1	1	5	3	8	7
Health Information Technology		5	5	10	5	1	6	-4
Human Services Associate			5	5	2	0	2	-3
Individualized Technical Studies			1	1	1	0	1	0
Industrial Electrician Apprentice		1	0	1		0	0	-1
Industrial Mechanic			1	1		0	0	-1
IT-Cybersecurity Specialist			2	2	2	0	2	0
IT-Network Systems Technician			2	2	2	1	3	1
Liberal Arts - Associate of Arts		2	3	5	1	2	3	-2
Liberal Arts - Associate Science			3	3	2	1	3	0
Medical Assistant			9	9	2	2	4	-5
Medical Coding Specialist		13	10	23	11	7	18	-5
Medical Laboratory Technician		1	0	1	1	0	1	0
Nursing-Associate Degree		39	17	56	42	11	53	-3
Payroll Assistant					1	0	1	1
Physical Therapist Assistant		2	2	4	2	0	2	-2
Production Planner Certificate			1	1		0	0	-1
Radiography		14	0	14	7	0	7	-7
Supply Chain Assistant		1	0	1	1	0	1	0
Supply Chain Management		3	1	4		1	1	-3
Surgical Technology		3	1	4	3	1	4	0
Tax Preparer Assistant			0	0	1	0	1	1
Undecided		3	0	3	4	11	15	12
Welding			0	0	1	0	1	1
TOTAL		**263**	**129**	**392**	**239**	**99**	**338**	**-54**

3. Student Success Scoreboard

Student Success Scoreboard	8/21/2025	9/15/2025	10/14/2025
ACTIVE PROGRAM STUDENTS			
Career Assessments Completed	929	936	1,152
Academic Map w/Supports & Services Completed	947	951	1,150
Financial Budget Completed	786	802	823
Complete Students Success Plans	**755**	**771**	**807**
ACTIVE DUAL CREDIT STUDENTS			
Complete Students Success Plans			
ACTIVE ADULT EDUCATION AND ENGLISH LANGUAGE LEARNING (ELL) STUDENTS			
Career Assessments Completed		46	24
Academic Map w/Supports & Services Completed		46	24
Financial Budget Completed		8	4
Complete Students Success Plans		**7**	**4**

8/21/2025	9/15/2025	10/14/2025
PROGRAM STUDENTS - ALL STATUSES		
2,012	2,039	2,192
2,037	2,064	2,186
1,186	1,209	1,240
1,124	**1,147**	**1,195**
DUAL CREDIT STUDENTS - ALL STATUSES		
509	**511**	**570**
AE & ELL STUDENTS - ALL STATUSES		
	218	224
	219	224
	67	68
	60	**63**
ALL STATUSES		
1,393	**1,426**	**1,506**

Complete Student Success Plans - Active Students		**783**	**807**

ACCEPT & APPLICANT - RSN			
Career Assessments Completed	230	130	313
Academic Map w/Supports & Services Completed	234	131	313
Financial Budget Completed	102	56	91
Complete Students Success Plans	**99**	**54**	**90**

Financial Gaps 25-26	2/14/2025	3/19/2025	4/11/2025	5/12/2025	6/9/2025	6/25/2025	8/20/2015	9/16/2025	10/14/2025
# of Students with Initial Gap Greater than 0	278	282	455	522	554	574	677	683	684
Sum of Identified Initial Gaps	$ 1,906,385	$ 2,459,129	$ 3,876,455	$ 4,408,106	$ 4,694,157	$ 4,852,298	$ 5,758,657	$ 5,770,066	$ 8,764,338
Average Initial Gap (of students with a gap)	$ 6,858	$ 8,720	$ 8,520	$ 8,445	$ 8,473	$ 8,456	$ 8,506	$ 8,448	$ 8,427
# of Students with Current Gap Greater than 0				521	548	565	651	631	630
Sum of Identified Current Gaps				$ 4,246,891	$ 4,479,237	$ 4,585,997	$ 5,248,301	$ 4,956,546	$ 4,915,519
Average Current Gap (of students with a gap)				$ 8,151	$ 8,173	$ 8,112	$ 8,062	$ 7,855	$ 7,802

2526 Students With Initial Gap Who Have a Reduced Gap	**299**
% of 2526 Students With Initial Gap Who Have a Reduced Gap	**44%**

DEFINITIONS:
Active = currently taking a class
Accept & Applicant - RSN = accepted or applied to the college but not yet taking classes
Dual Credit = high school student taking college classes

B. Presidential Search Update

Included below is a summary highlighting the Search's process thus far. Connie Haberkorn, Human Resources Director and Presidential Search Liaison, will be present at the meeting to answer questions Board members may have.

Presidential Search - Report to Board 10/23/2025

Presidential Search Committee Update

The Presidential Search Committee (listed below) held its first meeting with AGB Search Firm on Friday, October 10. This meeting provided an opportunity to review the search timeline and outline the process that will unfold over the coming months. A listening session with both the committee and the full board was also conducted during this time.

Virtual listening sessions were hosted from October 13–17, 2025, for college employees, students, and community members. These sessions were well attended, and the feedback gathered is being used to help shape the presidential search profile. In addition, all employees and students received an invitation to complete an optional, confidential survey administered by AGB to further inform the profile development.

The next meeting of the Presidential Search Committee is scheduled for Friday, November 21. This session will include important training on the Freedom of Information Act (FOIA), led by Southwest Tech's attorney Jon Anderson, and bias awareness training facilitated by Cynde Larsen.

Keeping the College Informed

To ensure transparent and timely communication throughout the search process, Katie Glass has been providing regular updates to college employees via email and the dedicated Presidential Search website: http://www.swtc.edu/presidentialsearch

If you have questions or would like to share feedback at any point, please email: presidentialsearch@swtc.edu . This dedicated inbox ensures inquiries are routed promptly to the appropriate person.

Search Committee

Chuck Bolstad – District Board Member & Search Chair
David Blume – District Board Member
Kent Enright – District Board Member
Jane Wonderling – District Board Member
Kris Schoville – Staff Member (Faculty) & Foundation Board Member
John Troxel – Staff Member (Support Staff)
CoraBeth Schmitz – Staff Member (Administration)
Kajal Patel – Southwest Tech Student
Theresa Sander – Business/Community Member, Human Resources Administrator, Safety – Biddick, Inc.

<u>Search Support Team</u>
Chuck Bolstad – Search Committee Chair
Chris Prange – District Board Chairperson
Connie Haberkorn – Search Liaison
Katie Glass – Chief Communications Officer
Lori Needham – Executive Assistant to the Board

C. Chairperson's Report

1. **District Boards Association (DBA) Personnel Change**

2. **WTCS Board Meeting at Southwest Tech, November 4-5, 2025**

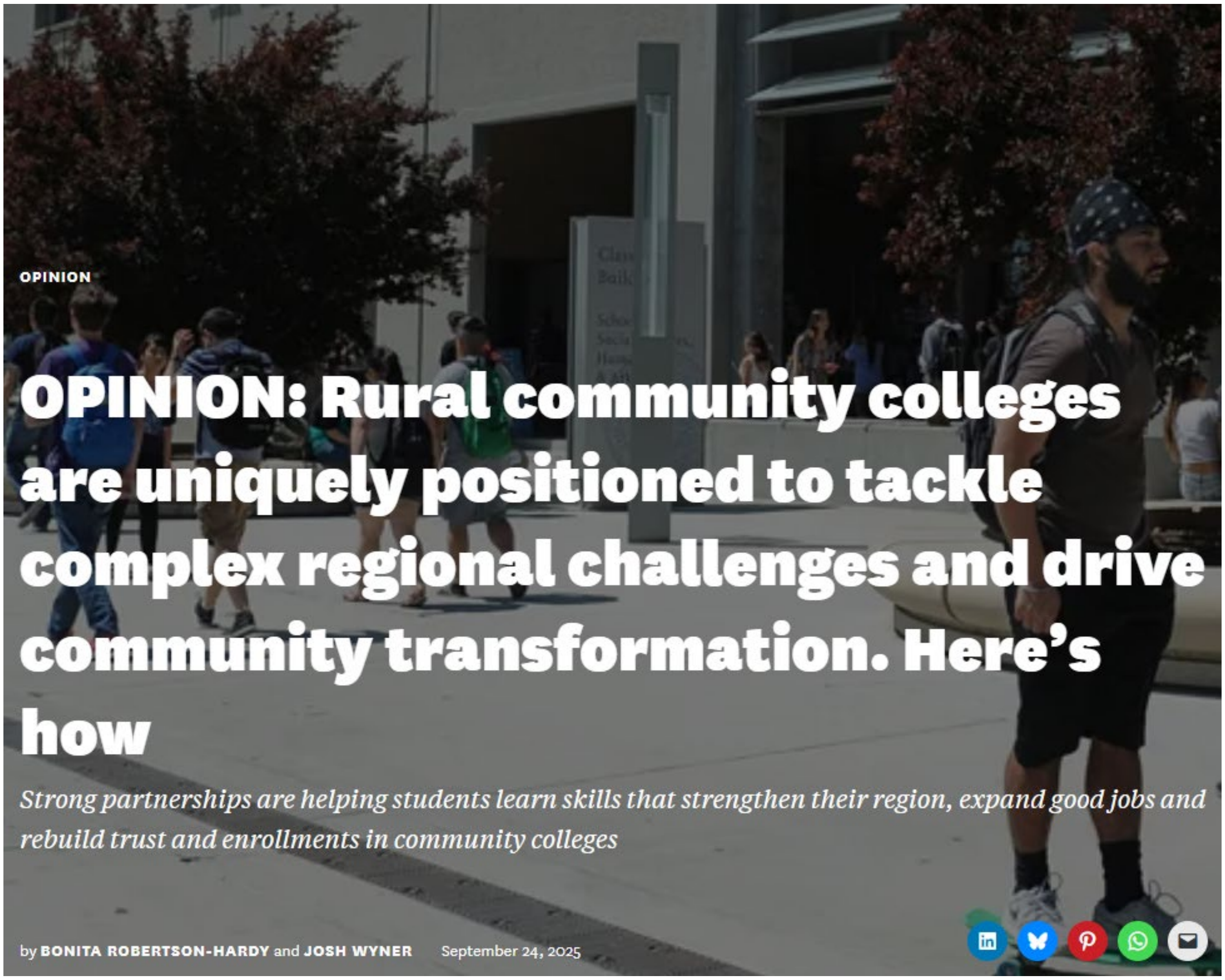
3. **Joint Meeting: SWTC District/Foundation/Real Estate Foundation Boards – November 19, 2025**

D. Interim College President's Report

1. **Overview of the October 22, 2025, Inservice**

2. **Rural Community Colleges Article**

   The article below will be briefly discussed during the meeting.



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Every person deserves a place close to home where they can learn, grow, and build a better future. In rural areas, that place is often a community college.

But in today's environment, community colleges are under threat. Enrollment has been declining for most of the past 15 years as increasing numbers of Americans question the value of higher education. Recent reductions in federal support for college programs and for low-income Americans will almost certainly create additional pressure on community colleges to deliver education more effectively and efficiently.

But improving delivery alone will not be enough to regain trust, enrollment and government investment. Rural community colleges must become rural development hubs, delivering value by bridging economic, social and civic sectors to address regional challenges.

Given their recognition and convening power in their regions, rural colleges are well-positioned to serve this role. As trusted pillars of the community, they can address complex problems in unique ways, from developing talent for employers to increasing civic and economic opportunities for residents.

Related: Interested in innovations in higher education? Subscribe to our free biweekly higher education newsletter.

Here are three lessons from high-performing rural community colleges on how more colleges can become rural development hubs:

1. Think beyond the institution's short-term enrollment interests and commit to strengthening the regional economy.

When Southwest Wisconsin Technical College learned that students in its agriculture program could meet employer needs and earn strong wages by learning to operate drones and GPS-guided tractors, it overhauled its agriculture curriculum and internship placement program to ensure that every student learned those skills.

The college also strengthened its early child care program by building a transfer pathway to a bachelor's degree in elementary education, a move that will help fill teacher shortages in regional schools and provide students access to higher-wage jobs. The college also raised wages at its own child care center.

In the short term, these changes cost the college money, but in the long term, they will increase regional well-being and add value for students and employers.

2. Strengthen connections with community partners.

The most effective rural development hub leaders start by building trust. They listen to and learn from employers, educators and community-based organizations. That helps ensure that the solutions they devise truly strengthen the community. This requires demonstrating the flexibility and responsiveness needed to foster thriving partnerships that reflect their region's unique history, culture and economy.

Georgia Highlands College offers an excellent example. Its community faced a shortage of health care workers, compromising community health and economic progress. So Georgia Highlands partnered with Atrium Health to expand talent development; it received funding from the company for nursing education, including for student scholarships and instructors. Graduates commit to working in local health care centers.

Related: Is the secret to getting rural kids to college leveraging the entire community?

The college also secured funding from a regional foundation to support positions that connect high school students to the college and to programs that lead to living-wage jobs, including those in health care. Today, Georgia Highlands College is working together with K-12 schools, a local health care system and a foundation to help students succeed while addressing critical workforce and public health needs.

3. Build talent and leadership pipelines.

Rural colleges do more than solve specific community challenges; they activate the next generation of civic and community leaders. They play this role by investing in local capacity and youth leadership, building a sense of belonging, fostering confidence and offering connections to educational and career pathways close to home.

That has been a focus of Wallace State Community College in Alabama. Wallace State has aligned its programs to boost a regional economy that serves rural Appalachian communities, graduating well-prepared students ready to fill in-demand jobs in welding, health care, manufacturing and other sectors.

The college president, a first-generation college graduate and longtime resident, has partnered with local K-12 schools to show students how they could benefit from a college education. Elementary school students are invited to a “let’s pretend hospital” event at the college’s nursing facilities. Middle school students get STEM programming. And every ninth grader in the county receives a free workforce skills course that explains the connection between college programs and specific careers. Outreach and targeted messaging continue through high school.

Every region faces challenges that no single institution can resolve. By embodying the three lessons above, rural community colleges across the country can increase enrollments and build trust, ensuring not just the success of their students but also of their entire region.

Bonita Robertson-Hardy is co-executive director of the Aspen Institute Community Strategies Group. Josh Wyner is the founder and executive director of the Aspen Institute College Excellence Program.

Contact the opinion editor at opinion@hechingerreport.org.

3. **College Happenings**

E. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda

1. **Approval of Board Monitoring Report: Student Access and Success**
2. **Resolution Awarding the Sale of $4,500,000 General Obligation Promissory Notes, Series 2025A**
3. **Review 2026-27 Budget Process**
4. **SWTC Real Estate and Foundation Quarterly Reports**
5. **American Association of Community Colleges (AACC) Membership**

B. Time and Place

TBD

Adjournment