



Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

May 1, 2014

Held at

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI

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Annotated Agenda

BOARD MEETING NOTICE/AGENDA

Thursday, May 1, 2014

6:15 p.m. - Dinner

7:00 p.m. – Board Meeting

Room 492-493 – College Connection

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: “The May 1, 2014, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting.”

A. Roll Call

B. Reports/Forums/Public Input

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. FY2015 Budget Update

Caleb White, Vice President for Administrative Services, and Kelly Kelly, Controller, will provide an update on the FY2015 budget. Information will be available at the meeting.

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to closed session for the purpose of

- (1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. {Wis.Stats.19.85(1)(c)}

B. Approval of Closed Session Minutes of March 27, 2014

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

A. Approval of Agenda

A copy of the agenda is included with the electronic Board material.

B. Minutes of the Board Meeting of March 27, 2014

Minutes of the March 27, 2014, Board meeting are included with the electronic Board material.

C. Financial Reports

1. Purchase Orders Greater than \$2,500

2. Treasurer's Cash Balance

3. Budget Control

Each report is available electronically with all other Board material. Caleb White will be at the meeting and available for any questions.

D. Contract Revenue

Twenty-seven (27) contracts totaling \$231,176.57 in March 2014 will be presented for Board approval. The Contract Revenue Report is included with the electronic Board material.

E. Personnel Items

1. Employment

Two new hires are being presented for approval in the Personnel Report. The report is available with the electronic Board material.

F. 2014-15 Out-of-State Tuition Waivers

This is an annual procedure to obtain State Board approval for the waiver of out-of-state tuition for needy and worthy students. It is a projection of total students and credits.

G. Association of Community Colleges Trustees (ACCT) Membership Renewal

The 2014-15 ACCT Membership renewal invoice in the amount of \$2,965 is available electronically with all other Board material.

H. American Association of Community Colleges (AACC) Membership Renewal

The 2014 AACC Membership renewal invoice in the amount of \$3,490 is available electronically with all other Board material.

Recommendation: Approve the consent agenda

OTHER ITEMS REQUIRING BOARD ACTION

A. Other Post-Employment Benefits (OPEB) Post Contract

Laura Bodenbender, Director of Human Resources, will present a change for the Board's consideration to the benefit for laid off or non-renewed employees. The OPEB Post Contract document is available with the electronic Board material.

Recommendation: Approve changes as presented to the OPEB Post Contract.

B. Bid for Cosmetology Lab Renovation Project

Bids for the renovation project to the Cosmetology lab will be opened Monday, April 28, 2014, at 10:30 a.m. A bid summary will be available at the Board meeting.

Recommendation: *Available at the Board Meeting*

C. Rental Agreement for Platteville Outreach Site

The 2014-15 rental agreement with Platteville School District for lease of two classroom spaces is being presented for approval. The rent will increase by \$35 per month per classroom. The proposed rental agreement is included with the electronic Board material.

Recommendation: Approve the rental agreement for the 2014-15 lease with Platteville School District for two classrooms to be used as Southwest Tech's Platteville Outreach Site.

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Staffing Update

Laura Bodenbender will provide an update on College staffing. A summary is available electronically with all other Board material.

INFORMATION AND CORRESPONDENCE

A. Enrollment Report

The 2013-14 Comparison FTE, FY2014 WTCS FTE Comparison, and 2014-15 Application Reports are available electronically with all other Board material.

B. Chairperson's Report

C. College President's Report

1. Every Day is a Day for Southwest Tech Students

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

A. Agenda

1. FY2015 Proposed Budget
2. Supply Chain Management Concept Review
3. Teaching, Learning & Academic Outreach Report
4. State of College Report
5. Evaluation of President

B. Time and Place

Thursday, May 22, 2014, at 7:00 p.m. in Rooms 492-493, College Connection, Southwest Tech Campus

ADJOURNMENT

Open Meeting

The following statement will be read: "The May 1, 2014, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

B. Reports/ Forums/Public Input

Board Monitoring of College Effectiveness

A. FY2015 Budget Update

Caleb White, Vice President for Administrative Services, and Kelly Kelly, Controller, will provide an update on the FY2015 budget. Information will be available at the meeting.

Adjourn to Closed Session

A. Consideration of adjourning to closed session for the purpose of

- (1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. {Wis.Stats.19.85(1)(c)}

B. Approval of Closed Session Minutes of March 27, 2014

Reconvene to Open Session

B. Action, if necessary, on Closed Session Items

Consent Agenda

A. Approval of Agenda

BOARD MEETING NOTICE/AGENDA

Thursday, May 1, 2014

6:15 p.m. - Dinner

7:00 p.m. – Board Meeting

Room 492-493 – College Connection

OPEN MEETING

The following statement will be read: “The May 1, 2014, Board regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting.”

- A. Roll Call
- B. Reports/Forums/Public Input

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. FY2015 Budget Update

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - (1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. {Wis.Stats.19.85(1)(c)}
- B. Approval of Closed Session Minutes of March 27, 2014

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Regular Meeting of March 27, 2014
- C. Financial Reports
 - 1. Purchase Orders Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
 - 1. Employment
- F. 2014-15 Out-of-State Tuition Waivers
- G. Association of Community Colleges Trustees (ACCT) Membership Renewal

H. American Association of Community Colleges (AACC) Membership Renewal

OTHER ITEMS REQUIRING BOARD ACTION

- A. Other Post-Employment Benefits (OPEB) Post Contract
- B. Bid for Cosmetology Lab Renovation Project
- C. Rental Agreement for Platteville Outreach Site

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
- B. Chairperson's Report
- C. College President's Report
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURNMENT

{Facilities at Southwest Tech are handicap accessible. For all accommodations call 608-822-2400 or 608-822-2401 to reach the Director of Facilities, or e-mail accom@swtc.edu}

B. Minutes of the Regular Board Meeting of March 27, 2014

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE MARCH 27, 2014

The Board of Southwest Wisconsin Technical College met in public session of a regular meeting commencing at 7:00 p.m. on March 27, 2014, in Rooms 492-493, College Connection, on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

Melissa Fitzsimons, James Kohlenberg, Diane Messer, Darlene Mickelson, Russell Moyer, Eileen Nickels, Chris Prange, Rhonda Sutton, and Donald Tuescher

Others present for all or a portion of the meeting included Dr. Duane M. Ford, College President; College Staff: Ken Bartz, Laura Bodenbender, Karen Campbell, Derek Dachelet, Sue Reukauf, Dan Schildgen, Phil Thomas, and Caleb White.

Chairperson Nickels called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

BOARD MEETING NOTICE/AGENDA

Thursday, March 27, 2014

6:15 p.m. - Dinner

7:00 p.m. – Board Meeting

Room 492-493 – College Connection

OPEN MEETING

The following statement will be read: "The March 27, 2014, Board regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

- A. Roll Call
- B. Reports/Forums/Public Input

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Board Retreat/Regular Meeting of February 21-22, 2014
- C. Financial Reports
 - 1. Purchase Orders Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

1. Employment
2. Retirements

OTHER ITEMS REQUIRING BOARD ACTION

- A. Hydraulic Shear Bid

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Marketing Report
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
- B. Chairperson's Report
- C. College President's Report
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - (1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. {Wis.Stats.19.85(1)(c)}
 - (2) Approval of Closed Session Minutes of September 26, 2013, and February 21-22, 2014

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{Facilities at Southwest Tech are handicap accessible. For all accommodations call 608-822-2400 or 608-822-2401 to reach the Director of Facilities, or e-mail accom@swtc.edu}

Under Public Input/Reports/Forums, Ken Bartz, Public Safety Complex Outreach Coordinator & Lead EMS Instructor, presented Don Tuescher with several posters of a Just Drive event. Tuescher Electric & Refrigeration is sponsoring the event which highlights the dangers of texting while driving and will be held at the Darlington Schools. Mr. Tuescher was thanked for his generous donation.

After reviewing the Consent Agenda, Mr. Prange moved to approve the Consent Agenda including the March 27, 2014, agenda; February 21-22, 2014, Board minutes; financial reports; 17 contracts totaling \$7,551.55; hiring of Samantha Goss as Foundation Assistant; transfer of Dan Imhoff, Director of Facilities; and the retirements of Joyce Czajkowski, Dean of Business & General Education, and Sue Elliott, Child Care Aide. Ms. Fitzsimons seconded the motion; motion carried.

Caleb White, Vice President for Administrative Services, presented the bid summary for a hydraulic shear for the Welding program. Mr. White noted that two bids were received for the equipment. Mr. Tuescher moved to accept the low bid from Airgas USA, LLC, for the hydraulic shear in the amount of \$94,586.11. Mr. Kohlenberg seconded the motion; motion carried.

Sue Reukauf, Marketing & Public Relations Manager, provided the Board with an overview of the Marketing Department. Ms. Reukauf highlighted Marketing responsibilities including social media; marketing campaigns using television, radio, and billboard; and website and recruitment collaboration. She reviewed the marketing research provided by Plaid Swan on the programs and how this is being utilized in the development of marketing plans for the individual programs.

Laura Bodenbender, Human Resources Director, provided an update on College staffing. She shared that the Master Electrician position has been posted and Human Resources is in various stages of the interview process for the positions of Associate Dean-Alternative Delivery, Business & Industry Services Manager, and Dean of Business & General Education.

The Board reviewed the latest 2013-14 Comparison FTE and 2014-15 Application Reports. Enrollment numbers reflected a slight increase of one percent and accepted applications for Fall 2014 reflected an eight percent increase from one year ago.

Under the Chairperson's Report, Mr. Tuescher and Mr. Moyer indicated they were interested in attending the ACCT Leadership Congress October 22-25, 2014, in Chicago, IL.

Dr. Ford informed the Board that at the recent State Board meeting concept reviews for Cancer Tumor Registry and Lab Science Technician, facilities proposals for the Learning Center and Cosmetology renovation, and GPR and Perkins grants were approved. The State Board also increased tuition by three percent.

Dr. Ford highlighted several events recently held on campus. The Celebrating Agriculture Day, sponsored by the WTCS, had a great turnout and the WTC System Office was pleased. At a recent meeting on campus, the Dept. of Transportation presented short-term and long-term options for the intersection at Highway 18 and Bronson Boulevard. They will be studying the options and reviewing their budget to determine when changes can be implemented. The WMC Taking It Local meeting held last week was to gather input in creating a 20-year strategic plan on the Wisconsin workforce.

Mr. Kohlenberg moved to adjourn to Closed Session, with Ms. Messer seconding the motion. Upon roll call vote with all members voting affirmatively, the meeting adjourned to Closed Session at 7:54 p.m. The meeting reconvened in Open Session at 8:25 p.m.

With no further business to come before the Board, Mr. Moyer moved to adjourn the meeting; Ms. Messer seconded the motion. The motion carried and the meeting adjourned at 8:27 p.m.

Darlene Mickelson, Secretary

C. Financial Reports

1. Expenditures Greater Than \$2500

**SOUTHWEST WISCONSIN TECHNICAL COLLEGE
OUTSTANDING PURCHASE ORDERS GREATER THAN \$2,500
FOR THE PERIOD 03/01/2014 TO 03/31/2014**

<u>PO DATE</u>	<u>PO #</u>	<u>VENDOR NAME</u>	<u>PO AMOUNT</u>	<u>DESCRIPTION</u>
<u>GENERAL FUND</u>				
3/5/2014	6126	Viking Electric Supply, Inc.	3,121.86	Heat Tape 120V Thermal Management System: Facilities
SUBTOTAL			\$ 3,121.86	
<u>CAPITAL FUND</u>				
3/5/2014	6127	Viking Electric Supply, Inc.	4,050.00	Classroom 340 Lighting Fixtures
3/26/2014	6129	John Deere Financial	2,785.24	Hydraulic Test Equipment: Ag Power
3/27/2014	6130	McDonald Supply	4,800.00	Water Cooler & Bottle Filler (2)
3/27/2014	6131	Triplett Companies	6,593.56	Shelving/Stainless Steel Tables for Culinary Room 344
SUBTOTAL			\$ 18,228.80	
<u>ENTERPRISE FUND</u>				
none this month				
SUBTOTAL			\$ -	
TOTAL			\$ 21,350.66	

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College Report of Treasurers Cash Balance 03/31/2014

Liability End of Month Balances

FICA	
Federal Withholding	
State Withholding	22,383.45
Teachers Retirement	-
Wisconsin Retirement	-
Hospitalization	-
Dental Insurance	-
Credit Union	-
Tax Sheltered Annuity	
Deferred Compensation	
American Family Insurance	-
Foundation	-
PSA Dues	-
SWACTE Dues	-
Garnishment	-
Child Care	-
Accrued Vacation Payable	380,037.94
Sick Leave Payable	640,035.96
Other (Due To)	12,548,563.09
Total Liability Adjustment	13,591,020.44

Beginning Treasurers Balance 4,272,679.65

Receipt

Fund		
1 General	169,466.31	
2 Special Revenue	-	
3 Capital Projects	152.60	
4 Debt Service	-	
5 Enterprise	47,542.26	
6 Internal Service	317,126.24	
7 Financial Aid/Activities	(41,412.15)	
Total Receipts	492,875.26	
Cash Available		4,765,554.91

Expenses

Fund		
1 General	1,602,954.51	
2 Special Revenue	-	
3 Capital Projects	104,840.82	
4 Debt Service	-	
5 Enterprise	51,685.68	
6 Internal Service	478,309.88	
7 Financial Aid/Activities	83,656.13	
Total Expenses	2,321,447.02	

Treasurers Cash Balance 2,444,107.89
Liability Adjustment 13,591,020.44
Cash in Bank \$16,035,128.33

3. Budget Control

**Southwest Wisconsin Technical College
YTD Summary for Funds 1-7
For 9 Months ended March 2014**

	<u>2013-14 Budget</u>	<u>2013-14 YTD Actual</u>	<u>2013-14 Percent</u>	<u>2012-13 Percent</u>	<u>2011-12 Percent</u>	<u>2010-11 Percent</u>	<u>2009-10 Percent</u>
General Fund Revenue	22,548,000.00	19,056,011.66	84.51	87.03	87.41	81.74	93.58
General Fund Expenditures	22,848,000.00	15,525,924.21	67.95	70.62	68.41	65.19	66.12
Capital Projects Fund Revenue	2,550,000.00	2,582,282.53	101.27	102.06	101.95	94.08	99.65
Capital Projects Fund Expenditures	2,171,000.00	1,063,077.07	48.97	44.43	124.97	109.80	247.56
Debt Service Fund Revenue	5,046,000.00	182,664.68	3.62	-	-	-	-
Debt Service Fund Expenditures	5,060,000.00	695,491.60	13.74	11.40	12.99	18.17	5.20
Enterprise Fund Revenue	1,850,000.00	1,361,808.91	73.61	75.66	71.58	103.14	72.12
Enterprise Fund Expenditure	1,650,000.00	904,335.57	54.81	61.46	51.75	78.35	77.66
Internal Service Fund Revenue	4,100,000.00	2,986,075.09	72.83	72.74	62.36	69.59	68.85
Internal Service Fund Expenditures	4,050,000.00	3,046,455.84	75.22	71.68	77.49	76.71	69.17
Trust & Agency Fund Revenue	8,350,000.00	7,577,910.02	90.75	95.37	87.98	109.87	119.85
Trust & Agency Fund Expenditures	8,350,000.00	7,593,761.94	90.94	94.95	89.37	109.75	118.52
Grand Total Revenue	44,444,000.00	33,746,752.89	75.93	77.28	75.49	77.38	85.54
Grand Total Expenditures	44,129,000.00	28,829,046.23	65.33	65.97	70.18	70.99	98.52

D. Contract Revenue

Twenty-seven (27) contracts totaling \$231,176.57 in March 2014 will be presented for Board approval. The Contract Revenue Report follows.

2013-2014 CONTRACTS

3/01/14 through 3/31/14

<u>Contract #</u>	<u>Service Provided</u>	<u>Contact</u>	<u>Number Served</u>	<u>Price</u>	<u>Exchange of Services</u> (Instructional Fees Waived)	<u>INDIRECT COST FACTOR</u>		
						<u>On-Campus</u>	<u>Off-Campus</u>	<u>Waiver</u>
03-2014-0039-I-18 University of Wisconsin - Platteville	Spring Term: Fundamentals of English	Joyce Czajkowski	16	\$ 6,756.16	No		X	
	Spring Term: Elementary Algebra		72	\$ 30,402.72	No		X	
	Spring Term: Intermediate Algebra		418	\$ 176,504.68	No		X	
03-2014-0132-I-11 Iowa-Grant Schools	Heartsaver First Aid/CPR & AED	Rita Luna	24	\$ 780.00	Yes		X	
03-2014-0154-I-11 Riverdale School District	Heartsaver First Aid/CPR & AED	Rita Luna	5	\$ 175.00	Yes		X	
03-2014-0160-I-42 Cuba City Fire Department	Healthcare Provider Recert	Rita Luna	22	\$ 770.00	Yes		X	
03-2014-0166-I-42 West Grant Rescue Squad	Healthcare Provider Recert	Rita Luna	11	\$ 385.00	No		X	
03-2014-0170-I-42 Mineral Point Rescue Squad	BLS for Healthcare Provider	Rita Luna	15	\$ 525.00	Yes		X	
03-2014-0179-I-41 Hickory Springs Solutions	Heartsaver First Aid/CPR & AED	Rita Luna	4	\$ 218.50	No		X	
03-2014-0182-I-21 WI DNR	Heartsaver First Aid/CPR & AED	Rita Luna	6	\$ 490.00	No		X	
03-2014-0183-I-42 Highland Fire Department	Healthcare Provider Recert	Rita Luna	16	\$ 560.00	Yes		X	
Southwest Wisconsin Technical College								

03-2014-0186-I-41 Harris Consumer Products, LLC	Create (2) Nu-B-2B Prototypes	Derek Dachelet		\$	1,075.00	No	X	
03-2014-0188-I-42 Lone Rock EMS	Healthcare Provider Recert	Rita Luna	10	\$	350.00	Yes		X
03-2014-0190-I-11 Wauzeka-Steuben School District	CPR	Rita Luna	8	\$	280.00	Yes		X
03-2014-0191-I-42 South Wayne First Responders	Healthcare Provider Recert	Rita Luna	8	\$	280.00	Yes		X
03-2014-0192-I-42 Cazenovia Area Ambulance	Healthcare Provider Recert	Rita Luna	9	\$	315.00	Yes		X
03-2014-0200-I-41 Golden Living	Healthcare Provider Recert	Rita Luna	3	\$	105.00	No		X
03-2014-0202-I-41 Pine Valley Healthcare and Rehab	Healthcare Provider Recert	Rita Luna	16	\$	560.00	No		X
03-2014-0203-I-41 IN Health Community Wellness Free Clinic	Healthcare Provider Recert	Rita Luna	4	\$	140.00	No		X
03-2014-0204-I-42 Pioneer Sportsman's Club	Concealed Carry Training	Kris Wubben	15	\$	425.35	No	X	
03-2014-0207-I-21 Richland Center Police Department <i>Richland County Sheriff's Department</i>	Taser Operator & Taser Recertification	Kris Wubben	14	\$	224.42	No		X
			19	\$	304.50	No		X
03-2014-0208-I-41 Livingston State Bank	MS Office 2013 Training	Derek Dachelet	22	\$	1,350.00	No	X	

03-2014-0209-I-21 Workforce Connections, Inc.	Computer Training	Derek Dachelet		\$	5,340.00	No	X
03-2014-0210-I-41 Sannes Skogdalen Heim	Healthcare Provider CPR	Rita Luna	6	\$	210.00	No	X
03-2014-0212-I-42 Lancaster EMS	EVOC for EMS	Kris Wubben	15	\$	634.58	No	X
03-2014-0213-I-42 Shullsburg Fire Department	Healthcare Provider Recert	Rita Luna	12	\$	420.00	Yes	X
03-2014-0215-I-21 Mineral Point Police Department	Healthcare Provider Recert	Rita Luna	8	\$	280.00	Yes	X
03-2014-0216-I-42 Barneveld Area Resque Squad	EVOC for EMS	Kris Wubben	8	\$	775.66	No	X
03-2014-0217-I-42 Grant Regional Health Center	Heartsaver First Aid/CPR & AED	Rita Luna	12	\$	540.00	No	X
TOTAL of all Contracts			798	\$	231,176.57		
Exchange of Services			137	\$	4,735.00		
For Pay Service			661	\$	226,441.57		

E. Personnel Items

Two new hires are being presented for approval in the Personnel Report. The report is available below.

PERSONNEL REPORT

May 1, 2014

Employment: NEW HIRE

Name	Amy Charles
Title	Business & Industry Services Manager
Number of Applicants & Interviewed	10 Applicants / 6 Interviews
Start Date	4/28/2014
Salary/Wages	\$65,418 Annual
Classification	Salaried Professional
Education and/or Experience	2 yrs. as the Education Director for the Wisconsin Technical College System and prior to those 9 years was with the Wisconsin Dept. of Workforce Development. BS from the UW-Platteville in Speech Communication with an emphasis in Public Relations

Employment: NEW HIRE

Name	Joshua Bedward
Title	Master Electrician
Number of Applicants & Interviewed	11 Applicants / 5 Interviews
Start Date	4/21/2014
Salary/Wages	\$26.74/hr
Classification	Support Staff
Education and/or Experience	A licensed electrician with 14 yrs. of experience in installing, maintaining, repairing electrical systems, installing and servicing fire alarm systems and electrical code systems

PROMOTIONS/TRANSFERS

None	
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RETIREMENTS / RESIGNATIONS

None	
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F. 2014-15 Out-of-State Tuition Waivers

This is an annual procedure to obtain State Board approval for the waiver of out-of-state tuition for needy and worthy students. It is a projection of total students and credits. Detailed information follows.

2014-15 Out-of-State Tuition Waivers

Southwest Wisconsin Technical College requests authority from the WTCS President to remit out-of-state tuition for 560 credits for 20 needy and worthy students during the 2014-15 academic year. The district projects 1700 FTEs (net of Community Services) for the year.

G. Association of Community Colleges Trustees (ACCT) Membership Renewal

The 2014-15 ACCT Membership renewal invoice in the amount of \$2,965 is available below.



OFFICE OF THE PRESIDENT

J. NOAH BROWN

ACCT PRESIDENT & CHIEF EXECUTIVE OFFICER

1233 20th STREET, NW, SUITE 301, WASHINGTON, DC 20036
1.866.895.ACCT (2228) 202.775.4667 FAX: 202.223.1297
www.acct.org

DATE: April 1, 2014

TO: Member Chancellors/Presidents

FROM: LeRoy Mitchell, Chair, ACCT Board of Directors
J. Noah Brown, ACCT President and CEO

SUBJECT: 2014-2015 ACCT MEMBERSHIP RENEWAL

On behalf of the ACCT Board of Directors, we want to express our deep appreciation for the continuing support you and your board have given to your national trustee association. ACCT's work is driven by the needs of our members, and we continue to be a reliable and primary partner to support the critical work you do every day on behalf of your communities. We recognize that the resources you provide to ACCT are of real value to your college, and we promise to return your investment with an unwavering commitment to deliver you the best possible services. The enclosed 2013 ACCT State of the Association report summarizes many of the accomplishments ACCT has made in cooperation with and on behalf of your college last year, and we look forward to working with you to advance the community college movement in 2014-2015.

Please see attached the FY2015 Fee Schedule and invoice. **We urge you to check your total for-credit enrollment (full and part time) for fall 2013 and update the invoice accordingly.** For your convenience, you can now renew your membership using a credit card or ACH payment via ACCT's secure online banking portal. Visit www.acct.org and click on "Pay Your Invoice" link on the home page. For more information, please contact us at payments@acct.org.

With your continued involvement, ACCT can continue our work as a critical partner to support you when facing tough choices and decisions that affect your college and community. The ACCT Board of Directors is committed to protecting your investment and guaranteeing transparency, openness, and responsiveness to our member colleges and boards.

We look forward to working with you in the coming year to ensure the long-term success of your college and the community college system across the nation. If you have any questions, updates, or need further information, please do not hesitate to contact us at membershipupdates@acct.org.

Thank you for your support!



1233 20th St NW, Suite 301, Washington DC 20036
PH: 202-775-4667 | 866-895-ACCT (2228)
FAX: 202-223-1297 | 866-904-ACCT (2228)

Membership Renewal Invoice

P.O. Number
Invoice Number 48497
Invoice Date 4/1/2014

Customer #: 3635

Dr. Duane Merlin Ford
Southwest Wisconsin Technical College
1800 Bronson Blvd
Fennimore, WI 53809-9778

Description	Unit Price	Amount
BOARD OF TRUSTEES ANNUAL DUES: JULY 1, 2014 - JUNE 30, 2015.	\$2,965.00	\$2,965.00
2013 FALL DISTRICT HEADCOUNT ENROLLMENT FULL & PART-TIME CREDIT _____ ACCT FEDERAL TAX ID #52-6120210		

NOTICE: ACCT now offers two convenient payment options:

- 1. Pay Online:** Pay your membership dues online using a credit card or ACH at www.acct.org. Click on the "pay your invoice" link on the home page.
- 2. Pay By Mail:** Return a copy of your invoice with your payment by mail to: ACCT, Dept. 6061, Washington, DC 20042-6061

Invoice Total:	\$2,965.00
Amount Paid:	\$0.00
CURRENT DUES:	\$2,965.00

For questions regarding your invoice, please email payments@acct.org or call toll free (866) 904-2228.

***H. American Association of Community Colleges (AACC) Membership
Renewal***

The 2014-15 AACC Membership renewal invoice in the amount of \$3,490 is available below.



American Association of Community Colleges
One Dupont Circle, NW, Suite 410, Washington, DC, 20036, USA
Phone: (202) 728-0200 Fax: (202) 833-2467

Page: 1 of 1

ANNUAL DUES NOTICE

Date: 17-Apr-2014
Ship-To: 000000001102-0

Order Number: 1000143324
Order Date: 12-Sep-2013

Southwest Wisconsin Technical College
Attn: Duane M. Ford
1800 Bronson Blvd
Fennimore, WI 53809

Invoice No

Product	Fulfill Status	Status	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
AACC/INST_MBR-AACC - Institutional Member 01-Jan-2014 to 31-Dec-2014	Active	Proforma	1	3,440.00	0.00	0.00	0.00	3,440.00
AACC/PRES_ACADEMY-AACC - Presidents Academy Fee 01-Jan-2014 to 31-Dec-2014	Active	Proforma	1	50.00	0.00	0.00	0.00	50.00
Shipping:								0.00
Total :								3,490.00
Paid To Date								0.00
Current Amount Due :								3,490.00

Please detach the lower portion and return it with your payment. Thank you.

Customer: 000000001102-0 Southwest Wisconsin Technical College
Order No.: 1000143324

Balance Due(USD): 3,490.00

Credit Card # _____ Exp. Date: ____ / ____
Credit Cards Accepted - (AE)

Amount: _____

Send payments to: American Association of Community Colleges
PO Box 75263
Baltimore, MD 21275

Recommendation: Approve the consent agenda.

Other Items Requiring Board Action

A. Other Post-Employment Benefits (OPEB) Post Contract

Laura Bodenbender, Director of Human Resources, will present a change for the Board's consideration to the benefit for laid off or non-renewed employees. The OPEB Post Contract document is available below with the paragraph proposed to change highlighted in yellow. Ms. Bodenbender will explain the proposed change at the meeting.

Recommendation: Approve changes as presented to the OPEB Post Contract.

Other Post-Employment Benefits (OPEB) Post Contract

DEFINITION OF "RETIRE:" Retiring from your position and receiving your annuity through the Wisconsin Retirement System (WRS).

- **CURRENT BENEFIT:** Faculty and support staff who meet a specified number of years of service and retire, receive a benefit to purchase continued medical, dental, and supplemental medical insurance for them and/or their dependent or spouse

Faculty Receive

- 13 Years = \$68,905.08
- 15 Years = \$91,873.44
- 17 Years = \$114,841.80

Support Staff Receive

- * 13 Years = \$22,968.36
- * 15 Years = \$45,936.72
- * 17 Years = \$68,905.08

- **NEW HIRES AND LESS THAN FIVE YEARS OF SERVICE AS OF JUNE 30, 2011:** As of June 30, 2011, Southwest Tech no longer provides this benefit to new hires. The Board approved and previously implemented a buyout plan for employees with fewer than five years of service as of June 30, 2011.
- **FIVE TO THIRTEEN YEARS OF SERVICE:** Employees hired prior to June 30, 2011, and who have less than 13 years of service as of June 30, 2013, will receive a buyout using the same calculation that was used for the employees who received the previous buyout who were employed 5 years or less as of June 30, 2011. This buyout will have a vesting period of 8 years. Example: A buyout is equivalent to \$8000:
 - The employee will receive \$1000 each year until they receive all \$8000.
 - If the employee resigns and has only received \$4000 of the \$8000 to date, then they relinquish the balance of the buyout.
 - If an employee is laid off or non-renewed, they receive the balance of their buyout.
 - If the employee "retires" based on the definition of retire above, then the employee will receive the balance of their buyout.

- THIRTEEN OR MORE YEARS OF SERVICE: As of June 30, 2013, all employees who have reached the 13, 15, or 17 years of service with the College will have their benefit calculated as of that date (see above \$'s). Determination for years of service will be based on the seniority reports as of June 30, 2013. The amount of the benefit will be frozen, will not have a cash value, will not accumulate, will not earn interest, and will run concurrently with COBRA (continuation of benefit rights for 18 months or 36 months if disabled). The amount as calculated on June 30, 2013, will be available at retirement subject to the following caveats:
 - If an employee is terminated, they do not receive the benefit.
 - If an employee is laid off or non-renewed and not able to retire or become an annuitant due to constraints within the Wisconsin Retirement System, they may stay on the College's current benefit plans and use their benefit to pay for health and dental premiums until the benefit has been exhausted or until the employee is re-employed and is offered medical and dental benefits. If the employee becomes employed and offered medical and dental benefits, the College benefit no longer exists, and they will be terminated from the College medical and dental plans.
 - If the employee resigns and does not "retire," then the employee relinquishes their right to the benefit.
 - To receive the benefit, the retiring employee must be on the College's health insurance "prior" to the retirement date. If you are anticipating retirement, contact Human Resources.
- RETIREEES:
 - As of June 30, 2013 retirees will not be allowed to supplement the cost of the premiums to extend the benefit and when their OPEB benefit is exhausted the benefit is ended.
 - The College will no longer provide continued group life insurance to retirees who have been with the College for more than 20 years. All employees will continue to be allowed to port or convert their life insurance policies at their expense.

B. Bid for Cosmetology Lab Renovation Project

Bids for the renovation project to the Cosmetology lab will be opened Monday, April 28, 2014, at 10:30 a.m. A bid summary will be available at the Board meeting.

Recommendation: *Available at the Board Meeting*

C. Rental Agreement for Platteville Outreach Site

The 2014-15 rental agreement with Platteville School District for lease of two classroom spaces is being presented for approval. The rent will increase by \$35 per month per classroom. The proposed rental agreement is available below.

Recommendation: Approve the rental agreement for the 2014-15 lease with Platteville School District for two classrooms to be used as Southwest Tech's Platteville Outreach Site.

Rental Agreement Between the Platteville School District and Southwest Wisconsin Technical College July 1, 2014 - June 30, 2015

This Memorandum of Understanding is between the Platteville School District and Southwest Wisconsin Technical College known in this agreement as "SWTC". It serves as a rental agreement to establish the terms and conditions by which the Platteville School District will rent space to SWTC at the OE Gray School Building. This agreement will be for the 2014-15 school year beginning July 1, 2014 and ending June 30, 2015.

We will establish a rental agreement with SWTC for classroom space in room 8, from July 1, 2014 through June 30, 2015. The rent will be \$325 per month through June, 2015.

We will establish a rental agreement with SWTC for classroom space in room 7, from July 1, 2014 through June 30, 2015. The rent will be \$325 per month through June, 2014.

Under this rental agreement the following space and conditions will be provided for SWTC:

Classroom #8 in the northwest corner of the OE Gray School Building. The classroom includes an additional storage room, its own outside exit, water, sink, storage cabinets, bookshelves, curtains, white boards and bulletin boards.

Classroom #7 in the northeast corner of the OE Gray School Building

The School District will provide general maintenance, heating, air conditioning and electricity and will provide for routine cleaning.

The School District will provide connections to the computer network and provide access to Internet.

SWTC will provide classroom furnishings for room 7 and 8.

SWTC must obtain permission from Art Beaulieu, Business Manager or Connie Valenza, Superintendent to use any other portion of the OE Gray facility.

SWTC employees will be provided with building key cards and keys as necessary to access their classroom.

This memorandum may be modified to address unanticipated circumstances by mutual agreement of the Platteville School District and SWTC.

At the termination of this rental agreement, SWTC shall leave the rented premises in as good condition as at the beginning of the rental term - ordinary wear and tear and damage by the elements excluded: however, SWTC shall not be required to replace or repair any damage covered by the School District's insurance.

Tenant will not sublet rented premises, or any part thereof, without prior consent of the Platteville School District.

SWTC may not make structural alterations or additions to the premises without prior consent of Art Beaulieu, Business Manager or Connie Valenza, Superintendent of the Platteville School District. Tenant may paint, erect, hang or place upon the interior or exterior of the building only such identification signs or other advertising displays as may be consented to by Platteville School District.

SWTC shall carry comprehensive public liability insurance on the leased portion of the premises with limits no less than \$1,000,000/\$5,000,000 bodily injury and \$250,000 property damage.

This agreement may be terminated without prejudice by either party with a 90 day written notice.

Signed: _____
Connie Valenza, Superintendent
School District of Platteville

Signed: _____
Southwest Wisconsin Technical College

Date: _____

Date: _____

Board Monitoring of College Effectiveness

A. Staffing Update

Laura Bodenbender, Human Resources Director, will provide an update on College staffing. A summary is below

Position Tracking 2013/2014 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range
1	New Position	CNC Setup Instructor	New hire - Jason Robbins	Fall 2013	BS \$40,368-\$68,225 MS \$44,159-\$74,437
2	Derek Dachelet (Promotion)	Marketing Manager	New hire - Susan Reukauf	7/22/2013	Grade 6 Salaried Professional \$57,532-\$65,490
3	New Position	Career Prep Specialist	New hire - Mary Johannesen	7/1/2013	Partially Grant Funded
4	Stephanie Foster (Promotion)	Guidance Counselor	From Advisor to Guidance Counselor	7/1/2013	Grade 7 Salaried Professional \$50,376 Annual
5	Heather Fifrick (Transfer)	Student Housing & Activities Manager		7/1/2013	Funded through the Foundation
6	Noreen Edge (Retired)	Info. Tech. Lab Asst.		7/9/2013	
7	New Position	Health Care Success Coach, LTE	New hire - Danette Tessman	8/1/2013	Grant Funded Hourly Grade 6 \$20.74 - \$26.74
8	New Position	Culinary Arts Instructor	Student Enrollment Low - Defer to Spring 2014		BS \$40,368-\$68,225 MS \$44,159-\$74,437
9	Lily Long (Retired)	Accounting Instructor	New hire - Garry Kirk	8/16/2013	BS \$40,368-\$68,225 MS \$44,159-\$74,437
10	Kerry Long (Resigned)	Accounting Instructor	New hire - Gary Christiansen	8/16/2013	Same as Above
11	Replacement (Ashley Crubel transfer to Accounts Payable)	Financial Aid Asst/Accounting Bursar	New hire - Cora Halverson	Aug-13	Grade 3 Hourly \$15.02 - \$19.39
12	Replacements (Sharon Beer and Jennifer Strand Retirement)	Administrative Assts. (2)	New hire - Denise Bausch & New hire - Lori Needham	Aug-13	Grade 4 Hourly \$16.09 - \$20.78
13	New Position	Assessment Specialist (Examiner)	New hire - Donna Marchese	Aug-13	Grade 5 Hourly \$17.14 - \$22.09

Position Tracking 2013/2014 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range
14	New Position	Student Services Specialist	New hire - Breanna Callahan	Aug-13	Grade 2 Hourly \$13.98 - \$18.07
15	New Position	Enrollment Services Specialist	New hire - Deb Thomas	Aug-13	Grade 5 Hourly \$17.14 - \$22.09
16	New Position	Foundation Assistant	New hire - Sara Bahl	Aug-13	Funded through the Foundation Grade 3 Hourly \$15.02 - 19.39
17	New Position	Welding Instructor (Spring 2014)	Have decided not to hire at this time. Combined some sections instead.		BS \$40,368-\$68,225 MS \$44,159-\$74,437
18	New Position - Limited Term	Electro Mech Instructor	New hire - Bart Wood	9/30/2013	BS \$40,368-\$68,225 MS \$44,159-\$74,437 Grant Funded
19	Replacement - Kari Kabat Resignation	Advisor	New hire - Stephanie Brown	1/6/2014	Grade 6 Hourly \$20.74 - \$26.74
20	New Position - Limited Term	Healthcare Skills Specialist	New hire - Janet Giese	9/23/2013	Grade 6 Hourly \$20.74 - \$26.74 1 Year Limited Term / Grant Funded
21	New Position	Electro Mech Assistant	New hire - Glenn Crary	8/1/2013	Grade 6 Hourly \$20.74 - \$26.74 1 Year Limited Term / Grant Funded
22	Replacement / Mary Uren Retirement	Benefits & Payroll Administrator	Transfer in- Connie Haberkorn	11/1/2013	Grade 7 Salaried Professional \$51,419 Annual
23	Replacement - Sara Davis (Resignation)	College Admissions Representative	New hire - Matthew Schneider	11/4/2013	Grade 2 Hourly \$13.98 - \$18.07
24	Replacement - Connie Haberkorn (Transfer)	Human Resources Assistant	New hire - Annetta Smith	11/4/2013	Grade 5 Hourly \$17.14 - \$22.09

Position Tracking 2013/2014 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range
25	Replacement	Grant Support Specialist (LTE) 50% Position	New hire - Nancy Flanagan	10/3/2013	Grade 5 \$17.14 - \$22.09 Grant Funded
26	New Position	Controller	Transfer in - Kelly Kelly	11/1/2013	Grade 6 Salaried Professional \$58,723
27	Replacement - Kelly Kelly (Transfer)	Financial Analyst	Transfer in - Ashley Crubel	Upon backfill	Grade 6 Hourly \$20.74 - \$26.74
28	New Position - Limited Term	Network Online Support Specialist	New Hire - Eddie Johnson	2/10/2014	Grade 6 Hourly \$20.74- \$26.74 Grant Funded
29	New Position - Limited Term	Southwest Health Network Director	New hire - Darnell Hendricks	1/6/2014	Grade 7 Salaried \$51,419- 69,567 Grant Funded
30	Replacement - Ashley Crubel (Transfer)	Accounts Payable	Transfer in - Holly Crubel		Grade 2 Hourly \$13.98 - \$18.07
31	New Position - Limited Term	Logistics Instructor/Program Coordinator	New hire - Tonya Archie	1/13/2014	BS \$40,368-\$68,225 MS \$44,159-\$74,437 Grant Funded
32	New Position	Evening Custodian	New hire - Brian Reuter	1/2/2014	Grade 1 Hourly \$11.89 - \$15.36
33	Replacement - Holly Crubel	Financial Aid Spec/Acct. Bursar	Transfer in - Sara Bahl	TBD	Grade 4 Hourly \$16.09 - \$20.78
34	Replacement - Shari Johnson	Early Childhood Education Program Instructor	Transfer in - Emily McBee	1/6/2014	BS \$40,368-\$68,225 MS \$44,159-\$74,437
35	Replacement - Jessica Esser	Financial Aid Spec/Acct. Bursar	New hire - Samantha Redman	2/24/2014	Grade 4 Hourly \$16.09 - \$20.78
36	Replacement - Doug Pearson	Director of Facilities	Transfer in - Dan Imhoff	3/10/2014	Grade 4 Salaried Professional \$73,331- \$99,212
37	Replacement - Pam Myhre	Nursing Instructor	Limited Term New hire - Christal Foreyt	1/6/2014	BS \$40,368-\$68,225 MS \$44,159-\$74,437

Position Tracking 2013/2014 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range
38	Replacement - Sara Bahl (Transfer)	Foundation Assistant	New hire - Samantha Goss	3/31/2014	Funded through the Foundation Grade 3 Hourly \$15.02 - 19.39
39	New Position	Associate Dean / Alternative Delivery	2nd Interviews in Process		Grade 3 Salaried Professional \$80,635-\$109,095
40	New Position	Business & Industry Services Manager	New hire - Amy Charles	4/28/2014	Grade 5 Salaried Professional \$66,027-\$89,331
41	Replacement - Joyce Czajkowski (Retirement)	Dean of Business & Gen Ed	2nd Interviews in Process		Grade 2 Salaried Professional \$87,939 - \$118,978
42	Replacement - Dan Imhoff (Transfer)	Master Electrician	New hire - Joshua Bedward	4/21/2014	Grade 6 Hourly \$20.74 - \$26.74

Information and Correspondence

A. Enrollment Report

The 2013-14 Comparison FTE, FY2014 WTCS FTE Comparison, and 2014-15 Application Reports are available below.



2012-2013 and 2013-2014 FTE Comparison

Program Type	Program Title	04-22-13 Students	04-21-14 Students	Student Change	04-22-13 FTE	04-21-14 FTE	FTE Change
10	Accounting	45	38	(7)	38.76	27.56	(11.20)
10	Administrative Professional	19	12	(7)	15.53	10.63	(4.90)
10	Agri-Business/Science Technology	42	44	2	37.00	41.77	4.77
10	Business Management	94	107	13	63.36	76.99	13.63
10	Medical Laboratory Technician	23	15	(8)	19.67	11.33	(8.33)
10	Criminal Justice - Law Enforcement	67	60	(7)	51.97	54.33	2.37
10	Culinary Arts	38	11	(27)	-	7.84	7.84
10	Culinary Management	29	7	(22)	20.10	5.97	(14.13)
10	Direct Entry Midwife	33	26	(7)	18.93	14.20	(4.73)
10	Early Childhood Education	49	53	4	38.77	37.63	(1.13)
10	Electro-Mechanical Technology	49	58	9	43.67	56.16	12.50
10	Engineering Technologist	23	23	-	19.30	21.93	2.63
10	Golf Course Management	31	35	4	29.63	31.77	2.14
10	Graphic and Web Design	42	35	(7)	34.80	30.37	(4.43)
10	Human Services Associate	59	65	6	39.70	38.90	(0.80)
10	IT-Computer Support Specialist	8	2	(6)	3.67	0.63	(3.03)
10	IT-Network Comm Spec	36	31	(5)	25.07	22.83	(2.23)
10	IT-Web & Software Developer	-	16	16	-	11.80	11.80
10	IT-Web Analyst/Programmer	29	7	(22)	17.40	5.57	(11.83)
10	Individualized Technical Studies	3	6	3	1.57	5.53	3.97
10	Marketing	4	11	7	2.10	7.33	5.23
10	Nursing - Associate Deg	221	261	40	107.13	127.17	20.04
10	Physical Therapist Assistant	36	38	2	23.40	22.33	(1.07)
10	Supervisory Management	1	6	5	0.03	1.37	1.34
	Total Associate Degree	981	967	(14)	651.54	671.96	20.42
31	Accounting Assistant	12	8	(4)	7.90	4.87	(3.03)
32	Agricultural Power & Equipment Tech	46	44	(2)	41.14	42.20	1.07

Program Type	Program Title	04-22-13 Students	04-21-14 Students	Student Change	04-22-13 FTE	04-21-14 FTE	FTE Change
31	Auto Collision Repair & Refinish Tech	26	23	(3)	17.77	14.83	(2.93)
32	Automotive Technician	38	30	(8)	34.84	24.30	(10.53)
31	Cosmetology	41	44	3	35.51	34.60	(0.90)
31	Bricklaying and Masonry	-	9	9	-	7.57	7.57
30	Building Maintenance & Construction	-	1	1	-	0.10	0.10
31	Building Trades - Carpentry	14	14	-	11.90	13.80	1.90
30	CNC Setup/Operation	7	12	5	3.66	8.27	4.60
31	Child Care Services	14	9	(5)	9.33	7.33	(2.00)
30	Criminal Justice-Law Enf Acad	15	22	7	7.97	11.80	3.83
31	Culinary Specialist	13	7	(6)	10.07	3.73	(6.33)
31	Dairy Herd Management	14	18	4	14.37	18.27	3.90
30	Dental Assistant	30	29	(1)	16.34	15.77	(0.57)
31	Electrical Power Distribution	24	30	6	22.93	25.73	2.80
50	Electricity (Construction)	14	18	4	1.73	2.85	1.12
31	Esthetician	13	13	-	10.80	8.90	(1.90)
30	Farm Business & Production Manage	82	-	(82)	20.32	-	(20.32)
50	Industrial Electrician Apprentice	12	16	4	2.13	2.47	0.33
31	IT-Computer Support Technician	-	5	5	-	2.77	2.77
31	Medical Assistant	44	47	3	30.74	34.37	3.63
30	Medical Coding Specialist	68	66	(2)	29.63	22.60	(7.03)
31	Medical Transcription	14	3	(11)	8.10	1.27	(6.83)
30	Nursing Assistant	268	217	(51)	34.68	27.27	(7.41)
31	Office Support Specialist	4	12	8	2.80	7.93	5.13
50	Plumbing Apprentice	16	13	(3)	2.40	2.23	(0.17)
31	Welding	47	46	(1)	40.90	40.97	0.07
	Total Technical Diploma	876	756	(120)	417.96	386.80	(31.16)
	Liberal Studies	-	10	10	-	5.85	5.85
	Undeclared Majors	2,241	2,304	63	270.62	294.14	23.52
	Total	4,098	4,037	(61)	1,340.12	1,358.75	18.63
	Percent of Change						1%
	Vocational Adult (Aid Codes 42-47)				74.25	107.78	33.52
	Community Services				0.66	0.93	0.27
	Basic Skills (Aid Codes 7x)				37.17	32.47	(4.70)
	Basic Skills Remedial(Aid Codes 78)				90.49	92.02	1.53
	Grand Total				1,542.69	1,591.95	49.26
	Total Percent of Change						3%

