

Southwest Tech is committed to providing a welcoming environment and a sense of community where all employees can experience success. We empower and inspire all members of the Southwest Tech community to embrace differences, defend human dignity, and respect the richness of values and ideas that each person brings to the college.

**POSITION** Maintenance Workers -Temporary  
**APPLY BY** May 17, 2023  
**HIRE DATE** June 1, 2023

**DIVISION** Facilities  
**REPORTS TO** Facilities Manager  
**CLASSIFICATION** Non-Exempt  
**POSTING DATE** May 3, 2023

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### **SUMMARY**

Southwest Tech is seeking applicants for temporary summer maintenance workers. Schedule for this temporary, non-benefitted position is Monday- Thursday, 8:00am -3:30pm, June-August.

### **DUTIES AND RESPONSIBILITIES**

Perform groundskeeping tasks, including mowing, string trimming, mulching, etc. Other duties could also include assembling furniture, carpentry work, cleaning, assisting in administrative tasks, and other duties as assigned.

### **QUALIFICATIONS**

- All applicants must be 16 years of age and will be subject to completion of a criminal background check.
- Ability to work independently and follow directions carefully as well as ability to work as a team member.

### **PHYSICAL REQUIREMENTS**

Position requires stooping, reaching, standing, walking, talking, hearing, and seeing; lifting up to 50 pounds on a regular basis and up to 10 pounds frequently.

### **APPLICATIONS**

Internal and External applicants complete and submit the online employment application at [www.swtc.edu/jobsatswtc](http://www.swtc.edu/jobsatswtc)

**WAGE** - \$10.50/hour.

For questions regarding the application process please email Human Resources at [humanresources@swtc.edu](mailto:humanresources@swtc.edu) or **608.822.2314**.

### **SELECTION PROCESS**

The Review Committee will screen applicants and contact them for an interview. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer will be subject to completion of a criminal background check.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, age, gender identity, religion or sexual orientation in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore