

Southwest Tech is committed to providing a welcoming environment and a sense of community where all employees can experience success. We empower and inspire all members of the Southwest Tech community to embrace differences, defend human dignity, and respect the richness of values and ideas that each person brings to the college.

POSITION **Electromechanical Trainer and DOE Grant Lead (Full Time, Benefitted)**
APPLY BY **January 2, 2025**
HIRE DATE **January 16, 2025**

DIVISION Industrial Occupations and Public Safety
REPORTS TO Executive Dean of Industrial Occupations and Public Safety
CLASSIFICATION Salaried (Exempt)
POSTING DATE December 11, 2024

SUMMARY

The Wisconsin Industrial Training and Assessment Center (ITAC) is seeking a dedicated professional to enhance their energy-related degree programs. The goal of this position is to strengthen current academic offerings, upskill industry partners, and manage grant activities. This role is pivotal in increasing regional enrollment, supporting academic programs, and fostering industry relationships. This role will fulfill 260 working days per year.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE

Increase Regional Enrollment into SWTC Energy-Related Degree Programs:

- Instruct sections of Intro to Mechatronics Start College Now with participating high schools.
- Collaborate with energy staff for energy-based audits and energy-related degree program enrollment.
- Support the SWTC robotics team and recruit cross-disciplinary students.

Strengthen Current Academic Programs:

- Provide embedded tutoring in Electro-Mech AC/DC and Smart Engineering classes as needed.
- Serve as an instructor for Electromech and Smart Engineering and secure internship site contracts for Electromech and Smart Engineering students.
- Coordinate with Industry and Electromech faculty, helping to update their curriculum to latest energy industry standards.
- Engage every energy program student in manufacturing energy assessments.
- Supervise two SWTC students as they maintain the regional energy dashboard.
- Develop the SACA and NC3 high school programs.

Upskill Industry:

- Conduct energy-related upskill trainings for area manufacturers to include PLCs, Pneumatics, Motor Controls, and Variable Frequency Drives.

Grant Management:

- Facilitate monthly ITAC meetings.
- Represent the ITAC Initiative at regional, state, and national events.
- Track, monitor, manage, and report on grant status.

KNOWLEDGE & EXPERIENCE

- Associate Degree in Electro-Mechanical Technology or related field
- At least 5 years of related industry experience

SKILLS

- A passion for teaching and educating others in innovation and technology.
- Dedication to facilitating student mastery of course and program learning outcomes.
- Ability to work effectively in a team-based, quality environment.
- Ability to communicate well, both orally and in writing.
- Ability to create and sustain a respectful and inclusive learning environment.
- Ability to work effectively with students, advisory committee members, and college staff.
- Curriculum development and classroom management.
- Technological expertise and dedication to continued growth.

PHYSICAL REQUIREMENTS STATEMENT

- Southwest Tech is committed to creating an inclusive and accessible workplace. While certain job roles may require physical capabilities, we welcome applicants of all abilities and are committed to providing reasonable accommodations throughout the hiring process and in the workplace.

APPLICATIONS

Internal and External applicants complete and submit the online employment application at www.swtc.edu/jobs For questions regarding the application process, or if you need an accommodation, please email Human Resources at humanresources@swtc.edu or **608.822.2314**. (TDD: 608.822.2072)

SALARY RANGES

D63 Salary: \$70,133.94- \$101,695.41

BENEFITS/SERVICES

Our comprehensive benefit package includes the following and much more:

- Health Insurance
- Dental Insurance
- Life Insurance
- Long-Term Disability
- Health Savings Account
- Health Club Access
- Wisconsin Retirement System Contribution
- On-campus day care (hourly rate charged)
- College Savings Program
- Additional Voluntary Benefits
- Paid Time Off

SELECTION PROCESS

The Review Committee will screen applicants and contact them for an interview. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer may be subject to completion of a criminal background check and pre-employment drug screening.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore, WI 53809.