WTCS FTEs as of 4/1/14							CJW 4/1/14					
FTEs												
	08-09	09-10	10-11	11-12	12-13	13-14	11-12 to 12-13		12-13 to 13-14		08-09 to 13-14	
	Actual	Actual	Actual	Actual	Actual	Projected	#	%	#	%	#	%
Blackhawk	2,356	2,913	2,828	2,552	2,275	1,981	(277)	(9.5)	(294)	(11.5)	(375)	(15.9)
Chippewa Valley	4,386	4,572	4,727	4,409	4,232	4,257	(177)	(3.9)	25	0.6	(129)	(2.9)
Fox Valley	6,400	7,404	7,811	7,350	7,141	7,012	(209)	(2.8)	(129)	(1.8)	612	9.6
Gateway	5,182	5,985	6,382	6,200	5,796	5,500	(404)	(6.8)	(296)	(4.8)	318	6.1
Lakeshore	2,235	2,660	2,516	2,246	2,134	1,964	(112)	(4.2)	(170)	(7.6)	(271)	(12.1)
Madison Area	9,515	10,263	10,981	10,514	10,268	10,081	(246)	(2.4)	(187)	(1.8)	566	5.9
Mid-State	2,282	2,562	2,572	2,336	2,129	2,090	(207)	(8.1)	(39)	(1.7)	(192)	(8.4)
Milwaukee Area	13,416	14,614	14,541	13,959	13,139	13,000	(820)	(5.6)	(139)	(1.0)	(416)	(3.1)
Moraine Park	3,227	3,639	3,519	3,123	3,023	3,043	(100)	(2.7)	20	0.6	(184)	(5.7)
Nicolet Area	759	880	884	807	773	774	(34)	(3.9)	1	0.1	15	2.0
Northcentral	3,145	3,600	3,841	3,709	3,738	3,680	29	0.8	(58)	(1.6)	535	17.0
Northeast WI	6,600	7,446	7,554	7,238	7,034	7,011	(204)	(2.7)	(23)	(0.3)	411	6.2
Southwest WI	1,615	1,738	1,768	1,643	1,638	1,660	(5)	(0.3)	22	1.3	45	2.8
Waukesha County	4,208	4,800	4,856	4,591	4,537	4,300	(54)	(1.1)	(237)	(5.2)	92	2.2
WI Indianhead	2,898	3,142	2,938	2,698	2,649	2,519	(49)	(1.6)	(130)	(4.8)	(379)	(13.1)
Western WI	3,698	4,130	4,104	3,759	3,616	3,390	(143)	(3.5)	(226)	(6.0)	(308)	(8.3)
Total	<u>71,922</u>	<u>80,348</u>	<u>81,822</u>	<u>77,134</u>	<u>74,122</u>	<u>72,262</u>	<u>(3,012)</u>	<u>(3.7)</u>	<u>(1,860)</u>	<u>(2.4)</u>	<u>340</u>	<u>0.5</u>

CAMS-Summary of Program Information

4/21/2014

Start D Program

Cap

Accepted

Wait List

In Process

Total

1/13/2014

Dental Assistant	18 Fall/9 Sp	8	0	0	8
Direct Entry Midwife	17	10	0	0	10
Direct Entry Midwife CPM		3	0	0	3
Supervisory Management		7	0	0	7

6/2/2014

Criminal Justice-Law Enforcement Academy	15	0	4	19	
Electro-Mechanical Technology	24 Fall/12 Sp	8	0	1	9

8/22/2014

Accounting		13	0	6	19
Accounting Assistant		5	0	2	7
Administrative Professional		5	0	4	9
Agri-Business/Science Technology	40	39	0	12	51
Agricultural Power & Equipment Technician	22	22	11	11	44
Auto Collision Repair & Refinish Technician	22	13	0	13	26
Automotive Technician	22	17	0	10	27
Bricklaying & Masonry	20	4	0	4	8
Building Trades-Carpentry	20	12	0	7	19
Business Management		42	0	20	62
Child Care Services	13	8	0	8	16
CNC Setup/Operation	15	4	0	5	9
Cosmetology	24	14	0	16	30
Criminal Justice-Law Enforcement		21	0	27	48
Criminal Justice-Law Enforcement Academy		1	0	0	1
Culinary Arts		13	0	11	24
Culinary Management		0	0	4	4
Culinary Specialist		4	0	1	5
Dairy Herd Management	24	18	0	10	28
Dental Assistant	18 Fall/9 Sp	18	2	10	30
Direct Entry Midwife	17	0	0	2	2
Early Childhood Education	28	15	0	10	25
Electrical Power Distribution	24	24	4	11	39
Electro-Mechanical Technology	24 Fall/12 Sp	13	0	4	17
Engineering Technologist	18	6	0	3	9
Esthetician	16	7	0	1	8
Golf Course Management		11	0	5	16
Graphic and Web Design	25	11	0	6	17
Health Information Technology		3	0	4	7
Human Services Associate	32	28	0	19	47
Individualized Technical Studies		5	1	0	6
IT-Computer Support Technician		8	0	5	13
IT-Network Communication Specialist		7	0	4	11
IT-Web & Software Developer		5	0	2	7
Liberal Arts - Associate of Arts		4	0	8	12
Liberal Arts - Associate of Science		8	0	0	8
Marketing		2	0	1	3
Medical Assistant	32	32	12	20	64
Medical Coding Specialist	34	34	4	21	59
Medical Laboratory Technician	16	7	0	10	17

Start D Program	Cap	Accepted	Wait List	In Process	Total
Nail Technician	4	2	0	0	2
Nursing-Associate Degree	54	54	81	126	261
Nursing-Associate Degree-Part-time	28	28	11	1	40
Office Support Specialist		9	0	1	10
Pharmacy Tech (shared)		1	0	5	6
Physical Therapist Assistant	15	15	23	33	71
Supervisory Management		0	0	1	1
Undecided		0	0	45	45
Welding	40 Fall/20 /	40	7	24	71
1/12/2015					
Direct Entry Midwife	17	6	0	10	16
Welding	40 Fall/20 /	1	0	0	1
Grand Total		695	160	583	1415

B. Chairperson's Report

C. College President's Report

1. Every Day is a Day for Southwest Tech Students

D. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda

1. FY2015 Proposed Budget
2. Supply Chain Management Concept Review
3. Teaching, Learning & Academic Outreach Report
4. State of College Report
5. Evaluation of President

B. Time and Place

Thursday, May 22, 2014, at 7:00 p.m. in Rooms 492-493, College Connection,
Southwest Tech Campus

Adjournment